

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on March 4, 2014 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Marsha McClure, and Dave Thomas were present.

PLEDGE OF ALLEGIANCE

The minutes of the last meeting were unanimously approved.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

OPENING AND READING OF BIDS ON:

1) 2014 Traffic Paint and Signage Materials.

It is requested that this be readvertised on March 7th and March 14th, 2014 with a bid opening on April 1, 2014.

2) Federal aid projects for Construction Inspection Services

a) Traffic Calming Program

Abonmarche
South Bend, IN.

DLZ
South Bend, IN.

Lawson-Fisher Associates PC
South Bend, IN.

Primera
Chicago, IL

Ms. McClure moved to accept the above bids and turn them over to the Department of Public Works as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

b) Regulatory and Warning sign countrywide replacement program

Abonmarche
South Bend, IN.

DLZ
South Bend, IN.

Frost Engineering & Consulting
Mishawaka, IN. 46544

Lawson-Fisher Associates PC
South Bend, IN.

Primera
Chicago, IL

Ms. McClure moved to accept the above bids and turn them over to the Department of Public Works as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

REPORTS AND REQUESTS FROM:

COMMISSIONERS

A)
 IN THE MATTER OF APPROVING
 THE ACCOUNTS PAYABLE DOCKETS

Ms. McClure moved to accept the Accounts Payable Docket as read and outlined.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 3-0 vote.

B)
 IN THE MATTER OF APPROVING
 THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

| Surplus Requests | |
|--------------------------|---|
| Department | Description |
| Area Plan Commission | One obsolete computer and surge protector |
| Sheriff / Civil Division | One broken chair |
| Sheriff | Service weapon to a retired Officer |

| Travel Requests | | |
|------------------------|--|----------------------|
| Department | Description | Cost Estimate |
| County Auditor | Indianapolis, IN / May 7-8, 2014 | \$753.75 |
| County Recorder | Indianapolis, IN / April 7-10, 2014 | \$748.90 |
| Dept. of Public Works | West Lafayette, IN / March 11-12, 2014 | \$210.00 |
| Dept. of Public Works | Indianapolis, IN / May 13, 2014 | \$130.00 |
| Parks Department | Marshall, IN / March 21, 2014 | \$46.67 |
| Penn Twp. Assessor | Brentwood, TN / April 8-10, 2014 | \$1,012.35 |
| Prosecuting Attorney | Fort Lauderdale, FL / March 10-14, 2014 | \$2,109.00 |
| Prosecuting Attorney | Grand Rapids, MI / April 1-4, 2014 | \$888.80 |
| Public Defenders | Indianapolis, IN / March 14, 2014 | \$860.40 |
| Sheriff | Indianapolis, IN / March 24-26, 2014 | \$1,007.00 |
| Sheriff | Fort Wayne, IN / May 4-6, 2014 | \$2,167.00 |
| Veteran Service | Indianapolis, IN / March 31-April 04, 2014 | \$850.48 |

Mr. Thomas gives thanks to all the departments that used money other than County general funds.

Motion was made by Ms. McClure to accept the consent Agenda.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 3-0 vote.

C)
 IN THE MATTER OF APPROVING
 HOSPITAL AUTHORITY APPOINTMENTS

Ms. McClure moves to appoint Rebecca Bonham.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 3-0 vote.

D)
 IN THE MATTER OF APPROVING
 OPPENHEIMER & CO., INC. ACCOUNT
 APPLICATION FOR THE ST. JOSEPH
 COUNTY TREASURER

This is another option to be used in the investment channels that have been investigated by the Treasurer.

Ms. McClure moves to accept the above application as read and outlined.
Motion seconded by Mr. Kostielney.
Motion adopted by a 2-1 vote.

E)
IN THE MATTER OF APPROVING
CONSENT TO ACCESS PUBLIC
RIGHT OF WAY LICENSE AGREEMENT

This agreement is entered into between the St. Joseph County Board of Commissioners and the University of Notre Dame.

Ms. McClure moved to accept the above agreement as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

F)
IN THE MATTER OF APPROVING
TAX EXEMPT LEASE AGREEMENT
FOR A COPIER IN HUMAN RESOURCES

Ms. McClure moved to accept the above agreement as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

G)
IN THE MATTER OF APPROVING
AGREEMENT FOR PROGRAMS AND
SERVICES, HISTORIC PRESERVATION

This agreement is entered into between the City of South Bend and the Historic Preservation Commission of South Bend and St. Joseph County.

Ms. McClure moved to accept the above agreement as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

A)
IN THE MATTER OF APPROVAL
OF A FINAL CHANGE ORDER NO 1
R&S 91301/1-1 FARMINGTON
HILLS SUBDIVISION

The final project cost is \$29207.00.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above final change order no. 1 as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
OF CHANGE ORDER NO 2
R&S 91301/1-3 MISCELLANEOUS
ROAD RESURFACING/REHABILITATION
IN DAWN MANOR, BRENDON HILLS,
QUAIL VALLEY, AND QUAIL RIDGE
SUBDIVISION

The revised amount of this project is \$675975.57, which decreases the original contract amount 4.0 percent.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above change order no. 2 as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

C)
IN THE MATTER OF APPROVAL
OF A PROJECT COMPLETION
AFFIDAVIT FOR FARMINGTON
HILLS SUBDIVISION COMPLETION

The final project cost is \$29207.00.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above final change order no. 1 as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)
IN THE MATTER OF APPROVAL
OF A BID AWARD FOR 2014
FUEL AND LUBRICANTS

It is recommended that Bellman Oil Company, Inc. be considered the low bidder for Kindred Items and that all remaining bids be accepted with purchase to be made from the supplier offering the lowest price at the time of delivery with consideration given to the use of alternative products.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above bid award as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVAL
OF A BID REQUEST FOR 2014
BITUMINOUS PATCHING
MATERIALS

It is requested that this be advertised on March 7th and 14th with a bid opening on April 1, 2014.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

F)
IN THE MATTER OF APPROVAL
OF A BID REQUEST FOR 2014
LIQUID BITUMINOUS MATERIALS

It is requested that this be advertised on March 7th and 14th with a bid opening on April 1, 2014.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

G)
IN THE MATTER OF APPROVAL
OF A BID REQUEST FOR 2014
MISCELLANEOUS AGGREGATES

It is requested that this be advertised on March 7th and 14th with a bid opening on April 1, 2014.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

H)
IN THE MATTER OF APPROVAL
OF A DECLARATION OF SEASONAL
WEIGHT LIMITS ON COUNTY ROADS

This request is per Ordinance 66-97 and is written to establish seasonal weight limits to restrict certain vehicle loads on specific roads during the spring months.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

I)
IN THE MATTER OF APPROVAL
OF THREE IN LINE TRANSFER
OF FUNDS

The following in-line transfer has been requested.

| | | |
|---------------------------|----------------------|-----------|
| From: 1176-11061-000-0061 | Highway Commissioner | \$5108.00 |
| Into: 1176-11401-000-0061 | Highway Engineer | \$5108.00 |
| From: 1176-11061-000-0061 | Highway Commissioner | \$1818.00 |
| Into: 1176-11407-000-0061 | Supervisor | \$1818.00 |
| From: 1176-11061-000-0061 | Highway Commissioner | \$2719.82 |
| Into: 1176-11447-000-0061 | construction tech IV | \$2719.82 |

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above in line transfers as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

J)
IN THE MATTER OF APPROVAL
OF AN ENVIRONMENTAL
CONSULTING SERVICES FOR THE
DRINKING WATER PROTECTION
WORKING GROUP

This request is a service proposal from Roberts Environmental Services, LLC. The amount not to exceed is \$20000.00 per year for two years; payment shall be based on actual time and expenses.

K)
IN THE MATTER OF APPROVAL
OF AN ENGINEERING SERVICES
FOR THE LASALLE TRAIL
EXTENSION PROJECT FROM
CLEVELAND ROAD TO DARDEN
ROAD

This is an agreement from Lawson Fisher Associates PC. This agreement establishes the fee necessary to perform these services at an amount not to exceed \$140563.00.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

OLD BUSINESS: NONE

PUBLIC COMMENTS:

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Ms. McClure so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.