

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on June 18, 2013 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney and Dave Thomas, were present.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

**PLEDGE OF ALLEGIANCE**

**OPENING AND READING OF BIDS ON: None**

**REPORTS AND REQUESTS FROM:  
PURCHASING:  
IN THE MATTER OF APPROVING  
QUOTE AWARDS FOR JANITORIAL  
SUPPLIES**

It is requested that the low quote be awarded which meet all specifications as follows:

Section CC1	Kabelin Commercial Supply Products
Section CC2	HP Products
Section CC4	HP Products
Section CC5A	Central Poly Corp.
Section CC6	HP Products

Mr. Thomas moved to accept the above quote award as read and outlined.  
Motion seconded by Mr. Kostielney.  
Motion adopted by a 2-0 vote.

**ADD ON:  
HEALTH DEPARTMENT  
IN THE MATTER OF APPROVING  
A TRAINING REQUEST**

This training session is with the Red Cross for six staff members to attend. The registration cost will be \$60.00 total and is held here locally.

Mr. Thomas moved to accept the above training request as read and outlined.  
Motion seconded by Mr. Kostielney.  
Motion adopted by a 2-0 vote.

**COMMISSIONERS  
A)  
IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS**

Mr. Thomas moved to accept the Accounts Payable Docket as read and outlined.  
Motion seconded by Mr. Kostielney.  
Motion adopted by a 2-0 vote.

**B)**  
 IN THE MATTER OF APPROVING  
 THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

<b>Surplus Requests</b>	
<b>Department</b>	<b>Description</b>
County Clerk	Broken chairs

<b>Travel Requests</b>		
<b>Department</b>	<b>Description</b>	<b>Cost Estimate</b>
Adult Probation	Washington, D.C. / July 14-17, 2013	\$1,450.00
Area Plan	Goshen, IN / July 10, 2013	\$0
Council	Indianapolis, IN / June 28-29, 2013	\$1,107.00
County Clerk	Indianapolis, IN / Open Dates (1 night)	\$397.00
Prosecutor	Hoover, Alabama / July 21-26, 2013	\$0
Treasurer	Indianapolis, IN / August 7-9, 2013	\$883.00
Voters Registration	Indianapolis, IN / July 22-24, 2013	\$721.80

Mr. Thomas moved to accept the Consent Agenda as read and outlined.  
 Motion seconded by Mr. Kostielney.  
 Motion adopted by a 2-0 vote.

**C)**  
 IN THE MATTER OF APPROVING  
 ADMINISTRATIVE SERVICES  
 AGREEMENT WITH JWF  
 SPECIALTY COMPANY, INC.

Mr. Thomas moved to remove this from the agenda.  
 Motion seconded by Mr. Kostielney.  
 Motion adopted by a 2-0 vote.

**D)**  
 IN THE MATTER OF APPROVING  
 BILLS PASSED BY ST. JOSEPH  
 COUNTY COUNCIL

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
39-13	32-13
38-13	33-13
40-13	34-13
41-13	35-13
44-13	36-13
20-13	37-13

\*as amended

Mr. Thomas asks Mr. Mullen about the amendment to the fund transfers. First being for 32-13 and it would be the second one for the Circuit Court. This was an inter fund transfer of \$16900.00. It looks like the postage was amended to \$1230.00 but the total dollar amount wasn't decreased.

Mr. Mullen says he can not answer that for him, he does not know. They may need to send it back.

Mr. Thomas says thank you for that answer.

(Mr. Mullen was not provided the documents in reference to the bills passed so he can not reference to them for this information.)

Mr. Kostielney says this was amended. The judge was doing his own calculations. He was trying to figure out how to get the postage calculations down.

Mr. Mullen says that is when Jamie O'Brien caught it and they fixed it.

Mr. Thomas moved to accept the above ordinances with the possible amendment as read and outlined.

Motion seconded by Mr. Kostielney.

Motion adopted by a 2-0 vote.

#### **BOARD OF PUBLIC WORKS:**

A)

IN THE MATTER OF APPROVAL  
OF AN AMENDED IRREVOCABLE  
STANDBY LETTER OF CREDIT  
COUNTRY FARM ESTATES  
SUBDIVISION, SECTION ONE

This letter of credit is from Bank of America of Scranton, Pennsylvania. This letter automatically extends the expiration date from June 20, 2013, for periods of one year each, unless otherwise notified 30 days in advance by registered mail or overnight courier.

Mr. Thomas moved to accept the above amended irrevocable standby letter of credit as read and outlined.

Motion seconded by Mr. Kostielney.

Motion adopted by a 2-0 vote.

B)

IN THE MATTER OF APPROVAL  
OF A BID REQUEST FOR R&S 91301  
D-2: MAINTENANCE ASPHALT  
OVERLAY PROGRAM

It is requested that this be advertised on Friday, June 21<sup>st</sup>, and 28<sup>th</sup>, 2013 with a bid opening on July 9<sup>th</sup>, 2013.

Mr. Thomas moved to accept the above advertisement as read and outlined.

Motion seconded by Mr. Kostielney.

Motion adopted by a 2-0 vote.

C)

IN THE MATTER OF APPROVAL  
OF AN ENGINEERING SERVICES  
PROJECT AWARD FOR THE  
CLEVELAND ROAD  
RECONSTRUCTION FROM THE  
ST. JOSEPH RIVER TO SR 933

This is an agreement with RW Armstrong to perform design engineering services for the reconstruction of Cleveland Road from the St. Joseph River to SR. 933. This is in an amount not to exceed \$843,400.00.

Counsel states that in reviewing the contract if any lawsuits were to arise would have to be brought forward in Marion County Indiana. I would respectfully request that you adopt this agreement subject to that being St. Joseph County Indiana, for this large of a contract there is no reason to agree to venue any where other than where you are located.

18<sup>TH</sup> DAY OF TERM JUNE TERM TUESDAY, JUNE 18, 2013

RW Armstrong is also a South Bend company so I think this would be an agreement they would be more than happy to make.

Mr. Thomas moved to accept the above contract with the amendment as advised by counsel as read and outlined.

Motion seconded by Mr. Kostielney.

Motion adopted by a 2-0 vote.

**OLD BUSINESS: NONE**

**PUBLIC COMMENTS: NONE**

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Mr. Kostielney. Meeting recessed by a 2-0 vote.

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ST. JOSEPH COUNTY COMMISSIONERS