

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on April 9, 2013 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Marsha McClure were present.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

**OPENING AND READING OF BIDS ON:**

St. Joseph County Highway Annual Bid for 2013 Bituminous Patching Material

Read by Dave Thomas.

Brewpro/Lab MFG  
Cincinnati, OH.

Rieth-Riley Construction Co., Inc  
South Bend, IN.

Walsh & Kelly  
South Bend, IN.

Mr. Thomas moved to accept the above bids and turn them over for further study and review as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

**REPORTS AND REQUESTS FROM:**

COUNTY CLERK:  
IN THE MATTER OF APPROVING  
AN IN-LINE TRANSFER

The following in-line transfer has been requested.

From: 1000-11673-000-0001	Court Computer Operator II	\$638.00
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Into: 1000-11950-000-0001	Part time	\$638.00
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Mr. Thomas moved to accept the above in line transfer as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

PROSECUTING ATTORNEY:  
IN THE MATTER OF APPROVING  
AN IN-LINE TRANSFER

The following in-line transfer has been requested.

From: 9108-11319-000-0018	Director APS	\$7225.00
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Into: 9108-11318-000-0018	Investigators APS	\$7225.00
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Mr. Thomas moved to accept the above in line transfer as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

COMMISSIONERS

**A)**  
 IN THE MATTER OF APPROVING  
 THE ACCOUNTS PAYABLE DOCKETS

Mr. Thomas moved to accept the Accounts Payable Docket as read and outlined.  
 Motion seconded by Ms. McClure.  
 Motion adopted by a 3-0 vote.

**B)**  
 IN THE MATTER OF APPROVING  
 THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

<b>Surplus Requests</b>	
<b>Department</b>	<b>Description</b>
Circuit Court	Broken fax machine
County Clerk	Obsolete receipt printers and a microfilm machine
County Clerk	Obsolete or broken printers and a fax machine
Health	Broken printer
Prosecutor	Broken office chair and broken printer
Recorder	Broken monitor

<b>Travel Requests</b>		
<b>Department</b>	<b>Description</b>	<b>Cost Estimate</b>
Area Plan	Elkhart, IN / April 23, 2013	\$0
Community Corrections	Anderson, IN / April 17-19, 2013	\$518.96
Community Corrections	Kalamazoo, MI / May 6-9, 2013	\$1667.64
Community Corrections	Indianapolis, IN / May 21-23, 2013	\$879.16
DRCB	South Bend, IN / June 10-11, 2013	\$180.00
Health	Indianapolis, IN / April 29-30, 2013	\$262.00
HR	Indianapolis, IN / May 5-8, 2013	\$738.66
Prosecutor	New Jersey / April 16-19, 2013	\$1,267.15 (reimbursed 100% by IPAC)
Prosecutor	California / April 28-May 1, 2013	\$1280.00 (reimbursed 100% by IPAC)
Public Works	Indianapolis, IN / May 30, 2013	\$100.00
Recorder	Rock Island, IL / May 20-23, 2013	\$557.40
Sheriff	Grand Rapids, MI / May 4-9, 2013	\$1930.00

Motion was made by Mr. Thomas to accept the consent Agenda as read and outlined.  
 Motion seconded by Ms. McClure.  
 Motion adopted by a 3-0 vote.

**BOARD OF PUBLIC WORKS:**

A)  
IN THE MATTER OF APPROVAL  
OF AN IN LINE TRANSFER  
OF FUNDS

The following in-line transfer has been requested.

From: 4923-91301-000-0023	reconstruction/resurface-2013	\$99.24
Into: 4923-91201-000-0023	reconstruction/resurface-2012	\$99.24

Mr. Thomas moved to accept the above in line transfer as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

B)  
IN THE MATTER OF APPROVAL  
OF A FINAL CHANGE ORDER  
(NO 1) S-632-12 BEECH ROAD  
OVER HYGEMA DITCH  
CULVERT REPLACEMENT

The final amount of this project is \$47224.74.

Motion made by Mr. Thomas to accept the recommendation of the Department of Public Works in reference to the above final change order as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**OLD BUSINESS: NONE**

**PUBLIC COMMENTS:**

Mr. Thomas informs everyone that AG days are currently underway at the fair grounds and to come out this weekend and enjoy the fun.

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Ms. McClure. Meeting recessed by a 3-0 vote.