

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on January 29, 2013 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Marsha McClure were present.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

OPENING AND READING OF BIDS ON:

Bids read by Dave Thomas.

2013 Fuel, Oils, and Miscellaneous Materials

Bellman Oil Company
Bremen, IN.

Nelson Fuel, Inc
South Bend, IN.

2013 Drainage Pipe & Structures, Guardrail, and Bridge Materials

Debco Metal Culverts
Francesville, IN.

James Drew Corporation
Indianapolis, IN.

Krenn Bridge Companies, Inc.
Vicksburg, MI.

Metal Culverts, Inc.
Jefferson City, MO.

St. Regis Culvert Inc.
Charlotte, MI.

2013 Traffic Paint and Signage Materials

Davies Imperial Coatings
Hammond, IN.

Ennis Paint, Inc.
Thomasville, NC.

The Sherwin-Williams Company
Cleveland, OH.

Mr. Thomas moved to accept the above bids as read and outlined.
Motion seconded by Ms. McClure.
Motion adopted by a 3-0 vote

REPORTS AND REQUESTS FROM:

COMMUNITY CORRECTIONS:
IN THE MATTER OF APPROVING
AN IN-LINE TRANSFER

The following in-line transfer has been requested.

From: 1122-33140-013-0080 assessments \$520.00
 1122-32350-013-0080 postage \$2250.00
 Into: 1122-31070-013-0080 contractual services \$2770.00

Mr. Thomas moved to accept the above in line transfer as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

SHERIFF:
IN THE MATTER OF APPROVING
TO ADVERTISE FOR BIDS ON
2013 COUNTY POLICE VEHICLES

It is requested to advertise on February 1st & 8th with a bid opening on February 19, 2013.

Mr. Thomas moved to accept the above advertisement as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

SURVEYOR:
IN THE MATTER OF APPROVING
AN IN-LINE TRANSFER

The following in-line transfer has been requested.

From: 1000-37100-000-0023 vehicle lease \$1000.00
 Into: 1000-32020-000-0023 travel \$1000.00

Mr. Thomas moved to accept the above in line transfer as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

COMMISSIONERS
A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS

Mr. Thomas moved to accept the Accounts Payable Docket as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVING
THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

Surplus Requests	
Department	Description
Auditor	Conference table - transfer to Treasurer
Circuit Court	Obsolete Typewriter
Highway	Obsolete chairs and mower decks
Recorder	9 obsolete chairs
Treasurer	Various obsolete furniture

Travel Requests		
Department	Description	Cost Estimate
Adult Probation	Indianapolis, IN / February 11, 2013	\$336.00
Adult Probation	Indianapolis, IN / February 13, 2013	\$927.00
Community Corrections	Indianapolis, IN / February 4-6, 2013	\$939.88
Community Corrections	Indianapolis, IN / February 11-13, 2013	\$412.94
County Clerk	Indianapolis, IN / February 18 – 19, 2013	\$310.00
County Clerk	Auburn, IN / March 14, 2013	\$376.90
Engineering	West Lafayette, IN / February 14, 2013	\$70.00
Health Dept.	Indianapolis, IN / Various dates in 2013	\$423.00
Recorder	Webinar / Various dates in 2013	\$480.00
Sheriff	Indianapolis, IN / February 5-7, 2013	\$577.00

Motion was made by Mr. Thomas to accept the consent Agenda as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

C)
 IN THE MATTER OF APPROVING
 THE REAPPOINTMENT TO THE
 ALCOHOL AND TOBACCO
 COMMISSION

Mr. Thomas moved to reappoint Quinto J. Squadroni to the alcohol and tobacco commission as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

ADD ON:

D)
 IN THE MATTER OF APPROVING
 APPOINTMENT TO THE ST JOSEPH
 COUNTY HEALTH DEPARTMENT

Mr. Thomas nominated Dr. Mark Kricheff to the St. Joseph County Health Department.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

A)
 IN THE MATTER OF APPROVAL
 OF CHANGE ORDER NO. 1 AND
 A FINAL CHANGE ORDER FOR
 MISCELLANEOUS ROAD
 RESURFACING/REHABILITATION
 IN WEST WOOD FORREST, WEST
 WOOD SHORES, AND WEST
 WOOD COMMONS

Change order number 1 adds a new item for patching to help reduce the cost of this work due to poor subgrade encountered during construction and is an addition of \$2285.00 to the contract. The final change order reflects the changes in the contract items. The final amount of this project is \$632135.30, which increases the original amount 2.5 percent.

Motion made by Mr. Thomas to accept the recommendation of the Department of Public Works in reference to the above change orders as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
A PROJECT COMPLETION
AFFIDAVIT MADISON TRAIL
OVER BRANCH OF GRIMES
DITCH CULVERT

The final project cost is \$42246.65.

Motion made by Mr. Thomas to accept the recommendation of the Department of Public Works in reference to the above project completion affidavit as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

C)
IN THE MATTER OF APPROVAL
OF CONSTRUCTION ENGINEERING
AGREEMENT FOR ADAMS TRAIL
BIKE/PEDESTRIAN ENHANCEMENT
FROM ELM ROAD TO MARY FRANK
AND NORTHPOINT ELEMENTARY
SCHOOLS

It is recommended to execute this agreement as it is part of the federal aid process.

Motion made by Mr. Thomas to accept the recommendation of the Department of Public Works in reference to the above change orders as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

OLD BUSINESS: NONE

PUBLIC COMMENTS: NONE

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Ms. McClure. Meeting recessed by a 3-0 vote.