

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on August 27, 2013 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Marsha McClure were present.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

**PLEDGE OF ALLEGIANCE**

OPENING AND READING OF BIDS ON: None

**REPORTS AND REQUESTS FROM:**

COUNTY CLERK:  
IN THE MATTER OF APPROVING  
AN IN-LINE TRANSFER

The following in-line transfer has been requested.

From: 1000-11102-000-0001	second deputy	\$424.14
1000-11104-000-0001	fourth deputy	\$187.00
1000-11670-000-0001	bookkeeper	\$1015.17
1000-11673-000-0001	court computer oper. II	\$1098.57
Into: 1000-11950-000-0001	part time	\$1724.88

Mr. Thomas moved to accept the above in line transfer as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

CSAP:  
IN THE MATTER OF APPROVING  
THE PARTNERSHIP FOR  
EDUCATION AND PREVENTION  
OF SUBSTANCE ABUSE GRANT  
APPLICATION

Mr. Thomas moved to accept the above application as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**COMMISSIONERS**

**ADD ON**  
IN THE MATTER OF APPROVING  
THE ENVIRONMENTAL HEALTH  
SPECIALIST TO ATTEND THE  
“HEALTHY HOMES RATING  
SYSTEM TRAINING” IN DETROIT,  
MI ON SEPT. 9-10, 2013

The estimated cost of this is \$474.42.

Mr. Thomas moved to accept the travel request as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**A)**  
IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS

Mr. Thomas moved to accept the Accounts Payable Docket as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**B)**  
IN THE MATTER OF APPROVING  
THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

<b>Surplus Requests</b>	
<b>Department</b>	<b>Description</b>
Area Plan	An obsolete Dell monitor
Circuit Court	A broken typewriter
Veterans Service Officer	Two broken office chairs

<b>Travel Requests</b>		
<b>Department</b>	<b>Description</b>	<b>Cost Estimate</b>
County Clerk	Middlebury, IN / Sept. 12, 2013	\$105.20
Health Department	South Bend, IN / Sept. 6, 2013	\$100.00
Prosecuting Atty.	Evansville, IN / Sept. 10-12, 2013	\$425.00
Prosecuting Atty.	Fort Wayne, In / Oct. 8-10, 2013	\$425.00
Sheriff	Fort Wayne, In / Oct. 8-10, 2013	\$318.00

Motion was made by Mr. Thomas to accept the consent Agenda as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**C)**  
IN THE MATTER OF APPROVING  
THE COMMISSIONERS ORDER  
ESTABLISHING PRECINCTS

John Carlson, GIS Director for the county, with offices on the 11<sup>th</sup> floor.  
Mr. Carlson says this order is to establish new boundaries for four precincts in Mishawaka due to the annexation from the County to the City.  
Mr. Thomas compliments Mr. Carlson for his excellent work  
Mr. Thomas moved to accept the above order as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**D)**  
IN THE MATTER OF APPROVING  
A LAREDO CONTRACT

The company is Nationwide Title out of Palm Harbor, Fl.

Mr. Thomas moved to accept the above request as read and outlined.  
Motion seconded by Ms. McClure.  
Motion adopted by a 3-0 vote.

**E)**  
IN THE MATTER OF APPROVING  
A BID AWARD AND CONTRACT  
WITH GREENWORLD ENVIRONMENTAL  
CENTER FOR A 2013-2017 LIMITED  
LEAF COLLECTION PROGRAM IN  
THE UNINCORPORATED PORTIONS  
OF ST. JOSEPH COUNTY

The base bid amount per year is \$650000.00 and \$150000.00 for each additional collection.

Mr. Thomas moved to accept the above contract as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

Mr. Kostielney comments that we were concerned one pick up was not going to be enough. Financially we were not able to do a full leaf pick up like we have in the past and I am a little scared to spent this much money right now picking up leaves. When it became apparent that the City Council will be passing a burn ban, which I believe will come at the September meeting. I think we have a responsibility to the taxpayers to provide them some relief with the situation. I think this contract and all the hard work put into it will be beneficial.

Mr. Thomas says yes there may be some bumps in this but it is a good step in the right direction.

**BOARD OF PUBLIC WORKS:**

**A)**  
IN THE MATTER OF APPROVING  
CHANGE ORDER NO. 1/FINAL  
FOR MIAMI HIGHWAY OVER  
GOETHALS DITCH, CULVERT  
REPLACEMENT

The revised total project cost is \$42915.80.

Motion was made by Mr. Thomas to accept the above change order 1 as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

**B)**  
IN THE MATTER OF APPROVING  
AN AGREEMENT WITH PRIORITY  
PROJECT RESOURCES, INC. TO  
COMPLETE AN AREA WIDE INCOME  
SURVEY, WHICH IS NECESSARY TO  
DETERMINE ELIGIBILITY FOR  
AVAILABLE GRANT PROGRAMS,  
MADE IN CONJUNCTION WITH  
THE ST. JOSEPH COUNTY  
HEALTH DEPARTMENT

The amount not-to-exceed is \$3500.00; payment shall be based on actual time and expense.

Motion was made by Mr. Thomas to accept the above agreement as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

**C)**  
IN THE MATTER OF APPROVING

27<sup>TH</sup> DAY OF TERM AUGUST TERM TUESDAY, AUGUST 27, 2013

THE HOSPICE FOUNDATION AND  
THE BIKE MICHIANA COALITION  
TO CONDUCT THE 5<sup>TH</sup> ANNUAL  
BIKE MICHIANA FOR HOSPICE  
SCHEDULED ON SUNDAY,  
SEPTEMBER 15, 2013

The purpose of the bicycle ride is to raise funds for both non-profit organizations who work to improve the quality of life throughout the Michiana area.

Motion was made by Mr. Thomas to accept the above event as read and outlined.

Motion seconded by Ms. McClure.

Motion adopted by a 3-0 vote.

**OLD BUSINESS: None**

**PUBLIC COMMENTS: None**

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Ms. McClure. Meeting recessed by a 3-0 vote.

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ST. JOSEPH COUNTY COMMISSIONERS