

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on November 25, 2014 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Marsha McClure, and Dave Thomas were present.

PLEDGE OF ALLEGIANCE

The minutes of the last meeting were unanimously approved.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

OPENING AND READING OF BIDS ON: None

REPORTS AND REQUESTS FROM:

AUDITORS OFFICE:

A)
IN THE MATTER OF APPROVAL
OF A REQUEST TO PURCHASE
GRANTS MANAGEMENT
SOFTWARE

Peter Mullen, County Auditor, Offices on the 2nd floor.
Mr. Mullen goes over the service agreement. This is a firm that we have explored for the last several months. We can get all of our grants coordinated through them administratively and in conjunction with the federal government as they are keeping a close eye on all of their grants as well as is the state. As money is tight we have to look for money elsewhere and grants seem to be a good method of how to do that. eCivis is the top of the line company that we could find to fulfill the requirements of the federal government and state government. This is a three year contract at \$60000.00 and is being paid for out of the ineligible deduction fund.
Dave inquires about the additional users.
Mr. Mullen says yes other people in the county can use them.

Ms. McClure moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

COMMISSIONERS

A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS

Ms. McClure moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVING
THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

Settlement Request	
Department	Description

Surplus Requests	
Department	Description

Travel Requests		
Department	Description	Cost Estimate
County Clerk	Indianapolis, IN / December 15-17, 2014	\$2328.84
Parks	Columbia City, IN / December 6, 2014	\$22.80
Weights and Measures	Chesterton, IN / February 24-27, 2015	\$368.88
Weights and Measures	Indianapolis, IN / April 12-17, 2015	\$750.30

Mr. Thomas makes note of the discrepancy with the account used for Weights and Measures. After speaking with the Auditor this was decided to use the travel account for this request. Motion was made by Ms. McClure with amendment to accept the consent Agenda. Motion seconded by Mr. Thomas. Motion adopted by a 3-0 vote.

C)
IN THE MATTER OF APPROVING
RESOLUTION R-13-C-2014,

Philip Faccenda, 100 N. Michigan, South Bend, IN.
 Mr. Faccenda states that this resolution is the approval by the County Commissioners of the actions taken by the St. Joseph County Redevelopment Commission. This is to declare an area within the county as an economic development area and an allocation or TIF area, as commonly known now. The area is comprised of a 57 acre parcel north of Cleveland Road and a similar size parcel south of Cleveland Road. So just over 100 acers. The designation would be as a TIF area for 15 years, not to exceed 15 years. To allow for tax increments to be collected during that period of time and pay for improvements in the area. The first anticipated improvement would be a headquarters and manufacturing site for General Sheet Metal Works. There is also anticipated and being prepared for, additional development in the area, both on the General Sheet Metal owned property just over one third of it will be used. They have committed to the county to build an access road and cul de sac to that road. They will also run infrastructure for additional sites. It is also anticipated that the site south of Cleveland would be available for additional development and the collection of TIF.
 Mr. Kostielney asks about the use of the TIF dollars for other opportunities not just General Sheet Metal.
 Mr. Faccenda says yes one of the first uses will be for the access road. This is not something General Sheet Metal needs this is for bringing other developments to the area.
 Mr. Kostielney asks what would happen to the TIF dollars if not all used for this project.
 Mr. Faccenda says they would be available to the Counties Redevelopment Commission to spend on whatever they see fit under the TIF statutes.
 Mr. Thomas gives his thanks.

Ms. McClure moved to accept the above resolution as read and outlined.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 3-0 vote.
 Mr. Kostielney also extends his appreciation to all involved.

D)
IN THE MATTER OF APPROVING
TWO APPOINTMENTS TO THE
ST. JOSEPH COUNTY ECONOMIC
DEVELOPMENT COMMISSION

Ms. McClure nominates Gregg Hixenbaugh and Martin Wright to the Economic Development Commission.
 Motion seconded by Mr. Thomas.
 Mr. Kostielney asks for any other nominations seeing none.
 Motion adopted by a 3-0 vote.

E)

HEALTH DEPARTMENT:
IN THE MATTER OF APPROVING
TO APPLY FOR A \$10000.00
GRANT FROM THE COMMUNITY
FOUNDATION OF ST. JOSEPH
COUNTY

This is to support the community outreach activities for the preparation of the County-Wide Drinking Water Protection Plan.

Ms. McClure moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

A)

IN THE MATTER OF APPROVAL
OF CHANGE ORDER NO. 1 (FINAL)
PEARL STREET OVER PHILLIPS
DITCH CULVERT REPLACEMENT

The revised total project cost is \$21262.50.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above final change order as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B)

IN THE MATTER OF APPROVAL
OF TRAFFIC REGULATORY
ORDINANCE-DELETION SPRUCE
ROAD OVER PINE CREEK

This is a request for removal of sign regulations for No Trucks and Weight Limit 12 Tons. The structure has been replaced and can handle full HS-20 legal loads.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

C)

IN THE MATTER OF APPROVAL
OF FINAL CHANGE ORDER/CHANGE
ORDER NO 6, S-57-07/11 & R&S
91101/2-2 SPRUCE ROAD OVER
PINE CREEK BRIDGE REPLACEMENT
AND ROAD PAVING

The final change order amounts to an increase of \$34051.79.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

D)
IN THE MATTER OF APPROVAL
OF A PROJECT COMPLETION
AFFIDAVIT: ROCKSTROH ROAD
OVER WALTERS DITCH CULVERT
LINING

The final cost of this project is \$26972.49.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVAL
OF AN IRREVOCABLE LETTER
OF CREDIT ZMYSLO'S PRAIRIE
VIEW SUBDIVISION

This is drawn on AAA Federal Credit Union in the amount of \$26400.00 with an expiration date of November 19, 2016.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

OLD BUSINESS: None

PUBLIC COMMENTS:

Mr. Kostielney says we will have our regular meeting next week and there will also be a special meeting on December 9th.

Mr. Kostielney informs everyone that this is Ms. McClure's last meeting here her services will be ending at the end of November. I would like to thank her for her years of service and not just on the Board of Commissioners but to all of St. Joe County. Your professionalism, grace, and dignity will certainly be missed and your body of work even though you have only been here a couple of years I think will be felt and seen for years in the future. The surroundings that we now sit in are thanks to you. Most importantly it is the impact that you had on the dispatch consolidation center. The project kind of laid dormant for a couple of years but you picked up on it and we are moving forward at an incredible pace. It is my honor on behalf of the residence of St. Joseph County to present the highest honor we could present, the key to St. Joseph County. On behalf of everyone in St. Joseph County and I speak for Mr. Thomas also well, thank you for all that you have done.

Mayor Dave Wood, Mayor of Mishawaka, 3421 Wild Cherry Ridge West.

Mayor Wood states he wanted to come on behalf of the citizens of Mishawaka to thank Commissioner McClure for her years of service to the city of Mishawaka and St. Joe County. You will be missed and we would like to wish you farewell and thank you for your outstanding service. You leave a community much better than when you found it. We came in to public service working together. Those first years serving on the council. I immediately knew then that you were just a great person for the role of public servant. When I think of public servant the thing that stands out most is how you treat them. You were always there, friendly, willing to help and do whatever you could to help and just honest. Short proclamation read and presentation of the key to the City of Mishawaka. Dan Herbster, office on the 4th floor.

Mr. Herbster says he would like to express his appreciation for Marsha McClure and all she's done in her civic career and personally. I know Marsha and her husband from similar church circles growing up and she has known me for a long time. Early on, even as a child, one of my first political acts was in the cold at the polls for Marsha McClure. When I had the chance to serve in a political office I just appreciate the role model that

you set as someone who is concerned about their community and willing to work with every and anyone. Across party lines and the people of this county and the City of Mishawaka before that. Also as an Evangelical Christian to see how you have conducted yourself in public office and to seek out your faith on a public level and to serve the needs of everyone in our community. We will miss you and wish you well in all your endeavors.

Mr. Kostielney also notes that Marsha's successor is in the audience, Dr. Deb Fleming and we look forward to working with her starting Monday.

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Ms. McClure so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.

ST. JOSEPH COUNTY COMMISSIONERS