

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on November 5, 2013 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Dave Thomas, and Marsha McClure were present.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

PLEDGE OF ALLEGIANCE

OPENING AND READING OF BIDS ON: NONE

REPORTS AND REQUESTS FROM:

**ADULT PROBATION:
IN THE MATTER OF APPROVING
AN IN-LINE TRANSFER**

The following in-line transfer has been requested.

From: 2000-33118-000-0024	immunization supplies	\$500.00
Into: 2000-32020-000-0024	travel	\$500.00

Ms. McClure moved to accept the above in line transfer as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 2-0 vote.

**HISTORIC PRESERVATION:
IN THE MATTER OF APPROVING
AN IN-LINE TRANSFER**

The following in-line transfer has been requested.

From: 1000-34040-000-0037	auto liability	\$171.00
Into: 1000-31070-000-0037	other contractual services	\$171.00

Ms. McClure moved to accept the above in line transfer as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 2-0 vote.

**PORTAGE MANOR:
IN THE MATTER OF APPROVING
AN IN-LINE TRANSFER**

The following in-line transfer has been requested.

From: 4019-22100-000-0030	tires & tubes	\$560.00
Into: 4019-23230-000-0030	paint	\$560.00

Ms. McClure moved to accept the above in line transfer as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 2-0 vote.

**PROBATE COURT:
IN THE MATTER OF APPROVING
AN IN-LINE TRANSFER**

The following in-line transfer has been requested.

From: 1000-36015-000-0025	contractual services	\$2650.00
Into: 1000-32020-000-0025	travel	\$2000.00
1000-39010-000-0025	dues & subscriptions	\$650.00

Ms. McClure moved to accept the above in line transfer as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 2-0 vote.

The following in-line transfer has been requested.

From: 1000-35020-000-0049	gas	\$5200.00
Into: 1000-35010-000-0049	electric	\$5200.00
From: 1000-31070-000-0049	other contractual services	\$900.00
Into: 1000-35030-000-0049	water & sewage	\$900.00
From: 1000-24110-000-0049	Clothing	\$1200.00
Into: 1000-22010-000-0049	gas oil & lubricants	\$1200.00
From: 1000-36200-000-0049	repairs other equipment	\$4500.00
Into: 1000-32200-000-0049	telephone	\$4500.00

Ms. McClure moved to accept the above in line transfer as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 2-0 vote.

SHERIFF:
IN THE MATTER OF APPROVING
TO SEEK QUOTES FOR A NEW
2014 GMC CARGO VAN FOR USE
IN THE TRANSPORTATION
DIVISION

Ms. McClure moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 2-0 vote.

COMMISSIONERS

A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS

Ms. McClure moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 2-0 vote.

B)
IN THE MATTER OF APPROVING
THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

Surplus Requests	
Department	Description
Weights & Measures	An obsolete printer and two monitors

Travel Requests		
Department	Description	Cost Estimate
Adult Probation	Marion, IN / November 13, 2013	\$129.50
Adult Probation	Indianapolis, IN / December 13, 2013	\$186.00
Sheriff	Indianapolis, IN / November 19-21, 2013	\$818.00
Sheriff	Indianapolis, IN / May 8-9, 2014	\$208.00
Prosecuting Attorney	St. Pete Beach, FL / December 16-17, 2013	\$783.60

Ms. McClure moved to accept the consent agenda as read and outlined.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 2-0 vote.

C)
IN THE MATTER OF APPROVING
R-6-C-2013, A RESOLUTION
AUTHORIZING AND APPROVING
THE ST. JOSEPH COUNTY
HEALTH DEPARTMENT FEE CHANGES

These fee change increases would take affect January 1, 2014.

Nick Molchan, Health Department with offices on the 8th & 9th floor.
 Mr. Molchan says that there is a change in the price for the PCV13 on the last page of this document. The change would be from \$140 as listed to \$145. This is to cover the administrative costs in our office.
 Ms. McClure moved to accept the above resolution with the amendment to the price change as read and outlined.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 2-0 vote.

D)
IN THE MATTER OF APPROVING
A LARADO CONTRACT FROM
THE COUNTY RECORDER

This request is from Bradley R. Tyer & Associates out of Valencia, California.

Ms. McClure moved to accept the above contract as read and outlined.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 2-0 vote.

BOARD OF PUBLIC WORKS:

A)
IN THE MATTER OF APPROVAL
OF CHANGE ORDER NO. 1
FOR BEECH ROAD OVER
GRIMES DITCH, BRIDGE
REPLACEMENT

The revised total project cost is \$344975.89. This amounts to a \$6119.94 increase.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above change order as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

B)
IN THE MATTER OF APPROVAL
OF A CHANGE ORDER NO. 1 FOR
JUNIPER ROAD BIKE LANE
CONSTRUCTION FROM SOUTH
PENDLE STREET TO CLEVELAND
ROAD

The revised total project cost is \$153434.45. This is necessary to provide payment for an erosion control blanket along the embankments of Juday Creek.

Ms. McClure moved to accept the above change order as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

C)
IN THE MATTER OF APPROVAL
OF AN IRREVOCABLE LETTER
OF CREDIT CASH IN FOR
NORTHBRIDGE VALLEY,
SECTION TWO A

This is drawn on MutualBank dated November 8, 2012 in the amount of \$53150.00. This must be presented to the bank on or before November 8, 2013.

Ms. McClure moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

D)
IN THE MATTER OF APPROVAL
OF AN IRREVOCABLE LETTER
OF CREDIT AS SURETY FOR
WHIPPOORWILL VALLEY SOUTH

This is drawn on Teachers Credit Union of South Bend, Indiana as surety. This letter replaces the previous surety to be released. The surety expires on September 30, 2014, in the amount of \$173547.00.

Ms. McClure moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 2-0 vote.

OLD BUSINESS: NONE

PUBLIC COMMENTS:

Mr. Thomas says there is a referendum vote in Mishawaka today. They are taking blood draws today and remember that the health insurance will all be done on line this year.

There being no further business to come before the Board at this time, Mr. Thomas asked for a motion to recess, Ms. McClure so moved, seconded by Mr. Thomas. Meeting recessed by a 2-0 vote.

ST. JOSEPH COUNTY COMMISSIONERS