

<http://www.stjosephcountyindiana.com/departments/sjccouncil/structure.htm>

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on January 8, 2013 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Dave Thomas, and Marsha McClure were present.

The minutes of the last meeting were unanimously approved.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

OPENING AND READING OF BIDS ON: NONE

REPORTS AND REQUESTS FROM:

COMMISSIONERS

A)

IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS

Ms. McClure moved to accept the Accounts Payable Docket as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

B)

IN THE MATTER OF APPROVING
THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

Surplus Requests	
Department	Description

Travel Requests		
Department	Description	Cost Estimate
Clerk	Indianapolis, IN / January 28-29, 2013	\$388.90

Ms. McClure moved to accept the consent agenda as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

C)

IN THE MATTER OF APPROVING
THE REAPPOINTMENT TO THE
DRAINAGE BOARD

The reappointment is for Tom Schlarb of the Southeastern District.

Ms. McClure moved to accept the reappointment as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

BOARD OF PUBLIC WORKS:

A)

IN THE MATTER OF APPROVAL
OF CHANGE ORDER NO. 1
MAYFLOWER ROAD GUARDRAIL
PROJECT

This change order revises the contract completion date from 10/15/11 to 9/26/12.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above change order as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

B)

IN THE MATTER OF APPROVAL
OF BID REQUEST FOR 2013 ST.
JOSEPH COUNTY HIGHWAY
ANNUAL FUEL, OILS, AND
MISCELLANEOUS MATERIALS

Advertisement is requested on Friday, January 11th and 18th, 2013 with bid opening for January 29th, 2013.

Ms. McClure moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

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C)

IN THE MATTER OF APPROVAL
OF BID REQUEST FOR 2013 ST.
JOSEPH COUNTY HIGHWAY
ANNUAL PIPE & STRUCTURES,
GUARDRAIL AND BRIDGE
MATERIALS

Advertisement is requested on Friday, January 11th and 18th, 2013 with bid opening for January 29th, 2013.

Ms. McClure moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

D)

IN THE MATTER OF APPROVAL
OF BID REQUEST FOR 2013 ST.
JOSEPH COUNTY HIGHWAY
ANNUAL TRAFFIC PAINT AND
SIGNAGE MATERIALS

Advertisement is requested on Friday, January 11th and 18th, 2013 with bid opening for January 29th, 2013.

Ms. McClure moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

E)

IN THE MATTER OF APPROVAL
OF A PROJECT COMPLETION
AFFIDAVIT-VARIOUS BRIDGE
REPAIRS AT CLEVELAND ROAD
AND IRONWOOD DRIVE, BRIDGES
OVER ST. JOSEPH RIVER, SAMPLE
STREET OVER GRAND TRUNK
WESTERN AND CONRAIL RAILROADS

The final project cost is \$26747.50.

Ms. McClure moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

F)

IN THE MATTER OF APPROVAL
OF AN IRREVOCABLE STANDBY
LETTER OF CREDIT-BRADFORD
SHORES AT KNOLLWOOD
SUBDIVISION

This is from Peoples Bank of Kankakee County Bourbonnais, Illinois. The expiration date is December 22, 2013 in the amount of \$123708.00.

Ms. McClure moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

G)

IN THE MATTER OF APPROVAL
OF AN IRREVOCABLE STANDBY
LETTER OF CREDIT-NORTHBROOK
SHORES SUBDIVISION

This is from Peoples Bank of Kankakee County Bourbonnais, Illinois. The expiration date is December 22, 2013 in the amount of \$28000.00.

Ms. McClure moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

H)

IN THE MATTER OF APPROVAL
OF AN IRREVOCABLE STANDBY
LETTER OF CREDIT-HOLLYHOCK
TRAILS SUBDIVISION PHASE I

This is from 1ST Source Bank of South Bend, Indiana. The expiration date is January 30, 2014 in the amount of \$40000.00.

Ms. McClure moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

OLD BUSINESS: NONE

PUBLIC COMMENTS:

Bill Zimmerman, Emergency Management Director.

Mr. Zimmerman says February 7th will be the Great American Shake Out. This is the hurricane drill and we involve the area schools with this. Information about this event can be obtained by calling my office.

8TH DAY OF TERM JANUARY TERM TUESDAY, JANUARY 8, 2013

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Kovach so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.

ST. JOSEPH COUNTY COMMISSIONERS