

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on October 22, 2013 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney and Dave Thomas, were present.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

PLEDGE OF ALLEGIANCE

OPENING AND READING OF BIDS ON: None

REPORTS AND REQUESTS FROM:

**PROSECUTING ATTORNEY:
IN THE MATTER OF APPROVING
AN IN-LINE TRANSFER**

A) The following in-line transfer has been requested.

From: 1000-11348-000-0018	IT Coordinator	\$4000.00
Into: 1000-16300-000-0018	witness fees	\$4000.00
From: 1000-21020-000-0018	official forms & records	\$5000.00
Into: 1000-21030-000-0018	office supplies	\$2000.00
1000-22010-000-0018	gas, oil, lubricants	\$3000.00
From: 1000-32050-000-0018	instruction & training	\$5300.00
1000-32200-000-0018	telephone	\$1200.00
1000-32350-000-0018	postage	\$1600.00
Into: 1000-39010-000-0018	dues & subscriptions	\$8100.00

Mr. Thomas moved to accept the above in line transfer as read and outlined.
Motion seconded by Mr. Kostielney.
Motion adopted by a 2-0 vote.

**PROSECUTING ATTORNEY:
IN THE MATTER OF APPROVING
AN IN-LINE TRANSFER**

B) The following in-line transfer has been requested.

From: 1000-36300-000-0048	repair office equipment	\$315.00
Into: 1000-31070-000-0018	other contractual services	\$315.00

Mr. Thomas moved to accept the above in line transfer as read and outlined.
Motion seconded by Mr. Kostielney.
Motion adopted by a 2-0 vote.

COMMISSIONERS

**A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Mr. Thomas moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Kostielney.
Motion adopted by a 2-0 vote.

**B)
IN THE MATTER OF APPROVING
THE CONSENT AGENDA.**

Permission was requested to approve the following consent agenda:

Surplus Requests	
Department	Description
Voter Registration	Two obsolete desks, five chairs and a set of lockers

Travel Requests		
Department	Description	Cost Estimate
Adult Probation	Indianapolis, IN / November 1, 2013	\$758.21
Adult Probation	Indianapolis, IN / November 13, 2013	\$170.00
Adult Probation	Plymouth, IN / November 18, 2013	\$90.00
Community Corrections	Indianapolis, IN / December 10-11, 2013	\$571.88
County Clerk	Indianapolis, IN / December 16-18, 2013	\$1,734.90
Health Department	Indianapolis, IN / November 5, 2013	\$70.00
Prosecuting Attorney	Chicago, IL / October 24, 2013	\$37.00
Prosecuting Attorney	Savannah, GA / November 11-15, 2013	\$1,841.60
Prosecuting Attorney	Indianapolis, IN / November 21, 2013	\$528.47

Mr. Thomas moved to accept the Consent Agenda as read and outlined.
Motion seconded by Mr. Kostielney.
Motion adopted by a 2-0 vote.

**C)
IN THE MATTER OF APPROVING
RECOMMENDED TRICK OR TREATING
HOURS FOR OCTOBER 31, 2013**

Trick or treating hours will be from 5:00pm to 7:00pm.

Mr. Thomas moved to the above hours as read and outlined.
Motion seconded by Mr. Kostielney.
Motion adopted by a 2-0 vote.

**D)
IN THE MATTER OF APPROVING
ENHANCED ACCESS TO PUBLIC
RECORDS CONTRACT**

This contract has been favorably recommended by the Data Board

Mr. Thomas moved to accept the above contract as read and outlined.

Motion seconded by Mr. Kostielney.

Motion adopted by a 2-0 vote.

E)

IN THE MATTER OF APPROVING
2013/PAYABLE 2014 FORM-11
NOTICE OF ASSESSMENT, PRINT
AND MAIL PROCESSING
AGREEMENT WITH WORRELL
CORPORATION FOR THE
COUNTY ASSESSOR

This is for approximately 120000 notices. Worrell is the company of choice. They can access our computer files directly and the others can not. They have the ability to merge multiple owner addresses thru those files to save us postage. We hope to mail these out by October 28, 2013.

Counsel makes note of venue provisions and the change that needs to be made.

Mr. Thomas asks if the projected cost for postage is included.

Rosemary Mandrici, County Assessor, offices on the third floor.

Ms. Mandrici says that it includes the envelopes, printing, the notice, multiple notices and postage.

Mr. Thomas asks how you would describe a form 11.

Ms. Mandrici says a form 11 is a notice of a change in assessment. Every one will get one.

Mr. Thomas asks if trending is still involved.

Ms. Mandrici says yes.

Discussion held on change of venue provision as advised by counsel.

Mr. Thomas moved to the above agreement with the amendment of venue as read and outlined.

Motion seconded by Mr. Kostielney.

Motion adopted by a 2-0 vote.

BOARD OF PUBLIC WORKS:

IN THE MATTER OF APPROVAL
A REPORT OF FINAL INSPECTION
AND RECOMMENDATION FOR
ACCEPTANCE ON THE IRONWOOD
AND AUTEN ROADS INTERSECTION
IMPROVEMENTS PROJECT WITH
ADDED TURN LANES

Your signature is requested to finalize this project.

Mr. Thomas moved to accept the above request as read and outlined.

Motion seconded by Mr. Kostielney.

Motion adopted by a 2-0 vote.

OLD BUSINESS: NONE

PUBLIC COMMENTS:

Mr. Kostielney states that Carl Zweircynski, the former EMA Director has passed away. He served with us in this position from 1993-1997.

22ND DAY OF TERM OCTOBER TERM TUESDAY, OCTOBER 22, 2013

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Mr. Kostielney. Meeting recessed by a 2-0 vote.

ST. JOSEPH COUNTY COMMISSIONERS