

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on November 3, 2014 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Marsha McClure, and Dave Thomas were present.

**PLEDGE OF ALLEGIANCE**

The minutes of the last meeting were unanimously approved.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

Mr. Kostielney announces that there will be a special meeting on Wednesday November 12, 2014.

**OPENING AND READING OF BIDS ON:**

Combined request for qualifications and proposals, bid package 3 (communication technology)

Bids read by Jason Vetne.

Jason Vetne, DLZ, 2211 E. Jefferson Blvd., South Bend, IN.

The dollar amounts for this bid project can be obtained from Mr. Vetne or the County Commissioners office.

Frontier Communications	Telephone System
Veron Sound Communication	Logging Recorder
New World Systems	Computer aided dispatch
Eaton	Dispatch furniture
AT&T	Telephone System Computer aided dispatch
Watson Furniture	Dispatch furniture
DFS Communication	Logging recorder
Motorola	Dispatch Electronics Dispatch furniture Transmitters 800 MHz trunking system Telephone systems Logging recorder 180' Tower Computer aided dispatch Equipment room racks

Mr. Thomas had inquired as to the companies being named as normally done with all the bidding amounts but due to the certain laws for this type of bidding they need to be read aloud to comply with state law.

Ms. McClure moved to accept the above bids for further study and review as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

Demolition of substandard dwellings

Bids read by Chuck Bulot, Building Commissioner, 125 Lafayette Blvd.

Jackson Services  
Rochester, IN

Jerry Reed Excavating  
Mishawaka, IN.

Torok Excavating, Inc.  
South Bend, IN

Mr. Bulot noted that 63553 US 31 was asked to be removed from the list as that is the wrong address.

Ms. McClure moved to accept the above bids for further study and review as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**REPORTS AND REQUESTS FROM:**

ADULT PROBATION  
REQUEST APPROVAL TO APPLY  
FOR THE PARTNERSHIP FOR THE  
EDUCATION AND PREVENTION  
OF SUBSTANCE ABUSE GRANT

This grant will be used across all divisions of the St. Joseph County Adult Probation Department.

Ms. McClure moved to accept above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

HISTORIC PRESERVATION  
REQUEST APPROVAL TO APPLY  
FOR AN ARTS EVERYWHERE  
GRANT ADMINISTERED BY THE  
COMMUNITY FOUNDATION OF  
ST. JOSEPH COUNTY

This grant will be used to assist qualified organizations with the promotion of the Arts striving to directly increase participation in the Arts and create positive image building publicity for St. Joseph County.

Ms. McClure moved to accept above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

COMMISSIONERS  
A)  
IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS

Ms. McClure moved to accept the Accounts Payable Docket as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**B)**  
 IN THE MATTER OF APPROVING  
 THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

<b>Settlement Request</b>		
<b>Department</b>	<b>Description</b>	
<b>Surplus Requests</b>		
<b>Department</b>	<b>Description</b>	
Area Plan	Four obsolete File Cabinets	
Circuit Court	Three Chairs	
Historic Preservation	One obsolete Copier, Scanner, Typewriter, Fax Machine and Printer	
Sheriff	One broken Television	
Sheriff	Service Weapon to a Retired Officer	
Superior Court	Three obsolete Typewriters and one VCR player	
<b>Travel Requests</b>		
<b>Department</b>	<b>Description</b>	<b>Cost Estimate</b>
Adult Probation	La Porte, IN / October 27-30, 2014 (one day)	\$24.75
Adult Probation	Greenwood, IN / December 16, 2014	\$246.75
Assessor	Indianapolis, IN / December 1-5, 2014	\$1,171.00
Assessor	Merrillville, IN / November 4-5, 2014	\$517.77
Community Corrections	Marion, Indiana / October 27-31, 2014	\$674.80
Community Corrections	Indianapolis, IN / October 28-29, 2014	\$648.64
Health Department	South Bend, IN / November 13, 2014	\$25.00
Parks	Michigan City, IN / January 14-16, 2015	\$1,170.00
Prosecuting Attorney	Indianapolis, IN / Nov. 19 & Dec. 17, 2014	\$832.49
Prosecuting Attorney	Indianapolis, IN / January 21, February 18, March 18 and April 15, 2015	\$1,236.06

Mr. Thomas commends Lt. Brent Croymans for a great job and all of his years of service.  
 Motion was made by Ms. McClure to accept the consent Agenda.  
 Motion seconded by Mr. Thomas.  
 Motion adopted by a 3-0 vote.

**C)**  
 IN THE MATTER OF APPROVING  
 APPOINTMENT TO THE ST.  
 JOSEPH COUNTY AIRPORT  
 AUTHORITY BOARD

Motion was made by Ms. McClure to nominate Thomas Botkin.  
 Motion seconded by Mr. Thomas.  
 Mr. Kostielney asked if there were any other nominations seeing none.  
 Motion adopted by a 3-0 vote.

**D)**  
 IN THE MATTER OF APPROVING  
 APPOINTMENTS TO THE HEALTHWIN  
 SPECIALIZED CARE BOARD

Ms. McClure nominates Cindy Bodle to the Healthwin Specialized Care Board.  
 Nomination seconded by Mr. Thomas.  
 Mr. Kostielney asks if there are any other nominations seeing none.  
 Motion adopted by a 3-0 vote.

**E)**  
IN THE MATTER OF APPROVING  
RESOLUTION R-11-C-2014,  
AUTHORIZING THE CONTINUED  
USE OF THE DESIGN-BUILD  
METHOD OF CONTRACTING  
FOR ALL CATEGORIES OF THE  
ST. JOSEPH COUNTY, INDIANA,  
PUBLIC SAFETY ANSWERING  
POINT CONSOLIDATION PROJECT  
AND APPROVING CERTAIN MATTERS  
IN CONNECTION THEREWITH

Philip Faccenda, 100 North Michigan St.

Mr. Faccenda goes over the resolution. After the Technical Review Committee scored the responses pursuant to the RFQ/RFP, they determined that only one respondent was qualified for the categories identified.

Ms. McClure moved to table the above resolution as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**F)**  
IN THE MATTER OF APPROVING  
BILLS PASSED BY THE ST.  
JOSEPH COUNTY COUNCIL

BILL NO.                      ORDINANCE NO.

65-14

47-14

\*as amended

Ms. McClure moved to accept the above ordinance as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**BOARD OF PUBLIC WORKS:**

**A)**  
IN THE MATTER OF APPROVAL  
FOR AN IRREVOCABLE STANDBY  
LETTER OF CREDIT CASH IN FOR  
BOULDER BAY SUBDIVISION

This is drawn under First State Bank in Middlebury, dated March 29, 2012 in the amount of \$54419.00. This must be presented on or before November 10, 2014.

**B)**  
IN THE MATTER OF APPROVAL  
FOR AN IRREVOCABLE STANDBY  
LETTER OF CREDIT CASH IN FOR  
NEW PRAIRIE KNOLLS SUBDIVISION,  
PHASE III

This is drawn under First State Bank in Middlebury, dated March 29, 2012 in the amount of \$7500.00. This must be presented on or before November 10, 2014.

**C)**  
IN THE MATTER OF APPROVAL  
FOR AN IRREVOCABLE STANDBY  
LETTER OF CREDIT CASH IN FOR  
NEW PRAIRIE KNOLLS SUBDIVISION,

PHASE IV

This is drawn under First State Bank in Middlebury, dated March 29, 2012 in the amount of \$9820.00. This must be presented on or before November 10, 2014.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)  
IN THE MATTER OF APPROVAL  
FOR A LETTER OF SURETY CASH  
IN FOR THE FARMS SUBDIVISION

This is drawn under First State Bank in Middlebury, dated December 3, 2009 in the amount of \$9000.00. This must be presented on or before November 10, 2014.

E)  
IN THE MATTER OF APPROVAL  
FOR A SURETY CASH-IN  
FOR STONE OAKS FARMS SUBDIVISION

This is drawn under First State Bank in Middlebury, dated November 21, 2011 in the amount of \$25000.00. This must be presented on or before November 10, 2014.

F)  
IN THE MATTER OF APPROVAL  
FOR A SURETY CASH-IN  
FOR WESTWOOD KNOLLS @  
BALCKTHORN SUBDIVISION

This is drawn under First State Bank in Middlebury, dated November 21, 2011 in the amount of \$9200.00. This must be presented on or before November 10, 2014.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

G)  
IN THE MATTER OF APPROVAL  
FOR AN ENGINEERING SERVICES  
PROJECT AWARD, CONSULTANT  
SELECTION FOR AUTEN TRAIL  
FROM LAUREL ROAD TO SR 933

It is requested that The Troyer Group be considered for this. They have the top scoring proposal and the most responsive to the requested service proposal. The team includes Territorial Engineering, Earth Exploration, McCormick Engineering, and Meridian Title.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

G)  
IN THE MATTER OF APPROVAL  
FOR AN ENGINEERING SERVICES  
PROJECT AWARD, CONSULTANT  
SELECTION FOR BRIDGE NO. 58  
OVER PINE CREEK ON UNDERWOOD

ROAD

It is requested that The Troyer Group be considered for this. They have the top scoring proposal and the most responsive to the requested service proposal. The team includes Territorial Engineering, Weaver Boos, McCormick Engineering, and Meridian Title.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

I)

IN THE MATTER OF APPROVAL  
FOR AN ENGINEERING SERVICES  
PROJECT AWARD, CONSULTANT  
SELECTION FOR FIR ROAD  
ROUNABOUT INTERSECTION  
IMPROVEMENT

It is requested that American Structurepoint be considered for this. They have the top scoring proposal and the most responsive to the requested service proposal. The team includes Weintraut & Associates, K&S Engineers, and Right of Way Jones.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

J)

IN THE MATTER OF APPROVAL  
FOR AN ENGINEERING SERVICES  
PROJECT AWARD, CONSULTANT  
SELECTION FOR LASALLE TRAIL  
EXTENSION, PHASE III FROM  
DARDEN ROAD TO AUTEN ROAD

It is requested that Butler, Fairman, & Seufert Civil Engineers be considered for this. They have the top scoring proposal and the most responsive to the requested service proposal. The team includes K&S Engineers.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

K)

IN THE MATTER OF APPROVAL  
FOR AN ENGINEERING SERVICES  
PROJECT AWARD, FOR DOUGLAS  
ROAD ADDED TRAVEL LANES  
AND RECONSTRUCTION FROM  
IVY ROAD TO SR 23 AND  
INTERSECTION IMPROVEMENT  
AT IRONWOOD ROAD

It is recommended that DLZ be considered for this. They have the top scoring proposal and the most responsive to the requested service proposal. The team includes CHA Consulting, Inc, Beam, Longest & Neff, LLC, Cardno JFNew and Earth Exploration. It is further recommended that DLZ be considered for the Engineering Services contract for the Douglas Road Added Travel Lanes and Reconstruction from Ivy Road to SR 23 and Intersection Improvement at Ironwood Road.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**OLD BUSINESS:**

None

**PUBLIC COMMENTS:**

None

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Ms. McClure so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.