

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on April 21, 2014 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

**PLEDGE OF ALLEGIANCE**

The minutes of the last meeting were unanimously approved.

Michael J. Hamann, County Auditor, was present and recorded the minutes of the meeting.

**OPENING AND READING OF BIDS ON:**

S-622-01/15 Union Road over Robbins Ditch-Culvert Replacement

Jessica Clark, County Engineer, offices on the 7<sup>th</sup> floor.

Northern Indiana Construction Co., Inc. Mishawaka, IN.	\$413588.09
Rieth Riley Co. South Bend, IN	\$342798.00
HRP Co., Inc. South Bend, IN	\$323334.00
Walsh & Kelly South Bend, IN	\$353278.04

Dr. Fleming moved to accept the above bids and turn them over to the Department of Public Works for further study and review as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**REPORTS AND REQUESTS FROM:**

COMMISSIONERS

**A)**  
IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**B)**  
IN THE MATTER OF APPROVING  
THE CONSENT AGENDA

Permission was requested to approve the following consent agenda:

Settlement Requests	
Department	Description
Commissioners	Alexandra Winski in the Amount of \$20,000

Surplus Requests	
Department	Description
Area Plan	2 Printers and 1 Desk
Assessor	3 Chairs, 1 Voice Recorder, 1 Laminator, 1 Coat Rack

Sheriff	1 Copier
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Travel Requests		
Department	Description	Cost Estimate
Area Plan	Elkhart, IN / April 29 <sup>th</sup> , 2015	\$0
Area Plan	Indianapolis, IN / May 7, 2015	\$0
Assessor	*Rescheduled: Indianapolis, IN / July 13-17, 2015	\$961.90
Auditor	Indianapolis, IN / May 19-22, 2015	\$2535.00
Auditor	Bloomington, IN / May 11-13, 2015	\$856.70
Health Dept.	Indianapolis, IN / May 7, 2015	\$155.00
Health Dept.	Indianapolis, IN / May 14, 2015	\$0
Health Dept.	West Lafayette, IN / May 28, 2015	\$10.00
Prosecuting Attorney	Indiana University South Bend, IN/ April 24, 2015	\$150.00
Prosecuting Attorney	Indianapolis, IN / May 14, 2015	\$40.00
Prosecuting Attorney	Minneapolis, MN / July 27-31, 2015	\$1728.20
Recorder	Rock Island, IL / May 11-13, 2015	\$625.90

Motion was made by Dr. Fleming to accept the consent Agenda.  
 Motion seconded by Mr. Thomas.  
 Motion adopted by a 3-0 vote.

**C)**  
 IN THE MATTER OF APPROVING  
 A PERSONNEL REPORT

POSITION	EFFECTIVE DATE	DESCRIPTION
Peter Agostino	May 4, 2015	Assistant County Attorney
Anthony Zappia	May 4, 2015	Deputy County Attorney
Christopher Riley	May 5, 2015	Deputy County Attorney
Mark Telloyan	April 6, 2015	Deputy County Attorney
		Resigned position

Dr. Fleming moved to accept the above request as read and outlined.  
 Motion seconded by Mr. Thomas.  
 Motion adopted by a 3-0 vote.

**D)**  
 IN THE MATTER OF APPROVING  
 AND AUTHORIZATION TO  
 RELEASE LOCAL DRUG FREE  
 COMMUNITIES GRANT FUNDS  
 TO LIFE TREATMENT CENTERS  
 IN THE AMOUNT OF \$10000.00,  
 AIDS MINISTIES/AIDS ASSIST IN  
 THE AMOUNT OF \$6075 AND TO  
 THE PARTNERSHIP FOR EDUCATION  
 AND PREVENTION OF SUBSTANCE  
 ABUSE IN THE AMOUNT OF \$26075.00

Dr. Fleming moved to accept the above request as read and outlined.  
 Motion seconded by Mr. Thomas.  
 Motion adopted by a 3-0 vote.

E)

IN THE MATTER OF APPROVING  
A LEASE AGREEMENT BETWEEN  
THE CITY OF MISHAWAKA AND  
ST. JOSEPH COUNTY, ACTING FOR  
AND ON BEHALF OF THE PUBLIC  
SAFETY COMMUNICATIONS  
CONSORTIUM OF ST. JOSEPH  
COUNTY, INDIANA

This lease outlines the agreement between the above parties and has been approved by council.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

C)

IN THE MATTER OF APPROVING  
BILLS PASSED BY THE ST.  
JOSEPH COUNTY COUNCIL

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
16-15	13-15
18-15	14-15

\*as amended

Dr. Fleming moved to accept the above ordinances as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

ADD ON  
PUBLIC WORKS:  
IN THE MATTER OF APPROVING  
A REQUEST TO DECLARE AN  
EMERGENCY SITUATION TO  
PERFORM EMERGENCY ROAD  
REPAIRS

Jessica Clark, County Engineer, offices on the 7<sup>th</sup> floor.

Ms. Clark says that there are a few road locations where roads are impassable as a result of damage from an outside source. Yesterday we were notified Fern Road from Roosevelt Road to Kern Road was significantly damaged during an agricultural use. A piece of equipment malfunctioned and dug up the county road making it completely impassable. The road is now closed until repairs are made. Also, as a result of continual heavy usage in relation to the AEP substation improvement on Quinn Road, Quinn Road and the surrounding area continues to deteriorate and needs immediate repairs. The County will coordinate the work for both of these areas and will receive reimbursement from the violating party to cover the cost of repairs.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

PROSECUTING ATTORNEY  
IN THE MATTER OF APPROVING  
TO APPLY FOR THE 2015  
DOMESTIC VIOLENCE  
PREVENTION AND TREATMENT

GRANT IN THE AMOUNT OF \$100000

The victim services program, administered by the Indiana Criminal Justice Institute provides emergency housing, food, and transportation for victims of domestic violence and sexual abuse. Awards for this grant are for the period of July 1, 2015 through June 30, 2016.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVING  
TO APPLY FOR CONTINUATION  
OF THE STOP GRANT 2931 IN THE  
AMOUNT OF \$153146.00

This supplements a portion of salaries paid within the Special Victims Unit. Awards for this grant are for the period of July 1, 2015 through June 30, 2016. A 25% local match (\$51049.00) is required for all STOP grants and is included in the Prosecutor's 2015 budget.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

PURCHASING  
IN THE MATTER OF APPROVAL  
OF A BID REQUEST AND  
AUTHORIZATION TO ADVERTISE  
FOR 2015-2016 JANITORIAL  
SUPPLIES FOR ST. JOSEPH COUNTY

It is requested to advertise for bids on April 24<sup>th</sup> and May 1<sup>st</sup>, 2015 with bid openings on June 2, 2015.

Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**BOARD OF PUBLIC WORKS:**

**CONSENT AGENDA**

<b>Development / Subdivision Requests</b>
<b>Description</b>

<b>Special Event Requests</b>
<b>Description</b>
2015 Bike the Bend Mishawaka / South Bend
Miami Trails / Orchard Heights 4 <sup>th</sup> of July Parade Approval
Kernan's Heroes Ride
Fallen Officers Scholarship Motorcycle Ride

<b>Traffic Regulatory Requests</b>
<b>Description</b>

<b>Project Completion Requests</b>
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Description

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

A)

IN THE MATTER OF APPROVAL  
OF A PROPOSAL FOR THE  
LASALLE TRAIL EXTENSION  
PHASE III FROM AUTEN ROAD  
TO IN/MI STATE LINE FEDERAL  
AID PROJECT

It is requested to advertise for the proposal on April 24<sup>th</sup> and May 1<sup>st</sup>, 2015 with a letter of interest opening on May 16, 2015.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B)

IN THE MATTER OF APPROVAL  
OF A BID AWARD FOR FUEL  
AND LUBRICANTS 2015

It is recommended to award Bellman Oil as low bidder for all kindred items, and on the condition that both vendors provide the County a weekly rack price so that the County can evaluate the yearlong locked in pricing, award low bidder for diesel to North Central Co Op at a locked in price of \$2.150 per gallon for a 12 month term and low bidder for gasoline to Co Alliance at a locked in price of \$1.9775 per gallon for a 12 month term. If either vendor doesn't agree to provide a weekly rack price for the process of evaluating the merit of said bid, Nelson Fuel will be considered low bidder.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

C)

IN THE MATTER OF APPROVAL  
OF A LETTER OF CREDIT CASH  
IN, EVERGREEN PLAZA MAJOR  
SUBDIVISION, SECTION ONE

This is drawn under 1<sup>st</sup> Source Bank dated May 9, 2014 in the amount of \$73500.00. This must be presented on or before May 9, 2015.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)

IN THE MATTER OF APPROVAL  
OF A INDOT CONTRACT R-33572  
GUMWOOD ROAD RECONSTRUCTION  
AND ADDED TRAVEL LANES FROM  
MISHAWAKA CITY LIMITS TO NORTH

OF BRICK ROAD PHASE II, CHANGE  
ORDERS NO. 7 & 8

Change order no. 7 allows compensation for additional surveying and construction engineering for utility relocation which interfered with new construction operations. This will increase the original contract by \$986.70.

Change order no. 8 directs the contractor to remove twelve dead trees within the perimeter of the retention basin. Once the basin area was cleared these trees were exposed and presented a danger of falling, possibly on private property. An agreement was made for the contractor to fall the trees and the county highway would remove them from the site. This change is an increase to the contract of \$2395.84.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

E)  
IN THE MATTER OF APPROVAL  
OF INDOT CONTRACT R-30291  
GUMWOOD ROAD RECONSTRUCTION  
AND ADDED TRAVEL LANES  
FROM BRICK ROAD INDIANA  
MICHIGAN STATE LINE PHASE I  
CHANGE ORDER NO. 11

Change order no. 11 provides compensation for additional surveying and construction engineering provided for utility relocation to eliminate utility conflicts in the field during construction operations and avoid substantial time delays. The increase amounts to \$698.70.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**OLD BUSINESS: None**

**PUBLIC COMMENTS: None**

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Dr. Fleming so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.