

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on January 9, 2014 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Marsha McClure were present.

ELECTION OF OFFICERS:

The meeting is called to order by Auditor Pete Mullen.
The first order of business is to elect the officers for the calendar year 2014.
Mr. Mullen asked for nomination of President.
Marsha McClure nominates Andy Kostielney for President.
Motion seconded by Mr. Kostielney.
Motion carried by a 2-1 vote.
Mr. Mullen asked for nomination of Vice President.
Mr. Kostielney nominated Ms. McClure as Vice President and Ms. McClure seconded.
Motion carried 2-1 vote.

PLEDGE OF ALLEGIANCE

The minutes of the last meeting were unanimously approved.

Mr. Kostielney announces that the next meeting will be on January 16, 2014 at 11:00 a.m. I would also like to thank the role that the County played in helping us get through the issues with the weather. That being the Sheriff Department, Engineering, EMA, they did a wonderful job dealing with the other entities involved and getting us through a tough time.

Mr. Thomas also gives thanks for a job well done. The trash will be delayed for two days and recycling will not be rescheduled it will just be picked up next time.

Next on the agenda was to approve Department Appointments for 2014, they are as follows:

DEPARTMENT APPOINTMENTS:

Peter J. Agostino	Deputy County Attorney
Frank J Agostino	Deputy County Attorney
Jessica Clark	County Engineer
Queenie Evans	Human Resources Director
Mike Godsey	Assistant Building Engineer
Robert Hedl	Building Engineer
Mitch Heppenheimer	Deputy County Attorney
Marcel Lebbin	Deputy County Attorney
Cheryl Pluta	Purchasing Manager
Charles "Chip" Porter	County Highway Engineer
Mark P. Telloyan	Deputy County Attorney
Frederick Tripp	Emergency Management Director
Jamie C. Woods	County Attorney
Anthony Zappia	Assistant County Attorney

Ms. McClure moved to accept the above list as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

OPENING AND READING OF BIDS ON:

2014 County Police Vehicles

Gates Chevrolet
Mishawaka, IN.

The Jordan Automotive Group
Mishawaka, IN.

Ms. McClure moved to accept the above bids as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

REPORTS AND REQUESTS FROM:

COMMISSIONERS

A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS

Ms. McClure moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVING
THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

Surplus Requests	
Department	Description
County Auditor	Twelve obsolete chairs and two bookcases

Travel Requests		
Department	Description	Cost Estimate
Adult Probation	LaPorte, IN / January 10, 2014	\$23.40
County Assessor	Merrillville, IN / January 9, 2014	\$86.20
Dept. of Public Works	West Lafayette, IN / January 22-23, 2014	\$442.00
Dept. of Public Works	West Lafayette, IN / February 13, 2014	\$120.00

Motion was made by Ms. McClure to accept the consent Agenda.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

C)
IN THE MATTER OF APPROVING
PRESERVATION SPECIALIST-
INSPECTOR SERVICES CONTRACT

Ms. McClure moved to accept the above service contract as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

A)
IN THE MATTER OF APPROVAL
OF AN IRREVOCABLE STANDBY
LETTER OF CREDIT FOR BRADFORD
SHORES @ KNOLLWOOD

This is drawn on Peoples Bank of Kankakee County Bourbonnais, Illinois. The expiration date is December 22, 2014 in the amount of \$123708.00.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above irrevocable standby letter of credit as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
OF AN IRREVOCABLE STANDBY
LETTER OF CREDIT FOR
NORTHBROOK SHORES

This is drawn on Peoples Bank of Kankakee County Bourbonnais, Illinois. The expiration date is December 22, 2014 in the amount of \$28000.00.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above irrevocable standby letter of credit as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

C)
IN THE MATTER OF APPROVAL
OF A LETTER OF CREDIT FOR
HOLLYHOCK TRAILS, PHASE I

This is drawn on 1ST Source Bank dated January 13, 2013 in the amount of \$40000.00. It must be presented to the bank on or before January 30, 2014.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above letter of credit as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)
IN THE MATTER OF APPROVAL
OF A BID REQUEST FOR 2014
ST. JOSEPH COUNTY HIGHWAY
ANNUAL DRAINAGE PIPE &
STRUCTURES, GUARDRAIL,
AND BRIDGE MATERIALS

It is requested to advertise on Friday January 17th and 24th, 2014 with bid opening for February 4th, 2014.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above bid request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

OLD BUSINESS: NONE

PUBLIC COMMENTS:

Mr. Thomas congratulates Mr. Tripp for his move to Director of EMA and his work during this winter situation.

9TH DAY OF TERM JANUARY TERM TUESDAY, JANUARY 9, 2014

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Ms. McClure so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.

ST. JOSEPH COUNTY COMMISSIONERS