

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on November 12, 2013 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Marsha McClure were present.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

PLEDGE OF ALLEGIANCE

OPENING AND READING OF BIDS ON: NONE

REPORTS AND REQUESTS FROM:

CIRCUIT COURT:
IN THE MATTER OF APPROVING
AN IN-LINE TRANSFER

The following in-line transfer has been requested.

From: 1000-32350-000-0019	postage	\$535.00
Into: 1000-36300-000-0019	repair office equipment	\$350.00
1000-39010-000-0019	dues & subscriptions	\$185.00

Mr. Thomas moved to accept the above in line transfer as read and outlined.
Motion seconded by Ms. McClure.
Motion adopted by a 3-0 vote.

COUNTY CLERK:
IN THE MATTER OF APPROVING
AN IN-LINE TRANSFER

The following in-line transfer has been requested.

From: 1000-11047-000-0027	voting mach tech	\$3800.00
Into: 1000-11045-000-0027	clerical assistants	\$3800.00
From: 1000-11047-000-0027	voting mach tech	\$1500.00
Into: 1000-11901-000-0027	inspector	\$1500.00
From: 1000-11047-000-0027	voting mach tech	\$960.00
Into: 1000-11911-000-0027	judge	\$960.00
From: 1000-11047-000-0027	voting mach tech	\$960.00
Into: 1000-11921-000-0027	sheriff	\$960.00
From: 1000-11047-000-0027	voting mach tech	\$960.00
Into: 1000-11931-000-0027	clerk	\$960.00
From: 1000-21020-000-0027	official forms & records	\$9.93

Into:	1000-21021-000-0027	election supplies	\$9.93
From:	1000-21021-000-0027	election supplies	\$825.00
Into:	1000-24500-000-0027	meals	\$825.00
From:	1000-36210-000-0027	voting machine repair	\$105.00
Into:	1000-37900-000-0027	polling places	\$105.00

Mr. Thomas moved to accept the above in line transfers as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

PROBATE COURT:
 IN THE MATTER OF APPROVING
 AN IN-LINE TRANSFER

A)
 The following in-line transfer has been requested.

From:	1000-11049-000-0049	director of detention	\$2188.00
	1000-11332-000-0049	psychologist	\$55.00
	1000-11334-000-0049	controller	\$2680.00
	1000-11367-000-0049	team leader	\$17000.00
	1000-11370-000-0049	detention officer	\$35900.00
	1000-11379-000-0049	counselor/caseworker	\$10000.00
	1000-11670-000-0049	bookkeeper	\$1380.00
	1000-11950-000-0049	part time	\$6200.00
Into:	1000-11439-000-0049	part time	\$75403.00

Mr. Thomas moved to accept the above in line transfer as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

B)
 The following in-line transfer has been requested.

From:	1000-11535-000-0049	special deputy	\$12000.00
Into:	1000-11692-000-0049	maint man class II	\$12000.00
From:	1000-31070-000-0049	other contractual services	\$1000.00
Into:	1000-36100-000-0049	repairs auto & truck	\$1000.00

Mr. Thomas moved to accept the above in line transfer as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

SHERIFF:
 IN THE MATTER OF APPROVING
 AN IN-LINE TRANSFER

A)
 The following in-line transfer has been requested.

From:	1000-11312-000-0005	IT manager	\$5800.00
	1000-11502-000-0005	asst chief	\$11000.00
	1000-11505-000-0005	captain	\$90000.00
	1000-11508-000-0005	lieutenant	\$50000.00
	1000-11512-000-0005	sergeant senior	\$80000.00
	1000-11516-000-0005	corporal II senior	\$82000.00

	1000-11515-000-0005	corporal II base	\$12000.00
	1000-11517-000-0005	corporal base	\$44000.00
	1000-11535-000-0005	special deputy	\$28000.00
	1000-11540-000-0005	radio dispatch	\$28000.00
	1000-11654-000-0005	secretary III	\$ 7912.00
	1000-11950-000-0005	special deputy	\$16546.00
Into:	1000-11518-000-0005	corporal middle	\$ 19381.00
	1000-11520-000-0005	patrolman	\$335965.00
	1000-11657-000-0005	clerk	\$ 3812.00
	1000-11571-000-0005	overtime	\$ 48000.00
	1000-11572-000-0005	holiday	\$ 20000.00
	1000-14900-000-0005	uniforms	\$ 28100.00

Mr. Thomas moved to accept the above in line transfers as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

B)
 The following in-line transfer has been requested.

From:	1000-11312-000-0006	IT manager	\$ 2088.00
	1000-11536-000-0006	correctional lt.	\$ 3135.00
	1000-11541-000-0006	correctional officers	\$122000.00
Into:	1000-11507-000-0006	assistant warden	\$ 2088.00
	1000-11541-000-0006	overtime	\$122000.00
	1000-11576-000-0006	night incentive	\$ 3135.00

Mr. Thomas moved to accept the above in line transfers as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

COMMISSIONERS

A)
 IN THE MATTER OF APPROVING
 THE ACCOUNTS PAYABLE DOCKETS

Mr. Thomas moved to accept the Accounts Payable Docket as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

B)
 IN THE MATTER OF APPROVING
 THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

Surplus Requests	
Department	Description
County Clerk	An obsolete desk and a broken fax machine
County Recorder	A broken HP printer
Health Department	A broken commercial grade refrigerator and freezer
Superior Court	A broken chair
Weights & Measures	An obsolete scale

Travel Requests		
Department	Description	Cost Estimate
Adult Probation	Indianapolis, IN / December 9-10, 2013	\$475.00
County Assessor	Fort Wayne, IN / December 10 & 11, 2013	\$206.00
County Auditor	Indianapolis, IN / December 4, 2013	\$311.00
Prosecuting Attorney	Indianapolis, IN / November 19-21, 2013	\$ 1,042.00
Weights & Measures	Bloomington, IN / February 24-28, 2014	\$947.40

Motion was made by Mr. Thomas to accept the consent Agenda as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

C)
 IN THE MATTER OF APPROVING
 AN IN LINE TRANSFER

The following in-line transfer has been requested.

From: 1000-39450-000-0034	environmental control	\$40000.00
Into: 1000-32200-000-0034	telephone	\$40000.00

Mr. Thomas moved to accept the above in line transfer as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

D)
 IN THE MATTER OF APPROVING
 A LARADO CONTRACT

This request is from Bob Singleton Jr. out of Mishawaka Indiana.

Mr. Thomas makes note of the reference to Goshen, Indiana and that it should be stricken.
 Mr. Thomas moved to accept the above contract with the amendment as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

A)
 IN THE MATTER OF APPROVING
 A PROJECT COMPLETION AFFIDAVIT
 FOR MIAMI HIGHWAY OVER
 GOETHALS DITCH, CULVERT
 REPLACEMENT

The final project cost is \$42915.80.

Motion was made by Mr. Thomas to accept the above affidavit as read and outlined.
 Motion seconded by Ms. McClure.
 Motion adopted by a 3-0 vote.

B)
 IN THE MATTER OF APPROVING
 AN IN-LINE TRANSFER

The following in-line transfer has been requested.

From: 1176-23220-000-0062	weed spray	\$2000.00
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Into: 1176-23200-000-0062	hardware & tools	\$2000.00
From: 1176-36010-000-0061	repairs-bldgs & structures	\$1000.00
Into: 1176-39150-000-0061	other expenses	\$1000.00
From: 1176-23220-000-0062	weed spray	\$2000.00
Into: 1176-23400-000-0062	stone gravel, aggregates	\$2000.00
From: 1176-23230-000-0062	paint	\$13000.00
Into: 1176-23400-000-0062	stone gravel, aggregates	\$13000.00
From: 1171-43050-000-0023	Major bridge maint/rehab	\$200000.00
Into: 1171-43142-000-0023	Sample/Olive overpass rehab	\$200000.00
From: 1135-90006-000-0069	Tyler Rd over Yellowbank creek	\$218048.70
Into: 1135-90101-000-0069	Beech rd over Grimes ditch	\$218048.70

Mr. Thomas moved to accept the above in line transfer as read and outlined.
Motion seconded by Ms. McClure.
Motion adopted by a 3-0 vote.

C)
IN THE MATTER OF APPROVING
A CHANGE ORDER NO 2-3 FOR
THE D-1 MAINTENANCE OVERLAY
PROGRAM

Change order no. 2 provides payment for the cement soil stabilization component of the full depth reclamation process. Change order no. 3 provides payment for rip rap used for erosion and sediment control purposes around the newly installed pipes. The revised amount of this project is \$1,638,931.80.

Motion was made by Mr. Thomas to accept the above change orders as read and outlined.
Motion seconded by Ms. McClure.
Motion adopted by a 3-0 vote.

D)
IN THE MATTER OF APPROVING
A CHANGE ORDER NO 4 FOR
AUTEN ROAD AT IRONWOOD

Change order no. 4 reflects the costs to replace residential mailboxes The revised amount of this project is \$1,920,965.25.

Motion was made by Mr. Thomas to accept the above change orders as read and outlined.
Motion seconded by Ms. McClure.
Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVING
AN IRREVOCABLE LETTER OF
CREDIT FOR NORTHBRIDGE
VALLEY, TWO-A

This irrevocable letter of credit is drawn on MutualBank of Mishawaka. The expiration date is November 8, 2014 and is in the amount of \$53150.00.

Motion was made by Mr. Thomas to accept the above irrevocable letter of credit as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

F)

IN THE MATTER OF APPROVING
A MEMORANDUM OF
AGREEMENT BETWEEN INDOT
AND ST. JOSEPH COUNTY TO
TRANSFER PIERCE ROAD RIGHT
OF WAY FROM OLD US 31 TO THE
NEW US 31 INTERCHANGE

This is to transfer the Pierce Road public right-of-way to INDOT for their sole pupose of extending SR 4 to the new US 31 interchange construction east of Kenilworth Road in St. Joseph County.

Motion was made by Mr. Thomas to accept the above agreement as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

G)

IN THE MATTER OF APPROVING
A STATE-LOCAL PUBLIC AGENCY
PROJECT COORDINATION CONTRACT
FOR SAFETY TRAFFIC CALMING IN
ST. JOSEPH COUNTY

The agreement outlines the fiscal and construction responsibilities of each party for the Group I Safety program funds. This project involves installing permanent and temporary solar powered radar speed signs for use along curves, in advance of roundabouts, in advance of reduced speed zones, and/or construction projects St. Joseph County to help motorists visualize actual travel speeds and help them consider making speed adjustments based on actual road conditions.

Motion was made by Mr. Thomas to accept the above agreement as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

H)

IN THE MATTER OF APPROVING
A SUPPLEMENTAL AGREEMENT
NO. 1 FOR ENGINEERING SERVICES,
BRIDGE REPLACEMENT NO. 52
OVER GRIMES DITCH ON
BEECH ROAD

This supplement results in an increase of \$7466.00.

Motion was made by Mr. Thomas to accept the above agreement as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

OLD BUSINESS: None

PUBLIC COMMENTS:

Mr. Thomas says he hopes everyone had a wonderful weekend and a big thanks to all of our Veterans. I hope they felt welcomed and appreciated. Our leaf program is now up and running. Thanks to everyone for there hard work. Please be careful of the plows out on the roads removing the snow.

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Ms. McClure. Meeting recessed by a 3-0 vote.

ST. JOSEPH COUNTY COMMISSIONERS