

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a special session in the County City Building on October 7, 2014 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Marsha McClure, and Dave Thomas were present.

PLEDGE OF ALLEGIANCE

The minutes of the last meeting were unanimously approved.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

OPENING AND READING OF BIDS ON:

Pearl Street over Phillips Ditch Culvert Replacement

Bids read by Jessica Clark, County Engineer with offices on the 7th floor.

JCI Bridge Group Inc LaPorte, IN.	\$36775.00
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HRP Construction, Inc. South Bend, IN.	\$23845.00
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Northern Indiana Construction Co. Mishawaka, IN.	\$19145.00
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Ms. McClure moved to accept the above bids for further study and review as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

5565 Merrifield Drive over Juday Creek Bridge, Rail Replacement

Bids read by Jessica Clark, County Engineer with offices on the 7th floor.

JCI Bridge Group, Inc. LaPorte, IN.	\$22800.00
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Northern Indiana Construction Co. Mishawaka, IN.	\$14420.00
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Ms. McClure moved to accept the above bids for further study and review as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

REPORTS AND REQUESTS FROM:

COMMISSIONERS

A)

**IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Ms. McClure moved to accept the Accounts Payable Docket as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B)
 IN THE MATTER OF APPROVING
 THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

Surplus Requests	
Department	Description

Travel Requests		
Department	Description	Cost Estimate
Adult Probation	Elkhart, IN 46517 / October 6 or 7, 2014	\$18.00
County Auditor	Indianapolis, IN / October 20-24, 2014	\$2,832.00
County Assessor	Revised: Indianapolis, IN / October 8, 2014	\$765.66
Health Department	Indianapolis, IN / October 15, 2014	\$172.92
Health Department	Indianapolis, IN / October 24, 2014	\$0.00
Parks Department	Mason, MI / October 17, 2014	\$72.15
Prosecuting Attorney	Indianapolis, IN / November 10, 2014	\$525.00

Motion was made by Ms. McClure to accept the consent Agenda.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 3-0 vote.

C)
 IN THE MATTER OF APPROVING
 A MEMORANDUM OF UNDERSTANDING
 BETWEEN ST. JOSEPH COUNTY
 AND THE CITY OF SOUTH BEND
 FOR TRANSFER OF BLIGHT
 ELIMINATION PROGRAM
 PARCELS

Mitch Heppenheimer, 704 W Washington Ave.
 Mr. Heppenheimer states that there are two memorandums of understanding this one encompasses 62 parcels of real estate the other memorandum encompasses 138 parcels of real estate. What this is basically is an agreement between the City of South Bend and St. Joseph County. Of these two hundred parcels they represent mostly properties in the Near Northwest quadrant of South Bend. All of them have been through the tax sale numerous times and some of them code enforcement. Some of the city officials contacted me and we have been trying to put this together for the last several months. What will occur is that these parcels have certificates owned by the County Commissioners at this time. What that means is that they have went through the most recent tax sale and no one purchased them therefore the Commissioners hold the certificate. It doesn't give us ownership but we have the right to take ownership. So the memorandum states that we will take the steps necessary to take title and in turn convey the properties to several different agencies in the city. The reason there is a difference between the 62 and 138 is that the city applied for and received a state grant. This will help provide the funding to secure those 62 parcels in the name of the city. The other 138 are being paid for by the city. The county will be receiving about \$150,000-165,000 in remuneration for these parcels through the state grant. If this is approved it will take about nine months.
 Mr. Thomas thanks the City and the Mayor for their hard work in trying to fix these houses.

Motion was made by Ms. McClure to accept the above request as read and outlined.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 3-0 vote.

D)
 IN THE MATTER OF APPROVING
 A MEMORANDUM OF UNDERSTANDING
 BETWEEN ST. JOSEPH COUNTY

AND THE CITY OF SOUTH BEND
FOR TRANSFER OF CERTIFICATE
PARCELS

Motion was made by Ms. McClure to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

Mr. Kostielney reiterates Mr. Thomas' sentiments. This is a great corroboration between the County and the City. That also returns \$150000 back to the county and hopefully gets these back on the tax rolls.

E)
IN THE MATTER OF APPROVING
ST. JOSEPH COUNTY
COMPREHENSIVE EMERGENCY
MANAGEMENT PLANS

Kalee Suddarth, EMA, 4714 Lathrop Street.

Ms. Suddarth asks that three plans be approved by the Commissioners and added as an Annex to the comprehensive emergency management plan.

Motion was made by Ms. McClure to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

F)
IN THE MATTER OF APPROVING
A PROPOSAL WITH MALINOWSKI
CONSULTING, INC FOR THE
ANNUAL COUNTY-WIDE COST
ALLOCATION PLANS 2014-2016

Peter Mullen, County Auditor, offices on the 2nd floor.

Mr. Mullen introduces a proposal from Malcon. It is the cost allocation plan for the next three years including this year. The annual fee is \$10770.00. The money is coming from the County incentive fund none of the money is coming from the general fund to pay for it. We have work with them since 2005 and have had returned to us \$2,488,285.00 at a fee of \$95,765.00. I believe Mr. Woods has looked at it and made chances that are acceptable to Malcon as they are to us. It is the same fee and agreement they have had for the last several years.

Motion was made by Ms. McClure to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

ADD ON:
IN THE MATTER OF APPROVING
A TECHNICAL SERVICE AGREEMENT
RENEWAL WITH LL LOW ASSOCIATES

Peter Mullen, County Auditor, offices on the 2nd floor.

Mr. Mullen says this is the annual agreement with LOW Associates. They do the IT work for the entire county. We have saved approximately \$165000.00 for the next year verses this year. The contract is essentially the same but with a few corrections and changes. It can be canceled within 90 days. Low has served us well and are a local company. They are currently working with enfocus.

Motion was made by Ms. McClure to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

A)
IN THE MATTER OF APPROVAL
OF R&S 91401 D-1 MAINTENANCE
ASPHALT OVERLAY, CHANGE
ORDER NO. 1

This will change the amount by \$12409.00. The revised contract amount will become \$1953194.40.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the change order as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
OF A PARTIAL QUOTE AWARD
FOR R&S 91401/2-1 WILLOWGATE
TRAILS SUBDIVISION

It is requested this be pulled by Public Works.

C)
IN THE MATTER OF APPROVAL
OF AN ENGINEERING SERVICES
PROPOSAL WITH CHRISTOPHER
B. BURKE ENGINEERING, LTD.
FOR AN "AS-NEEDED" AGREEMENT

This work performed is not to exceed \$75000.00. It will provide engineering services and inspections, MS4 assistance on the upcoming good housekeeping and pollution prevention audits and hydraulic water shed analysis as requested by St. Joseph County.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above agreement as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

OLD BUSINESS:

None

PUBLIC COMMENTS:

Mr. Kostielney announced that early voting starts today.

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Ms. McClure so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.

07TH DAY OF TERM OCTOBER TERM TUESDAY, OCTOBER 7, 2014