

SOLID WASTE MANAGEMENT DISTRICT of ST. JOSEPH COUNTY
BOARD MINUTES JUNE 20, 2016
7TH FLOOR, COUNTY/CITY BUILDING
227 W. JEFFERSON BLVD., SOUTH BEND IN. 46601

ROLL CALL

Present: Steve Vojtko, Deborah Fleming, Woody Emmons, Dave Thomas, Andrew Kostielney, Jo Broden arrived during the Treasurer's Report.

Absent: Mayor Pete Buttigieg, Mayor Dave Wood, Rafael Morton

Others Present: Randy Przybysz, Randy Figg, Mike Hamann, Mario Zappia

APPROVAL OF MINUTES

Approval of March 14, 2016 Board Meeting minutes: On a motion by Andrew Kostielney and seconded by Dave Thomas, passed by a 5-0 voice vote.

TREASURER'S REPORT

Mike Hamann presented the District financial information for April and May 2016. Approved on a motion by Dave Thomas and seconded by Deborah Fleming, passed by a 6-0 voice vote.

EXECUTIVE DIRECTOR'S REPORT

Randy Przybysz presented the Director's Report, which included: the final amounts collected at the Clean Your Files Day event, an update on the issues being faced regarding electronics collection in the district and state, and figures through May on usage at the HHW program, curbside collection, and tipping fee receipts.

OLD BUSINESS

A. Update on status of moving to a property tax assessment: There are approximately another 10,000 more properties to 'clean' and make certain the information matches the property tax records.

B. Discussion of a special off-site HHW event. The event is scheduled for August 20th, a location was approved for the event to be held at the County Highway Garage on Snowberry Rd. and US 20.

C. Discussion to enter negotiations to purchase property at 828 Kerr Street, South Bend for a combined office and HHW drop off site. On a motion by Dave Thomas and seconded by Andrew Kostielney, passed by a 6-0 voice vote. The Board approved the Director and Attorney to enter into the process of negotiating a purchase price/agreement to be reviewed by the board prior to approval.

NEW BUSINESS

A. Vote on changing the Program Assistant position from full-time to part-time. Adding a new part-time at HHW. Resolution 1-2016: A Resolution transferring the sum of \$7,000 from Program Assistant to part-time. On a motion by Dave Thomas and seconded by Deborah Fleming, passed by a 6-0 voice vote.

B. Resolution 2-2016: A Resolution to amend the salaries for 2016. On a motion by Dave Thomas and seconded by Jo Broden, passed by a 6-0 voice vote.

C. Resolution 3-2016: A Resolution for Uniform Internal Control. On a motion by Dave Thomas and seconded by Andrew Kostielney, passed by 6-0 voice vote.

D. Resolution 4-2016: A Resolution for the Materiality Threshold. On a motion by Dave Thomas and seconded by Andrew Kostielney, passed by 6-0 voice vote.

PUBLIC COMMENTS

No public comments.

ADJOURNMENT

Meeting adjourned by Vice Chairman, Woody Emmons.