

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a special session in the County City Building on February 17, 2014 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

#### **PLEDGE OF ALLEGIANCE**

The minutes of the last meeting were unanimously approved.

Michael J. Hamann, County Auditor, was present and recorded the minutes of the meeting.

Mr. Kostielney says that he would like to commend the work of the Highway Department, Public Works and Emergency Management for all of their efforts over this weekend. Especially on Saturday and Sunday. I know there may have been some confusion on what orange status three meant. This is something we have been working with the units of government on and are using some feedback from last year in giving our units of government a bit more flexibility on how they handle emergency situations. By doing this South Bend and Mishawaka were able to stay open. So I would just like to thank everyone for their hard work.

Effective Monday the main entrance to the County City Building will be closed and relocated to the north portion of the building. Lafayette Street will also be closed to traffic during this time. This is expected to last for the better part of the week and hopefully will open Friday February 27<sup>th</sup>. The new chillers are going to be installed on the 5<sup>th</sup> floor. This could also lead to some disturbances to the adjacent floors mainly due to noise. We apologize for any inconvenience that this may cause.

#### **OPENING AND READING OF BIDS ON:**

A) St. Joseph County Highway Fleet Leasing and Management Program  
Jessica Clark, County Engineer, offices on the 7<sup>th</sup> floor.

Enterprise Fleet Management  
Indianapolis, IN.

Motion was made by Dr. Fleming to accept the above bids and turn them over to the Engineers for further study and review.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B) 2015 St. Joseph County Highway Annual Bid for Pipe, Bridge and Guardrail Materials, Miscellaneous Aggregate Materials, Bituminous Patching Materials, Liquid Bituminous Materials, Fuel & Oil Materials, and Paint & Traffic Signage Materials  
Jessica Clark, County Engineer, offices on the 7<sup>th</sup> floor.

#### Drainage Pipe, Bridge and Guardrail Materials

American Timber Bridge  
Vicksburg, MI

Debco Metal Culverts  
Francesville, IN

James Drew Corporation  
Indianapolis, IN

Metal Culverts, Inc  
Jefferson City, MO

St. Regis Culvert, Inc  
Indianapolis, IN

Bituminous Patching Materials

Seal Master  
Indianapolis, IN

Phend & Brown, Inc  
Milford, IN

Rieth-Riley Construction Co., Inc  
South Bend, IN

Walsh & Kelly, Inc  
South Bend, IN

Liquid Bituminous Materials

Asphalt Industries  
Kalamazoo, MI

The Klink Group of Companies  
Ashley, IN

Miscellaneous Aggregate

Aggregate Industries  
Kalamazoo, MI

Irving Materials, Inc  
Plymouth, IN

Phoenix Services LLC  
Portage, IN

Reith Riley Const. Co., Inc.  
South Bend, IN

The Klink Group of Companies  
Ashley, IN

Fuels, Oils & Miscellaneous Materials

Bellman Oil Company  
Bremen, MI

Co-Alliance LLP  
Buchanan, MI

Nelson Fuel, Inc  
South Bend, IN

North Central Co-op  
Goshen, IN

Petroleum Traders Corporation  
Fort Wayne, IN

Rickham Services  
LaPorte, IN

Shrader Tire & Oil  
South Bend, IN

Traffic Paint & Signage Materials

Allstates Coatings Company  
Gladewater, TX

Davies Imperial Coatings, Inc  
Hammond, IN

Custom Products Corporation  
Jackson, MS

Ennis Paint, Inc  
Thomasville, NC

Frost Signs  
Mishawaka, IN

Hall Signs, Inc  
Bloomington, IN

Ozark Materials, LLC  
Greenville, AL

Sherwin Williams  
Cleveland, OH

Motion was made by Dr. Fleming to accept the above bids and turn them over to the Engineers for further study and review.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**REPORTS AND REQUESTS FROM:**

COMMISSIONERS

A)

IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B)

IN THE MATTER OF APPROVING  
THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

<b>Settlement Request</b>	
<b>Department</b>	<b>Description</b>
Commissioners	Cathy Minix in the Amount of \$50,000

<b>Surplus Requests</b>	
<b>Department</b>	<b>Description</b>
Area Plan	2 Obsolete Filing Cabinets, 2 Chairs, 1 desk, 2 Serge Centers
Maintenance	1 Broken Vacuum Sweeper

<b>Travel Requests</b>		
<b>Department</b>	<b>Description</b>	<b>Cost Estimate</b>
Adult Probation	Indianapolis, IN / March 11, 2015	\$170.00
Auditor	Indianapolis, IN / March 5-6, 2015	\$416.70
County Assessor	Merrillville, IN / Feb.17, 2015	\$35.00

County Assessor	Merrillville, IN / Feb. 17, 2015	\$35,00
County Clerk	Crown Point, IN / Feb. 18, 2015	\$118.00
EMA	Kokomo, IN / February 16-20, 2015	\$420.00
Health Department	La Porte, IN / March 10, 2015	\$100.00
Health Department	Indianapolis, IN / March 24-26, 2015	\$452.00
Prosecuting Attorney	Long Beach, CA / May 4-8, 2015	\$2434.20
PSAP	Bloomington, IN / March 8-13, 2015	\$932.58
Public Works	West LaFayette, IN / March 10-12, 2015	\$956.00
Public Works	Indianapolis, IN / March 5-6, 2015	\$414.00
Treasurer	Plainfield, IN / March 4, 2015	\$291.02
Veterans Service Office	Indianapolis, IN / June 23-24, 2015	\$621.00

Motion was made by Dr. Fleming to accept the consent Agenda.  
 Motion seconded by Mr. Thomas.  
 Motion adopted by a 3-0 vote.

C)  
 IN THE MATTER OF APPROVING  
 2015 COMMISSIONER BOARD  
 APPOINTMENTS

Board of Finance

Andy Kostielney  
 Dave Thomas  
 Deb Fleming

Data Board

Andy Kostielney

Drainage Board

Dave Thomas

EMA Advisory Board

Andy Kostielney

Housing Consortium

Dave Thomas  
 Deb Fleming

MACOG

Deb Fleming

Metronet

Deb Fleming

NICTD

Andy Kostielney

PSAP Executive Board

Andy Kostielney

St. Joe River Basin

Dave Thomas

Solid Waste District Board

Andy Kostielney  
Dave Thomas  
Deb Fleming

Motion was made by Dr. Fleming to accept the above appointments as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**D)**  
IN THE MATTER OF APPROVING  
TWO APPOINTMENTS TO THE  
HOTEL-MOTEL TAX MANAGERS  
BOARDS

Dr. Fleming nominates William Beirne, and John Anthony to the Redevelopment Commission.  
Motion seconded by Mr. Thomas.  
Mr. Kostielney asks if there are any other nominations seeing none.  
Motion adopted by a 3-0 vote.

**E)**  
IN THE MATTER OF APPROVING  
RESOLUTION R-2-C-2015: ST.  
JOSEPH COUNTY HEALTH  
DEPARTMENT FEES

This resolution is a non-resident vaccination surcharge fee of \$20.00.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**F)**  
IN THE MATTER OF APPROVING  
RESOLUTION R-3-C-2015:  
AUTHORIZING ACTION UPON  
RECOMMENDATION OF  
PERSONNEL ADMINISTRATION  
COMMITTEE

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**G)**  
IN THE MATTER OF APPROVING  
RESOLUTION R-4-C-2015:  
IDENTIFYING PROPERTIES AS  
ELIGIBLE FOR TRANSFER TO  
NON PROFIT CORPORATION  
FOR USE FOR THE PUBLIC GOOD

This is for three properties on Oak Street being 1040, 911, and a vacant lot.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**H)**  
IN THE MATTER OF APPROVING  
A LEASE AGREEMENT BETWEEN  
ST. JOSEPH COUNTY AND ADAMS  
REMCO FOR COPY MACHINE AT  
SUPERIOR COURT

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**I)**  
IN THE MATTER OF APPROVING  
A THIRD AMMENDMENT AND  
EXHIBIT D TO SRI CONSULTING  
SERVICES AGREEMENT: WORK  
PLAN AND PURCHASE ORDER  
FOR DOCUMENT MANAGEMENT  
SERVICES

Ian Alford, IT Manager, offices on the second floor.  
Mr. Alford says this is an ongoing effort by the Auditor's Office to digitize paper records, making more information available to the public, easier to consume and freeing up space in the County City Building for expansion of offices. This particular exhibit and amendment changes the order and a new addition to the ongoing project.  
Mr. Kostielney says that we also saved on this project by being a beta tester.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**J)**  
IN THE MATTER OF APPROVING  
AN ACCOUNTING SERVICES  
AGREEMENT BETWEEN ST.  
JOSEPH COUNTY AND H.J.  
UMBAUGH & ASSOCIATES

This is a contract that will allow Umbaugh to continue to work with St. Joseph County as we begin to put in place PSAP that is taking place in partnership in conjunction with Clay Township fire, City of Mishawaka, City of South Bend and allows us to put some of the financing pieces together as we determine what funds coming in from the state how they get properly allocated and how we get things paid in order to move forward with this process.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**K)**  
IN THE MATTER OF APPROVING  
A CONTRACT FOR ANIMAL  
CONTROL & SHELTER SERVICES  
BETWEEN THE COUNTY OF  
ST. JOSEPH AND THE HUMANE  
SOCIETY OF ST. JOSEPH COUNTY

This is a contract extension and will run through June 30, 2015. In essence this just extends the current contract that we have. There is an additional \$1000.00 increase to offset some of the costs that the Humane Society was expending. I will also note on page 2 the end of section 2 the amount owed says \$2466.66 it should actually be \$2000.00.

Ruth Szyarto, 32766 Early Rd.

Ms. Szyarto says first I would like to thank you for providing me this forum to share my concerns about the St. Joseph County Humane Society. I appreciate your time. I am here today to do something I thought I never would do, encourage you to approve the proposed contract with the SJCHS. I urge you to approve this, not because they are doing such a good job currently handling this contract, but because this contract will give the County time to develop a permanent alternative to contracting with the SJCHS. I know you have had many complaints and even lawsuits over the actions of the SJCHS. Their euthanasia rate is much higher than it needs to be. They have apparently not created an adequate record-keeping system as called for in the 2012 contract as the current proposed contract includes this same requirement. A few months ago I attended a less than fruitful meeting the SJCHS Board in which they were encouraged to partner with rescues and other groups in reducing their euthanasia rate. The board seemed to totally support the current operation of the shelter and showed no interest in change. The SJCHS refuses to partner with reputable rescues in order to save as many animals as possible. Instead they kill animals and dump them in a landfill, totally ignoring the option of contracting out the task of cremation. In 2014 the Elkhart County Humane Society placed 1300 and South Bend Animal control placed 560 animals with rescues. The SJCHS placed a meager 28 with rescues while killing 683 who they deemed bad candidates for adoption. This is shameful. Since 2012, South Bend Animal Control has reduced their dog euthanasia rate by 11% and cat euthanasia rate by 18% through partnering with rescues and community organizations to promote adoption. We can and must do better for the animals of St. Joseph County. I urge you to partner with the city of Mishawaka to create a new animal control entity. Reach out to South Bend Animal Control and rescues such as Pet Refuge. I am sure they will do whatever they can to help you. I am a member of a group of almost 400 people who want to bring positive change to the treatment and handling of St. Joseph county animals. I believe that our community has given you a clear message that they do not want to work with the SJCHS. Now I ask you what can we, as a community, do to help you develop an alternative to contracting with the SJCHS?

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**L)**

IN THE MATTER OF APPROVING  
BILLS PASSED BY THE ST.  
JOSEPH COUNTY COUNCIL

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
04-15	04-15
05-15	05-15
06-15	06-15
03-15	07-15

\*as amended

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

ADD ON:  
COMMUNITY CORRECTIONS  
IN THE MATTER OF APPROVING  
A TRAVEL REQUEST

It is requested that one staff member travel to Indianapolis, Indiana for training on February 18 & 19, 2015, at a cost of \$283.00.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**HISTORIC PRESERVATION:  
IN THE MATTER OF APPROVAL  
TO APPLY FOR THE SOUTH  
BEND 150 GRANT**

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**SHERIFF:  
IN THE MATTER OF APPROVING  
A REQUEST TO PURCHASE A  
2015 GMC SIERRA 2500 HD CREW  
CAB SLT 4WD**

Major Dean Chandler, St. Joseph County Police, 401 W. Sample St.  
Mr. Chandler says that Gurley Leep GMC in Mishawaka was the only quote received at \$49030.30.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**BOARD OF PUBLIC WORKS:**

**CONSENT AGENDA**

<b>Development / Subdivision Requests</b>
<b>Description</b>

  

<b>Special Event Requests</b>
<b>Description</b>
P.H.M Educational Foundation, 2015 Silver Mile Walk/Run for Education

  

<b>Traffic Regulatory Requests</b>
<b>Description</b>

  

<b>Project Completion Requests</b>
<b>Description</b>

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request with the scriveners error as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

A)  
**IN THE MATTER OF APPROVAL  
OF A STATE LOCAL PUBLIC  
AGENCY PROJECT COORDINATION  
CONTRACT FOR MCKINLEY  
HIGHWAY ROAD RECONSTRUCTION  
AND ADDED TRAVEL LANES FROM  
BIRCH ROAD TO ASH ROAD,  
DES. NO. 0902286 SUPPLEMENT NO 1**

The agreement outlines the fiscal, design, and construction responsibilities of each party.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B)

IN THE MATTER OF APPROVAL  
OF A STATE LOCAL PUBLIC  
AGENCY PROJECT COORDINATION  
CONTRACT FOR MCKINLEY  
HIGHWAY AND ASH ROAD  
INTERSECTION IMPROVEMENT,  
DES NO 1400296

The agreement outlines the fiscal, design, and construction responsibilities of each party.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**OLD BUSINESS:**

IN THE MATTER OF APPROVING  
A BOARD APPOINTMENT TO THE  
ALCOHOL AND TOBACCO  
COMMISSION

Dr. Fleming moved to untable the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

Dr. Fleming nominates Quinto Squadroni.

Motion seconded by Mr. Thomas.

Mr. Kostielney asks for any other nominations seeing none.

Motion adopted by a 3-0 vote.

**PUBLIC COMMENTS: None**

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Dr. Fleming so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.