

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a special session in the County City Building on September 16, 2014 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Marsha McClure, and Dave Thomas were present.

PLEDGE OF ALLEGIANCE

The minutes of the last meeting were unanimously approved.

Peter Mullen, County Auditor, was present and recorded the minutes of the meeting.

OPENING AND READING OF BIDS ON:

None

REPORTS AND REQUESTS FROM:

COMMISSIONERS

A)

IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS

Ms. McClure moved to accept the Accounts Payable Docket as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B)

IN THE MATTER OF APPROVING
THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

Settlement Request	
Department	Description
Commissioners	Approval of Settlement Agreement Between St. Joseph County and LPS Real Estate Data Solutions, Inc.

Surplus Requests	
Department	Description
Area Plan Commission	Two obsolete five-drawer file cabinets
Circuit Court	Two obsolete typewriters
County Assessor	Various obsolete or broken office equipment
Dept. of Public Works	A broken printer and copier
Probate Court	Various obsolete or broken office equipment
Sheriff	Three broken televisions and two broken chairs

Travel Requests		
Department	Description	Cost Estimate
Adult Probation	Indianapolis, IN / October 7-8, 2014	\$2,036.00
County Assessor	Indianapolis, IN / October 8, 2014	\$677.20
County Auditor	Indianapolis, IN / September 30, 2014	\$161.00
Prosecuting Attorney	Syracuse, IN / September 25-26, 2014	\$79.70
Sheriff	Little Rock, AR / Sept. 29-October 3, 2014	\$1,665.00
Sheriff	Indianapolis, IN / October 14-16, 2014	\$1,077.00
Sheriff	Scottsdale, AZ / November 10-13, 2014	\$3,065.00
Sheriff	Plainfield, IN / November 12-13, 2014	\$348.00

Motion was made by Ms. McClure to accept the consent Agenda.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

C)

IN THE MATTER OF APPROVING
A LEASE WITH THE MICHIANA
AREA COUNCIL OF GOVERNMENTS
FOR OFFICE AND STORAGE
SPACE WITHIN THE COUNTY
CITY BUILDING

The monthly rental shall be \$4983.40 for the office space and \$75.00 for the storage space, for a total of \$5058.40.

Ms. McClure moved to table the above lease as read and outlined.

Motion seconded by Mr. Thomas

Motion adopted by a 3-0 vote.

D)

IN THE MATTER OF APPROVING
APPOINTMENTS TO THE HISTORIC
PRESERVATION COMMISSION
AND THE WALKERTON/LINCOLN
TOWNSHIP PUBLIC LIBRARY
BOARD

Mr. Thomas nominates Elizabeth Hertel to the Historic Preservation Commission.

Nomination seconded by Ms. McClure.

Mr. Kostielney asks if there are any other nominations.

Motion adopted by a 3-0 vote.

Mr. Thomas nominates Karen Hesters to the Walkerton-Lincoln Township Public Library Board.

Nomination seconded by Ms. McClure.

Mr. Kostielney asks if there are any other nominations.

Motion adopted by a 3-0 vote.

E)

IN THE MATTER OF APPROVING
AN AGREEMENT WITH BROWN AND
BROWN GENERAL CONTRACTORS,
INC. FOR THE PUBLIC SAFETY ANSWERING
POINT (PSAP) BID PACKAGE 2:
PRIMARY CENTER SITE PREPARATION,
FOUNDATIONS, AND STRUCTURAL
STEEL

Jason Vetne, DLZ, 2211 E. Jefferson Blvd., South Bend, IN.

Mr. Vetne goes over the agreement with Brown and Brown General Contractors for the above stated bid package.

Ms. McClure moved to accept the above recommendation as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

F)

IN THE MATTER OF APPROVING
AN AGREEMENT WITH LARSON
DANIELSON CONSTRUCTION
COMPANY FOR THE PUBLIC SAFETY
ANSWERINGPOINT (PSAP) BID
PACKAGE 1: BACKUP CENTER AT
SOUTH BEND POLICE HEADQUARTERS

Jason Vetne, DLZ, 2211 E. Jefferson Blvd., South Bend, IN.

Mr. Vetne goes over the agreement with Larson Danielson Construction Company for the above stated bid package.

Ms. McClure moved to accept the above recommendation as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

G)

IN THE MATTER OF APPROVING
A TECHNICAL REVIEW COMMITTEE
MEMBERS FOR THE ST. JOSEPH
PUBLIC SAFETY ANSWERING
POINT (PSAP) CONSOLIDATION
PROJECT, AND RELATED MATTERS

Jason Vetne, DLZ, 2211 E. Jefferson Blvd., South Bend, IN.

Mr. Vetne says that bid package three is a technology package and was previously approved by the Commissioners. Part of that process is that we need to appoint a technical review committee to receive, evaluate, and score those proposals. That technical review committee before you has been recommended approved already by the operation and executive board so now we are asking the Board of Commissioners to formally ratify that appointment of that technical review committee to receive and score the proposals.

Mr. Thomas asks if this is referring to resolution R-9-C-2014.

Mr. Kostielney says yes.

Mr. Thomas says due to section 6 and the lack of transparency I would not be in favor of this.

Mr. Kostielney asks where this is.

Mr. Thomas reads section 6. Says this is very wide open.

Counsel says that when the technical review committee meets those are under Indiana law. Proper notices have to be published and the open door law applies.

Mr. Vetne says that is correct.

Counsel asks that after the technical review committee makes their recommendation then it is sent to the Commissioners for approval.

Mr. Vetne confirms.

Ms. McClure moved to accept the above recommendation as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

H)

IN THE MATTER OF APPROVING
A NOTICE TO BIDDERS FOR
CHILLER REPLACEMENT IN THE
COUNTY CITY BUILDING

This is requested to advertise on September 19th, and 26th, 2014 with a bid opening on October 14th, 2014.

John Werntz, Architect.

Mr. Werntz says the chillers need replacing and upgrading.

Ms. McClure moved to accept the above advertising request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)

IN THE MATTER OF APPROVING
A REQUEST FOR PROPOSALS FOR
THE FULL VOTE CENTER
APPLICATION

Ms. McClure makes a motion to table the above matter.

Motion seconded by Mr. Thomas

Motion adopted by a 3-0 vote.

J)

IN THE MATTER OF APPROVING
BILLS PASSED BY THE ST. JOSEPH
COUNTY COUNCIL

BILL NO.

ORDINANCE NO.

46-14

81-14

49-14

82-14

43-14

83-14

44-14

84-14

45-14

85-14

*as amended

Ms. McClure moved to accept the above ordinance as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

A)

IN THE MATTER OF APPROVAL
OF A LETTER OF CREDIT CASH IN
WHIPPOORWILL VALLEY SOUTH
SUBDIVISION

This is drawn under Teachers Credit Union dated February 27, 2013 in the amount of \$173547.00. The expiration date of this letter of credit is September 30, 2014.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the above letter of credit cash in as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B)

IN THE MATTER OF APPROVAL
OF CHANGE ORDER NO. 1
(FINAL) FOR ROCKSTROH
ROAD OVER WALTERS DITCH,
CULVERT LINING

The revised project cost is \$26972.49.

Motion made by Ms. McClure to accept the recommendation of the Department of Public Works in reference to the final change order as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

OLD BUSINESS:

IN THE MATTER OF APPROVAL
OF THE 2015 HOLIDAY SCHEDULE

Ms. McClure makes a motion to untable the above item as read and outlined.

Mr. Thomas seconds the motion.

Motion adopted by a 3-0 vote.

Mr. Kostielney goes over the holiday schedule.

Ms. McClure makes a motion to accept the 2015 holiday schedule as read and outlined.

Mr. Thomas seconds the motion.

Motion adopted by a 3-0 vote.

PUBLIC COMMENTS:

None

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Ms. McClure so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.