

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on February 5, 2013 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Marsha McClure were present.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

OPENING AND READING OF BIDS ON: None

REPORTS AND REQUESTS FROM:

COMMISSIONERS

**A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Mr. Thomas moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Ms. McClure.
Motion adopted by a 3-0 vote.

**B)
IN THE MATTER OF APPROVING
THE CONSENT AGENDA.**

Permission was requested to approve the following consent agenda:

Surplus Requests	
Department	Description
Area Plan	Obsolete Computers
Sheriff	Various obsolete items

Travel Requests		
Department	Description	Cost Estimate
Community Corrections	Terre Haute, IN / February 10-15, 2013	\$1,528.80
Community Corrections	Seymour, IN / April 7-12, 2013	\$2,025.80
EMA	Valparaiso, IN / February 19 – 21, 2013	\$85.00
EMA	Fisher, IN / February 25 – 27, 2013	\$75.00
Health	Indianapolis, IN / March 12, 2013	\$45.00

ADD ON:

The Commissioners are requesting disposal of surplus items.

Mr. Kostielney reads the Personnel Report:

Kenneth P. Fedder	February 1, 2013	Retirement from Assignment
Mario J. Zappia	February 1, 2013	Discontinuation of Assignment
Mark P. Telloyan	February 4, 2013	Appointment of Assignment

Motion was made by Mr. Thomas to accept the consent Agenda with the amendment as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

A)
IN THE MATTER OF APPROVAL
OF CHANGE ORDER NO. 1 FOR
ST. JOSEPH COUNTY HEALTH
DEPARTMENT AND SJCRWSD
COUNTRYWIDE MANAGEMENT
PLAN-GROUNDWATER
CHARACTERIZATION &
MONITORING PROPOSAL

Change order number 1 is for the service proposal from Roberts Environmental Services, LLC to install a monitoring well network and perform sampling and analysis activities to provide a base characterization of the groundwater entering our community. The additional fee is based on hours worked and is an increase of \$3043.50.

Motion made by Mr. Thomas to accept the recommendation of the Department of Public Works in reference to the above change orders as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
OF CHANGE ORDER NO. 1 FOR
IRELAND ROAD & CULP ROAD
WIDENING IMPROVEMENTS

Change order number 1 will result in a decrease of \$5031.88 to the contract amount. The revised contract amount will become \$192269.84.

Motion made by Mr. Thomas to accept the recommendation of the Department of Public Works in reference to the above change order as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

C)
IN THE MATTER OF APPROVAL
OF CONSTRUCTION ENGINEERING
SERVICES SUPPLEMENTAL
AGREEMENT NO. 1 FOR BRIDGE
NO. 71 OVER HESTON CREEK ON
LINDEN ROAD REPLACEMENT

It is recommended to execute this agreement as it is part of the federal aid process.

Motion made by Mr. Thomas to accept the recommendation of the Department of Public Works in reference to the above agreement as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

D)
IN THE MATTER OF APPROVAL
OF BID AWARD FOR FUEL AND
LUBRICANTS, 2013

Petroleum Traders Corp. is the low bidder for diesel fuel and gasoline delivery. Bellman Oil Company should be considered the low bidder for kindred items. Do to prices fluctuating we recommend that all remaining bids be accepted with purchases to be made from the supplier offering the lowest price at the time of delivery.

Motion made by Mr. Thomas to accept the recommendation of the Department of Public Works in reference to the above bid award as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVAL
OF BID AWARD FOR TRAFFIC
AND MISCELLANEOUS PAINTS, 2013

It is recommended that the award go to Sherwin Williams as they were the low bidder for paint. It is also recommended that all bids be accepted in case of unforeseen events which prevents the low bidder from supplying the bid item.

Motion made by Mr. Thomas to accept the recommendation of the Department of Public Works in reference to the above bid award as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

D)
IN THE MATTER OF APPROVAL
OF BID AWARD FOR 2013
DRAINAGE PIPE & STRUCTURES,
GUARDRAIL, AND BRIDGE MATERIALS

It is recommended that all bids be accepted. This will allow the County to select from the lowest available bidder during the project design phase for any type of structure built in 2013.

Motion made by Mr. Thomas to accept the recommendation of the Department of Public Works in reference to the above bid award as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

OLD BUSINESS: NONE

PUBLIC COMMENTS: NONE

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Ms. McClure. Meeting recessed by a 3-0 vote.