

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on August 13, 2013 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Marsha McClure were present.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

**PLEDGE OF ALLEGIANCE**

OPENING AND READING OF BIDS ON: NONE

**REPORTS AND REQUESTS FROM:**

ARCHIVES:  
IN THE MATTER OF APPROVING  
AN IN-LINE TRANSFER

The following in-line transfer has been requested.

From: 1000-22226-000-0010	microfilm supplies	\$200.00
Into: 1000-21030-000-0010	office supplies	\$200.00
From: 1000-22226-000-0010	microfilm supplies	\$200.00
Into: 1000-22010-000-0010	gas, oil, lubricants	\$200.00

Mr. Thomas makes a correction to the number of zeros in the account number.  
Mr. Thomas moved to accept the above in line transfer as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

AUDITOR:  
IN THE MATTER OF APPROVING  
AN AGREEMENT WITH MIKE  
DENISTON FOR BUDGET  
CONSULTING

This is to help with the non binding budget review forms for the 2013 pay 2014 budget year.

Mr. Thomas states that it is amazing to find a consultant that will do this work for \$500.00.  
Mr. Thomas moved to accept the above agreement as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

EMA:  
IN THE MATTER OF APPROVING  
AN IN-LINE TRANSFER

The following in-line transfer has been requested.

From: 1000-36300-000-0009	office equipment-repairs	\$250.00
Into: 1000-36100-000-0009	auto & truck-repairs	\$250.00

Mr. Thomas moved to accept the above in line transfer as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

COMMISSIONERS

**A)**  
IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS

Mr. Thomas moved to accept the Accounts Payable Docket as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**B)**  
IN THE MATTER OF APPROVING  
THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

<b>Surplus Requests</b>	
<b>Department</b>	<b>Description</b>
DRCB	Broken or obsolete printers
Superior Court	Obsolete recorders and chairs

<b>Travel Requests</b>		
<b>Department</b>	<b>Description</b>	<b>Cost Estimate</b>
Health	Fort Wayne, IN / Sept. 23-25, 2013	\$1,052.34
HR	Indianapolis, IN / Aug. 27-30, 2013	\$913.07
HR	Indianapolis, IN / Aug. 10-11, 2013	\$631.33

Motion was made by Mr. Thomas to accept the consent Agenda as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**C)**  
IN THE MATTER OF APPROVING  
AN AGREEMENT WITH MIDWEST  
EMPLOYERS CASUALTY COMPANY

Robert Frick, 1251 N. Eddy St.

Mr. Frick says that the contract is through JWF which is a third party administrator for workers compensation. We are advocating or pushing for a contract change for them to take over the workers comp claims going forward. It is a one year contract. They also handle the City of South Bend and Elkhart.

Mr. Thomas asks if Midwest Employers Casualty Company is the underwriter for JWF. Mr. Frick says that they are the excess coverage, meaning that they provide the coverage for any claim over \$450,000.00. JWF actually manages the claims under that retention as far as running it through network, discounts, and making sure it gets paid. Midwest Employers is the actual insurance carrier.

Mr. Thomas moved to accept the above contract as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**D)**  
IN THE MATTER OF APPROVING  
A LAREDO CONTRACT WITH  
NATIONWIDE TITLE CO.

Nationwide Title Company is out of Palm Harbor, Florida.

Mr. Thomas moved to accept the above contract as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

ADD ON:

IN THE MATTER OF APPROVING  
A PERSONNEL REPORT

Granger Highway Supervisor

August 12, 2013

Johnnie McCarey

Mr. Thomas moved to accept the above personnel report as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING  
THE FIRST BANK BUILDING  
BIKE LOCKER PROPOSAL

This is a request to install two bike lockers on the North side of our First Bank Building at 205 West Jefferson.

Mr. Thomas states that under investigation with the building department and others it was found out that this is a vacated alley. The vacated alley would be divided between the County and the Bank itself. There are no zoning specifications. It is really them just being a good neighbor and notifying us of what it is they would like to do. There is no need to ask for approval but they were just being neighborly and I would make a motion to accept their request.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

**A)**

IN THE MATTER OF APPROVING  
AN A.B.A.T.E. OF INDIANA-  
MUSCULAR DYSTROPHY  
MOTORCYCLE RIDE

This event will take place on Sunday, September 1, 2013 at the St. Joseph County 4-H Fairgrounds at noon.

Motion was made by Mr. Thomas to accept the above ride as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

**B)**

IN THE MATTER OF APPROVING  
A BID AWARD: S-52-10/13 BEECH  
ROAD OVER GRIMES DITCH  
BRIDGE REPLACEMENT

It is recommended that the project be awarded to Northern Indiana Construction Company in the amount of \$338855.95.

Motion was made by Mr. Thomas to accept the recommendation of the Department of Public Works in the above bid award as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

**C)**  
IN THE MATTER OF APPROVING  
CHANGE ORDER NO. 2 FOR  
R-33791 ENHANCEMENT BIKE/  
PEDESTRIAN FACILITY ALONG  
ADAMS ROAD

This provides payment for the additional work to correct drainage issues resulting from non-permeable soils encountered near Lexington Glen and Fox Trails subdivisions. This will make the revised contract amount \$527438.17, which is an increase of 5.8 percent.

Motion was made by Mr. Thomas to accept the above change order as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**D)**  
IN THE MATTER OF APPROVING  
CHANGE ORDER NO. 3 FOR  
R-33791 ENHANCEMENT BIKE/  
PEDESTRIAN FACILITY ALONG  
ADAMS ROAD

This provides for a time extension to the contract for the additional required drainage work. This will keep the contract amount at \$527438.17.

Motion was made by Mr. Thomas to accept the above change order as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**E)**  
IN THE MATTER OF APPROVING  
AN IN-LINE TRANSFER

The following in-line transfer has been requested.

From: 1172-43108-000-0023	auten/ironwood intersection	\$250000.00
Into: 1172-43060-000-0023	maintenance/paving	\$250000.00

Mr. Thomas moved to accept the above in line transfer as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**F)**  
IN THE MATTER OF APPROVING  
A QUOTE AWARD: S595 JACKSON  
ROAD OVER BRANCH OF LAING  
DITCH SLOPE STABILIZATION

It is recommended that this be awarded to JCI Bridge Group, Inc. in the amount of \$33060.00.

Mr. Thomas moved to accept the above quote award as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

ADD ON:

IN THE MATTER OF APPROVING  
A BID AWARD FOR R&S 91301/1-3  
MISCELLANEOUS ROAD RESURFACING/  
REHABILITATION IN DAWN MANOR,

13<sup>TH</sup> DAY OF TERM AUGUST TERM TUESDAY, AUGUST 13, 2013

BRENDON HILLS, QUAIL VALLEY,  
AND QUAIL RIDGE SUBDIVISION

It is recommended that this be awarded to Rieth-Riley Construction Co., Inc for \$704202.30. The Department of Public Works recommends using the Road Mat, MPV 500 and Roadway Millings, Haul Away alternates with other related revised items.

Mr. Thomas moved to accept the above bid award as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**OLD BUSINESS: None**

**PUBLIC COMMENTS: None**

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Ms. McClure. Meeting recessed by a 3-0 vote.

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ST. JOSEPH COUNTY COMMISSIONERS