

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on January 30, 2014 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Marsha McClure, and Dave Thomas were present.

**PLEDGE OF ALLEGIANCE**

The minutes of the last meeting were unanimously approved.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

**OPENING AND READING OF BIDS ON: None**

**REPORTS AND REQUESTS FROM:**

COMMISSIONERS

**A)  
IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS**

Ms. McClure moved to accept the Accounts Payable Docket as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**B)  
IN THE MATTER OF APPROVING  
THE CONSENT AGENDA.**

Permission was requested to approve the following consent agenda:

<b>Surplus Requests</b>	
<b>Department</b>	<b>Description</b>
Highway Department	Various unrepairable or obsolete equipment
Sheriff	Service weapon to a retired Officer

<b>Travel Requests</b>		
<b>Department</b>	<b>Description</b>	<b>Cost Estimate</b>
Adult Probation	Elkhart, IN / February 6, 2014	\$14.40
Adult Probation	South Bend, IN / February 7, 2014	\$225.00
County Clerk	AIC and Clerk's Assoc. seminars / Various dates	Mileage, hotel + food
Health Department	Indianapolis, IN / February 19-20, 2014	\$771.00
Health Department	Bloomington, IN / March 9-11, 2014	\$455.00
Parks Department	Indianapolis, IN / February 13, 2014	\$35.00
Parks Department	Bloomington, IN / April 13-16, 2014	\$703.85

Motion was made by Ms. McClure to accept the consent Agenda.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**C)  
IN THE MATTER OF APPROVING  
RESOLUTION R-1-C-14,  
AUTHORIZING THE COUNTY  
TREASURER TO INVEST**

CERTAIN FUNDS

Ms. McClure moved to accept the above resolution as read and outlined.  
Motion seconded by Mr. Kostielney.  
Motion adopted by a 2-1 vote.

**D)**  
IN THE MATTER OF APPROVING  
RESOLUTION R-2-C-14, CONDUCT  
A COMMISSIONER'S SALE FOR  
TAX SALE CERTIFICATES ON  
PROPERTIES WITH DELINQUENT  
PROPERTY TAXES

The sale will be held March 20<sup>th</sup> thru the 24<sup>th</sup>.

Motion was made by Ms. McClure to accept the above resolution.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

ADD ON:  
IN THE MATTER OF APPROVING  
A CONTRACT OF PURCHASE

This contract is with Draper Inc. and is in the amount of \$8043.00.

Ms. McClure moved to accept the above contract as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**BOARD OF PUBLIC WORKS:**

A)  
IN THE MATTER OF APPROVAL  
OF AN AMENDED IRREVOCABLE  
STANDBY LETTER OF CREDIT FOR  
INVERNESS WOODS, SECTION ONE

This is drawn on 1<sup>st</sup> Source Bank and has an expiration date of January 23, 2015 in the amount of \$52580.00. This is to complete road construction, retention and erosion control in the above mentioned subdivision.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above letter of credit as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

ADD ON  
B)  
IN THE MATTER OF APPROVAL  
OF A REVISED BID REQUEST FOR  
ST. JOSEPH COUNTY HIGHWAY  
ANNUAL BID 2014 TRAFFIC  
PAINT & SIGNAGE MATERIALS

It is requested that this be advertised on February 7<sup>th</sup> and 14<sup>th</sup>, 2014 with a bid opening on March 4<sup>th</sup>, 2014.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above bid request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

C)  
IN THE MATTER OF APPROVAL  
OF A REQUEST FOR PROPOSALS  
FOR VARIOUS FEDERAL AID  
PROJECTS

It is requested that this be advertised on February 7<sup>th</sup> and 14<sup>th</sup>, 2014 with a bid opening on March 4<sup>th</sup>, 2014.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above bid request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote. .

**OLD BUSINESS: NONE**

**PUBLIC COMMENTS:**

Mr. Kostielney reminds everyone that there will be a meeting next week Tuesday and then the meetings start the new schedule.

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Ms. McClure so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.