

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on December 8, 2015 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

**PLEDGE OF ALLEGIANCE**

The minutes of the last meeting were unanimously approved.

Michael J. Hamann, County Auditor, was present and recorded the minutes of the meeting.

Mr. Kostielney announces that the next meeting date will be changed to December 22, 2015.

**OPENING AND READING OF BIDS ON: NONE**

**REPORTS AND REQUESTS FROM:**

COMMISSIONERS

**A)  
IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**B)  
IN THE MATTER OF APPROVING  
THE CONSENT AGENDA.**

Permission was requested to approve the following consent agenda:

<b>Settlement Requests</b>	
<b>Department</b>	<b>Description</b>

<b>Surplus Requests</b>	
<b>Department</b>	<b>Description</b>
Highway Department	One obsolete air compressor
Historic Preservation	Three obsolete monitors, one printer and three computer towers
Maintenance	One broken vacuum
Prosecuting Attorney	Four obsolete computer monitors and one Dell laptop

<b>Travel Requests</b>		
<b>Department</b>	<b>Description</b>	<b>Cost Estimate</b>
BOC/Economic Develop.	Muncie, IN / January 11-15, 2016	\$947.70
Community Corrections	Fort Wayne, IN / December 7-11, 2015	\$2,739.00
County Assessor	South Bend, IN / December 8, 2015	\$156.00
Dept. of Public Works	Indianapolis, IN / January 13-15, 2016	\$881.00
Health Department	Indianapolis, IN / December 8, 2015	\$20.00
Health Department	Fishers, IN / December 8-9, 2015	\$384.20
Parks Department	Bloomington, IN / January 13-15, 2016	\$1,293.00
Parks Department	Angola, IN / February 22-25, 2016	\$1,520.00

Penn Twp. Assessor	Indianapolis, IN / January 18-22, 2016	\$2,418.80
Prosecuting Attorney	New Orleans, LA / January 12-14, 2016	\$1,683.20
Weights & Measures	Muncie, IN / December 11, 2015	\$0.00
Weights & Measures	Muncie, IN / February 23-26, 2016	\$368.88

Motion was made by Dr. Fleming to accept the consent Agenda.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

C)

IN THE MATTER OF APPROVING  
RESOLUTION R-19-C-2015:  
APPOINTING THE ST. JOSEPH  
COUNTY GRANT DIRECTOR TO ACT  
ON BEHALF OF THE BOARD OF  
COMMISSIONERS ON GRANT  
DOCUMENTS FOR FINANACIAL  
ASSISTANCE FROM THE INDIANA  
DEPARTMENT OF HEMELAND  
SECURITY OR THE INDIANA  
HOMELAND SECURITY FOUNDATION

This resolution will allow Kelly Sanford to execute grants on behalf of the County Commissioners with the above entities.

Motion was made by Dr. Fleming to accept the above resolution as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)

IN THE MATTER OF APPROVING  
A PROCLAMATION DECLARING  
DECEMBER 11, 2015 AS INDIANA  
STATEHOOD DAY AND THE OFFICIAL  
KICKOFF OF THE BICENTENNIAL

Proclamation read.

Dr. Fleming displays the Bicentennial Flag. Dr. Fleming talks for a moment about the events that are being put together for this even.

Dr. Fleming moved to approve the proclamation as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

Mr. Kostielney gives thanks to everyone involved in making this happen.

E)

IN THE MATTER OF APPROVING  
AN AT&T CONTRACT FOR VOICE  
OVER IP FLEXIBLE REACH

Ian Alford, IT Director, offices on the 2<sup>nd</sup> floor.

The above listed and the next item on the agenda are essentially the dial tone aspect to our voice override IP project. Once this is in place we will be able to begin pulling everything together to finalize this project and start rolling out our phones. This has been about an 18 month project. These contracts allow for the waiving of our current Centrex contract at no cost to the county. So we are essentially migrating the service to another AT&T offering at no cost. We negotiated the cost down about 58% from what they originally offered so it was competitive with some of the other offers that we received.

Dr. Fleming moved to approve the above contract as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

f)

IN THE MATTER OF APPROVING  
AN AT&T CONTRACT FOR VOICE  
OVER IP MANAGED INTERNET  
SERVICE

Dr. Fleming moved to approve the above contract as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

G)

IN THE MATTER OF APPROVING  
KEY GOVERNMENT FINANCE  
LEASE AGREEMENT FOR  
NETWORKING EQUIPMENT IN  
THE NEWLY RENOVATED  
COURTROOMS

Ian Alford, IT Director, offices on the 2<sup>nd</sup> floor.

Mr. Alford says this lease agreement is similar to the larger one we did for the full County refresh. This allows again for the leasing of network equipment in the new courthouse so that we don't have a large capital expenditure. We are also throwing in some smaller pieces that we need to complete the countywide network refresh that was missed in the initial assessment. Again there is zero percent interest as reflected by an upfront payment from Cisco. We made sure that was part of this agreement as it was in the last agreement.

Dr. Fleming moved to approve the above agreement as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

H)

IN THE MATTER OF APPROVING  
BILLS PASSED BY THE ST.  
JOSEPH COUNTY COUNCIL

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
85-15	67-15

Dr. Fleming moved to approve all of the above ordinances as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

ADD ON:

AUDITOR

IN THE MATTER OF APPROVAL  
OF A MICROINTEGRATION  
SERVICE AGREEMENT

Ian Alford, IT Director, offices on the 2<sup>nd</sup> floor.

Mr. Alford says this was one last piece of our change from Cyrus One internet provider to Cogent for January 1, 2016. This is essentially connecting the St. Joseph County network to the Cogent network for internet service access.

Motion was made by Dr. Fleming to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

ADULT PROBATION  
IN THE MATTER OF APPROVING  
TO APPLY FOR AN INDIANA  
SUPREME COURT GRANT

This grant will focus on staff training specifically related to our Veteran's Court and will allow for enhanced access to Domestic Violence Programming for appropriate offenders.

Dr. Fleming moved to approve the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

EMERGENCY MANAGEMENT  
IN THE MATTER OF APPROVING  
TO APPLY FOR A STATE  
HOMELAND SECURITY  
PROGRAM GRANT

The amount of this grant is \$25900.00 which will be utilized to convert seven of the existing outdoor warning system sirens. No match is required.

Dr. Fleming moved to approve the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

PURCHASING  
IN THE MATTER OF APPROVING  
A BID AWARD FOR OFFICE  
SUPPLIES AND TONER

Scott MacKenzie, Purchasing Manager, offices on the 7<sup>th</sup> floor.  
Mr. MacKenzie requests that Office 360 be awarded for Core office supplies and toners.  
Mr. Kostielney asks if one of the other vendors could be used.  
Mr. MacKenzie says that is an option.

Dr. Fleming moved to approve the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

SHERIFF  
A)  
IN THE MATTER OF APPROVING  
TO PURCHASE A 2016 GMC  
PASSANGER VAN FOR PRISONER  
TRANSPORTATION

Dean Chandler, County Police, 401 W. Sample St.  
Mr. Chandler requests that the bid from Gurley Leep for \$31325.00 be accepted.

Dr. Fleming moved to approve the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

B)  
IN THE MATTER OF APPROVING  
TO ADVERTISE FOR BIDS ON 2016  
POLICE PATROL VEHICLES

Mr. Chandler requests for advertisement on December 11<sup>th</sup> and 18<sup>th</sup>, 2015 with a bid opening on January 5, 2016.

Dr. Fleming moved to approve the above request as read and outlined.

Motion seconded by Mr. Thomas.  
 Motion adopted by a 3-0 vote.

**BOARD OF PUBLIC WORKS:**

CONSENT AGENDA:

<b>Development / Subdivision Requests</b>
<b>Description</b>
Approval of Reverse Osmosis System Quotes – Juday Creek Estates
Irrevocable Letter Of Credit Cash-In Westwood Knolls Subdivision
Irrevocable Letter Of Credit Cash-In Stone Oak Farms Subdivision
Irrevocable Letter Of Credit Cash-In New Prairie Knolls Subdivision, Phase IV
Irrevocable Letter Of Credit Cash-In New Prairie Knolls Subdivision, Phase III
Irrevocable Letter Of Credit Cash-In The Farms Subdivision
Irrevocable Standby Letter Of Credit Cash-In Uma Major Subdivision
Letter Of Credit Cash-In Boulder Bay Subdivision
Irrevocable Standby Letter Of Credit Cash-In Bradford Shores @ Knollwood Subdivision
Irrevocable Standby Letter Of Credit Cash-In Northbrook Shores Subdivision

<b>Special Event Requests</b>
<b>Description</b>

<b>Traffic Regulatory Requests</b>
<b>Description</b>

<b>Project Completion Requests</b>
<b>Description</b>

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above consent agenda as read and outlined.

Motion seconded by Mr. Thomas.  
 Motion adopted by a 3-0 vote.

Jessica Clark, County Engineer, offices on the 7<sup>th</sup> floor.

A)  
 IN THE MATTER OF APPROVAL  
 OF SUPPLEMENTAL AGREEMENT  
 NO. 3 FOR ENGINEERING SERVICES  
 CONTRACT FOR WATER SYSTEM  
 AND SANITARY SEWER  
 INFRASTRUCTURE IMPROVEMENTS  
 WITHIN ST. JOSEPH COUNTY TO  
 SUPPORT A PROPOSED POWER  
 GENERATION FACILITY IN  
 ECONOMIC DEVELOPMENT  
 DISTRICT NO. 2

The supplemental agreement outlines the revised scope of services and compensation for work performed not to exceed \$1080680.00. Work items include design, bidding, and construction oversight services for the extension of water and sanitary sewer necessary to support the development of the St. Joseph Energy Center and infrastructure improvements for the overall district. The overall contract increase is \$884000.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B)

IN THE MATTER OF APPROVAL  
OF R&S 91501/1-1 MISCELLANEOUS  
ROAD RESURFACING IN DISTRICT  
1 SUBDIVISION CHANGE ORDER NO. 2

This change order represents the additional work to install a drywell for storm drainage, also remove and replace concrete curb and gutter to facilitate positive drainage to the drywell. This change increases the contract amount by \$13675.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

C)

IN THE MATTER OF APPROVAL  
OF INDOT CONTRACT R-30291  
GUMWOOD ROAD RECONSTRUCTION  
AND ADDED TRAVEL LANES FROM  
MISHAWAKA CITY LIMITS TO NORTH  
OF BRICK ROAD PHASE I CHANGE  
ORDER NO. 13

This change order compensates the contractor for recovery of project documentation records from the project computer system which had been hacked and a virus planted that would not allow access to the records program. This change order will be an increase of \$307.59 to the contract.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)

IN THE MATTER OF APPROVAL  
OF INDOT CONTRACT R-30291  
GUMWOOD ROAD RECONSTRUCTION  
AND ADDED TRAVEL LANES FROM  
MISHAWAKA CITY LIMITS TO NORTH  
OF BRICK ROAD PHASE I CHANGE  
ORDER NO. 14

This change order compensates the contractor for re-applying traffic markings delaminated in areas previously done per INDOT specifications over joint sealant. INDOT directed the contractor to reapply and the county is required to participate @ 20% of the cost. This change order will be an increase of \$1100.00 to the contract.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)

IN THE MATTER OF APPROVAL  
OF INDOT CONTRACT R-33572  
GUMWOOD ROAD RECONSTRUCTION  
AND ADDED TRAVEL LANES FROM  
NORTH OF BRICK ROAD TO INDIANA/  
MICHIGAN STATE LINE CHANGE  
ORDER NO. 12

This change order incorporates user activated flashing strobe beacons at key locations of the roundabout at Gumwood and Adams Roads. These beacons will alert motorists to exiting pedestrian movement in advance of encountering the crossing movement. This change results in an overall increase to the contract of \$21542.29.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**OLD BUSINESS: None**

**PUBLIC COMMENTS: None**

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Dr. Fleming so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.