

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a special session in the County City Building on February 3, 2014 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

The minutes of the last meeting were unanimously approved.

Michael J. Hamann, County Auditor, was present and recorded the minutes of the meeting.

OPENING AND READING OF BIDS ON: NONE

REPORTS AND REQUESTS FROM:

COMMISSIONERS

A) IN THE MATTER OF APPROVING THE ACCOUNTS PAYABLE DOCKETS

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B) IN THE MATTER OF APPROVING THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

Settlement Request	
Department	Description

Surplus Requests	
Department	Description
Adult Probation	Various Unrepairable/Obsolete Monitors, Printers & Other Equipment
Highway Department	Various Unrepairable/Obsolete Street Signs and Tools
Superior Court	One Obsolete Dell Printer

Travel Requests		
Department	Description	Cost Estimate
Adult Probation	Indianapolis, IN / March 3-4, 2015	\$514.50
Adult Probation	Indianapolis, IN / April 21-22, 2015	\$829.50
County Assessor	Merrillville, Ft. Wayne, & Warsaw, IN / Feb. 6, 17, and 18, 2015	\$969.51
County Clerk	Elkhart, IN / February 9, 2015	\$17.10
Dept. of Public Works	West Lafayette, IN / February 12, 2015	\$120.00
Dept. of Public Works	Indianapolis, IN / February 27, 2015	\$297.00
DRCB	New Orleans, LA / May 27, 2015	\$2,745.00
Health Dept.	Indianapolis, IN / January 30, 2015	\$35.00

Health Dept.	Camby, IN / February 9-10, 2015	\$0
Human Resources	Orlando, FL / March 9-12, 2015	\$3,066.00
Penn Twp. Assessor	Ft. Wayne, IN / February 17-18, 2015	\$258.00
Public Defenders	Indianapolis, IN / March 26, 2015, June 11, September 24, and December 17, 2015	\$500.40
Prosecuting Attorney	Miami, FL / March 9-13, 2015	\$770.00
Sheriff	Miami, FL / March 9-13, 2015	\$1,759.00
Sheriff	Indianapolis, IN / March 16-17, 2015	\$848.00

Motion was made by Dr. Fleming to accept the consent Agenda.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

C)

IN THE MATTER OF APPROVING
THREE BOARD APPOINTMENTS
TO THE REDEVELOPMENT
COMMISSION

Dr. Fleming nominates Dennis Jordan, Velvet Canada, and James F. Pingel to the Redevelopment Commission.

Motion seconded by Mr. Thomas.

Mr. Kostielney asks if there are any other nominations seeing none.

Motion adopted by a 3-0 vote.

D)

IN THE MATTER OF APPROVING
A BOARD APPOINTMENT TO THE
ALCOHOL AND TOBACCO
COMMISSION

Dr. Fleming moved to table the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

E)

IN THE MATTER OF APPROVING
A BOARD APPOINTMENT TO THE
HOSPITAL AUTHORITY

Dr. Fleming nominates Donna R. Pfeil to the Hospital Authority.

Motion seconded by Mr. Thomas.

Mr. Kostielney asks if there are any other nominations seeing none.

Motion adopted by a 3-0 vote.

F)

IN THE MATTER OF APPROVING
A BOARD APPOINTMENT TO THE
NORTHERN INDIANA COMMUTER
TRANSPORTATION DISTRICT

Dr. Fleming nominates Andrew T. Kostielney to the Northern Indiana Commuter Transportation District.

Motion seconded by Mr. Thomas.

Mr. Kostielney asks if there are any other nominations seeing none.

Motion adopted by a 3-0 vote.

G)
IN THE MATTER OF APPROVING
A COMMERCIAL LEASE FOR
COUNTY CITY ARCHIVES FOR
2015-2019

This is an extension of the current lease. The rent remains the same as the leases signed for 2005-2010.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

H)
IN THE MATTER OF APPROVING
AN AGREEMENT BETWEEN
ST. JOSEPH COUNTY AND NETECH

Ian Alford, IT Manager, offices on the second floor.
Mr. Alford explains that this represent the scope of work for voice over IP. It captures the responsibilities for each party involved.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

I)
IN THE MATTER OF APPROVING
ENHANCED ACCESS SYSTEM
CONTRACTS PASSED BY THE
DATA BOARD

This would include Meridian Title Corporation, Metropolitan Title of Indiana, LLC and Quantum Title Research, Inc.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

ADD ON:
IN THE MATTER OF APPROVING
A TRAVEL REQUEST FOR THE
HEALTH DEPARTMENT

This is a request for four employees to travel to Warsaw, Indiana for a training session at no cost to the County.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

COUNTY POLICE:
IN THE MATTER OF APPROVING
A BID AWARD FOR THREE 2015
CHEVROLET IMPALA COUNTY
POLICE PATROL VEHICLES

Major Dean Chandler, St. Joseph County Police, 401 W. Sample St.
Mr. Chandler states that it is recommended to accept the bid from Gates Chevrolet in Mishawaka Indiana as they were the only bidders. The total price will be \$56218.00 after trades.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

COUNTY POLICE:
IN THE MATTER OF APPROVING
A BID AWARD FOR TEN 2015
FORD COUNTY POLICE PATROL
VEHICLES

Major Dean Chandler, St. Joseph County Police, 401 W. Sample St.
Mr. Chandler states that it is recommended to accept the bid from Jordan Ford in Mishawaka Indiana as they were the only bidders. The total price will be \$266380.00 after trades.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

ELECTION BOARD:
IN THE MATTER OF APPROVING
THE REJECTION OF BIDS
RECEIVED IN RESPONSE TO
AN RFP FOR VOTE CENTER
EQUIPMENT

On December 19, 2014, the St. Joseph County Election Board did not unanimously vote to replace the county's current precinct voting with vote center as required under Indiana Code 3-11-18.1 et seq. Accordingly, the Election Board will not be requesting the Commissioners award the RFP's for vote center equipment.

Mr. Kostielney expresses his disappointment with the action that the Election Board has chosen to take in not pursuing voting centers as some of the current polling locations will no longer be able to be used and new ones are often hard to come by.
Dr. Fleming also expresses her disappointment in the current situation.
Mr. Thomas says the he feels the right decision was made at this time.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

PUBLIC SAFETY COMMUNICATIONS CONSORTIUM:
IN THE MATTER OF APPROVING
TO ENTER INTO STANDARD
SOFTWARE LICENSE AND
SERVICES AGREEMENT WITH
NEW WORLD SYSTEMS CORPORATION

Todd Gears, Executive Director, 701 Sample St.
Mr. Gears explains that this is a copy of the agreement needing signatures. This agreement sets forth the terms and conditions under which New World will furnish the licensed product and will provide certain services described in each of the exhibits.
Counsel states that they have looked over this agreement and is comfortable with proceeding with this.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

**VOTERS REGISTRATION:
IN THE MATTER OF APPROVING
A COPIER LEASE AGREEMENT**

Frank Fotia & Mary Beth Wisniewski, Voters Registration, offices on the 4th floor. Mr. Fotia & Ms. Wisniewski state that they are in need of a new copier. The new machine would be a lease for a Toshiba e-Studio 856 at a 36 month \$3126.84 a year lease. This machine would allow us to print in house the poll books and poll worker handouts we currently send to an outside vendor. In 2014, the county spent \$5076.67 on these print jobs. Additionally, the copier would replace our desktop printers. In 2014, we spent \$1532.30 on printer consumables such as toner and drum units. This makes for a total of \$6608.97 the county would not have to spend on election related printing. This deal would save the county approximately \$10000.00 over the course of the lease agreement, and roughly \$6000.00 per year after that.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

**VOTERS REGISTRATION:
IN THE MATTER OF APPROVING
A COPIER MAINTENANCE
AGREEMENT**

Mary Beth Wisniewski, Voters Registration, offices on the 4th floor. Ms. Wisniewski says that this would an annual agreement much as they have now.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

CONSENT AGENDA

Mr. Thomas notes that there is a scrivener's error in the 2nd and 3rd request. The words cash in should not be in these two items.

Development / Subdivision Requests
Description
Irrevocable Standby Letter of Credit, Uma Major Subdivision
Irrevocable Standby Letter of Credit Cash-In, Fernwood Subdivision, Phase Three
Letter of Credit Cash-In, Cloverleaf Farms Subdivision, Section III

Special Event Requests
Description

Traffic Regulatory Requests
Description

Project Completion Requests
Description
Project Completion Affidavit: Miscellaneous Bridge Repairs: Sample Street Over St Joseph River & Main Street Over St. Joseph River

Project Completion Affidavit: Pearl Street Over Phillips Ditch Culvert Replacement
Project Completion Affidavit: R&S 91301/1-3 Miscellaneous Road Resurfacing/Rehabilitation in Dawn Manor, Brendon Hills, Quail Valley and Quail Ridge Subdivisions
Project Completion Affidavit: R&S 91401/3-1 Miscellaneous Road Resurfacing/Rehabilitation in Sagewood Estates, Bower Park, Partridge Woods, and Other Subdivisions

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request with the scrivener's error as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

A)
IN THE MATTER OF APPROVAL
OF A UNIFORM CONFLICT OF
INTEREST DISCLOSURE
STATEMENT

This statement is in reference to Jessica Clark and CHA (formerly RW Armstrong).

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
OF INTERLOCAL AGREEMENT
FOR THE INTERSECTION OF
MCKINLEY HIGHWAY AND
ASH ROAD (COUNTY LINE ROAD)
RECONSTRUCTION-INTERSECTION
IMPROVEMENT PROJECT

This agreement states that the County agrees to design and administer the project through the Federal Aid process and secure construction inspections for this project. In return, Elkhart County agrees to provide payment for their proportionate share of the right of way acquisition, construction, and construction inspection costs for the intersection improvement at McKinley Highway and Ash Road. Elkhart's share of the local match costs is estimated at \$600000.00; their final share will be based on the actual construction costs at the time of project letting.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

C)
IN THE MATTER OF APPROVAL
OF ENGINEERING SERVICES
PROJECT AWARD-APPROVAL
OF PRELIMINARY ENGINEERING
AGREEMENT FOR THE LASALLE
TRAIL EXTENSION PHASE II
FROM DARDEN ROAD TO
AUTEN ROAD PROJECT

This agreement establishes the fee necessary to perform these services at an amount not to exceed \$171400.00. This is a Federal Aid Project, and the services include designing the trail

extension, approach work, environmental services, permits, documentation, plan submittals and coordination as required for Federal Funding.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)

IN THE MATTER OF APPROVAL
OF ENGINEERING SERVICES
AGREEMENT-DOUGLAS ROAD
ADDED TRAVEL LANES AND
RECONSTRUCTION FROM IVY
ROAD TO SR23 & INTERSECTION
IMPROVEMENT AT IRONWOOD
ROAD

This agreement establishes the fee necessary to perform these services at an amount not to exceed \$1781025.00. This is a Federal Aid Project, and the services include road designs, intersection work, environmental services, bridge design and hydraulic modeling, permits, documentation, plan submittals and coordination as required for Federal Funding.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

E)

IN THE MATTER OF APPROVAL
OF SERVICE AGREEMENT- ENFOCUS
VUEWORKS IMPLEMENTATION

The agreement outlines the project descriptions, timeline, deliverables and billing milestones. The agreement targets the implementation of the VUEWorks software to improve asset management for budget forecasting by managing crews, facilities, materials, and work completed. EnFocus will also train personnel and evaluate success through a pilot implementation program. Program goals include assessing fleet management techniques and offering recommendations to more efficiently perform required services. Enfocus will perform these services for a fee of \$40000.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

OLD BUSINESS: None

PUBLIC COMMENTS: None

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Dr. Fleming so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.

03RD DAY OF TERM FEBRUARY TERM TUESDAY, FEBRUARY 3, 2015