

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on May 19, 2014 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

**PLEDGE OF ALLEGIANCE**

The minutes of the last meeting were unanimously approved.

Michael J. Hamann, County Auditor, was present and recorded the minutes of the meeting.

**OPENING AND READING OF BIDS ON:**

RFP's for the LaSalle Trail Extension Phase III from Auten Road to IN/MI state line, Federal aid project.

Jessica Clark, County Engineer, offices on the 7<sup>th</sup> floor.

Jones Petrie Rafinski  
South Bend, IN

Lawson-Fisher Assoc. PC  
South Bend, IN

Butler, Fairman, & Seufert, Inc.  
South Bend, IN

The Troyer Group  
Mishawaka, IN

Donohue/Herceg  
South Bend, IN

DLZ  
South Bend, IN

Abonmarche  
South Bend, IN

Weaver Consulting  
Granger, IN

Dr. Fleming moved to accept the above bids and turn them over to the Department of Public Works as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**REPORTS AND REQUESTS FROM:**

**COMMISSIONERS**

**A)**

**IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**B)**  
 IN THE MATTER OF APPROVING  
 THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

<b>Settlement Requests</b>	
<b>Department</b>	<b>Description</b>

<b>Surplus Requests</b>	
<b>Department</b>	<b>Description</b>
EMA	1 55" LG Television (Transfer to County Assessor)
Health Dept.	1 Broken Office Chair
Prosecuting Attorney	Broken or Obsolete: 21 Computers, 1 Backup Drive, 6 Servers, Printers, 1 Copier, 7 Monitors , 1 Office Chair
Purdue Coop Extension	1 Video Shelf, 2 Steel Cabinets, 1 Laminator, 8 Small Filing Cabinets, 1 Large Filing Cabinet

<b>Travel Requests</b>		
<b>Department</b>	<b>Description</b>	<b>Cost Estimate</b>
Adult Probation	La Porte, IN / April 28, 2015	\$24.75
Adult Probation	La Porte, IN / April 29, 2015	\$24.75
Adult Probation	Indianapolis, IN / May 19-20, 2015	\$544.50
Area Plan	Benton Harbor/St. Joseph, MI / June 18, 2015	\$0
Human Resources	Indianapolis, IN / May 29, 2015	\$441.30
Prosecuting Attorney	Indianapolis, IN / May 20; June 17; July 22; August 19; September 16; October 21, 2015	\$1854.09
Sheriff	Milwaukee, WI / August 18-21, 2015	\$1518.00
Sheriff	Fort Wayne, IN / June 15-19, 2015	\$1405.00
Sheriff	Fort Wayne, IN / June 14-16, 2015	\$2784.00
Sheriff	Elkhart, IN / August 31- September 2, 2015	\$1180.00

Motion was made by Dr. Fleming to accept the consent Agenda.  
 Motion seconded by Mr. Thomas.  
 Motion adopted by a 3-0 vote.

**C)**  
 IN THE MATTER OF APPROVING  
 BILLS PASSED BY THE ST.  
 JOSEPH COUNTY COUNCIL

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
25-15	18-15
23-15	19-15
26-15	20-15
21-15	21-15
22-15	22-15
*78-14	1-15

\*as amended

Dr. Fleming moved to accept the above ordinances as read and outlined.  
 Motion seconded by Mr. Thomas.  
 Motion adopted by a 3-0 vote.

ADD ON:  
COMMISSIONERS  
IN THE MATTER OF APPROVING  
BOND CLOSING DOCUMENTS  
FOR THE ST. JOSEPH COUNTY  
INDIANA TAXABLE ECONOMIC  
DEVELOPMENT REVENUE BOND,  
SERIES 2015(GENERAL SHEET  
METAL WORKS PROJECT)

Counsel says that this item will be moved to the end of the agenda and done up in the Commissioner's office.

Motion was made by Dr. Fleming to accept the above request.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

ADD ON:  
COMMISSIONERS  
IN THE MATTER OF APPROVING  
A PROPOSED CENTER FOR  
FORENSIC SCIENCE

This proposal is non-binding and is the mutual understanding of the Medical Foundation and St. Joseph County with respect to a proposed Center for Forensic Science through which the Medical Foundation would provide forensic pathology services to the County.

Motion was made by Dr. Fleming to accept the above request.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

ADD ON:  
PUBLIC WORKS  
IN THE MATTER OF APPROVING  
TO DECLARE AN EMERGENCY  
SITUATION TO PERFORM AN  
EMERGENCY CULVERT  
REPLACEMENT ON LAYTON  
ROAD AT GRIMES DITCH  
AND ON MADISON ROAD AT  
GRIMES DITCH

There is a sink hole over the culverts on Layton Road and on Madison Road at Grimes Ditch, east of SR 331. Both culverts require immediate attention for safety of the traveling public.

Motion was made by Dr. Fleming to accept the above request.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

HEALTH DEPARTMENT  
IN THE MATTER OF APPROVING  
A REQUEST TO APPLY FOR A  
\$50000.00 GRANT FROM THE  
INDIANA STATE DEPARTMENT OF  
HEALTH TO SUPPORT A FETAL  
AND INFANT MORTALITY  
REVIEW PROGRAM

Dale Deardorff, Interim Health Officer, offices on the 8<sup>th</sup> floor.  
Mr. Deardorff says that it is believed that utilizing this grant to support the St. Joseph County Health Department implementation of a county FIMR program will be

instrumental in understanding the causes behind fetal and infant deaths in our community. Beacon Health Systems and St. Joseph Regional Medical Center have stepped up to supply the cash-match funding and will be integral partners in the program. We will also be utilizing Indiana University-South Bend Graduate Nursing students for some of the work within the program which will allow it to also be a learning experience for those students as they work towards their Advanced Practice degree.

Mr. Thomas asks where the matching funds are from.

Mr. Deardorff says they are non-government. It will be from Beacon Health Care and St. Joseph Regional Medical Center.

Motion was made by Dr. Fleming to accept the above request.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**BOARD OF PUBLIC WORKS:**

A)  
IN THE MATTER OF APPROVAL  
OF A BID REQUEST FOR R&S  
91501/2-1 MISCELLANEOUS ROAD  
RESURFACING/REHABILITATION  
IN KINGSWOOD ESTATES, MIAMI  
TRAILS AREA, AND OTHER  
SUBDIVISIONS

It is requested that this be advertised on May 22 & 29, 2015 with a bid opening on June 9, 2015.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B)  
IN THE MATTER OF APPROVAL  
OF A BID REQUEST – R&S 91501  
D-1 MAINTENANCE ASPHALT  
OVERLAY PROGRAM

It is requested that this be advertised on June 5 & 12, 2015 with a bid opening on June 23, 2015.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

C)  
IN THE MATTER OF APPROVAL  
OF BID REQUEST R&S 91501/1-1  
MISCELLANEOUS ROAD  
RESURFACING/REHABILITATION  
IN DISTRICT I SUBDIVISION

It is requested that this be advertised on May 29 & June 5, 2015 with a bid opening on June 16, 2015.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)  
IN THE MATTER OF APPROVAL  
OF A CONSTRUCTION ENGINEERING  
SERVICES CONSULTANT SELECTION  
FOR THE OLIVE STREET/SAMPLE  
OVERPASS INTERSECTION  
RECONSTRUCTION PROJECT

It is recommended that the Board consider the proposal from Lawson-Fisher Associates, Inc. The Lawson Fisher team includes CHA Consulting, and McCormick Engineering.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

E)  
IN THE MATTER OF APPROVAL  
OF A CONSTRUCTION ENGINEERING  
SERVICES CONSULTANT SELECTION  
MCKINLEY HIGHWAY AT ASH  
ROAD INTERSECTION IMPROVEMENT  
DES. NO. 1400296

It is recommended that the Board consider the proposal from The Troyer Group. The Troyer Group team includes McCormick Engineering.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

F)  
IN THE MATTER OF APPROVAL  
OF AN IRREVOCABLE STANDBY  
LETTER OF CREDIT, AMENDMENT  
#7, EVERGREEN PLAZA MAJOR  
SUBDIVISION, SECTION ONE

This is drawn on 1<sup>st</sup> Source Bank of South Bend, IN in the amount of \$73500.00. The expiration date will be extended to November 9, 2015.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**OLD BUSINESS:**

IN THE MATTER OF APPROVAL  
OF A RESOLUTION OF THE  
BOARD OF COMMISSIONERS  
OF ST. JOSEPH COUNTY, INDIANA,  
AUTHORIZING THE EXECUTION  
AND DELIVERY OF A MASTER  
TAX-EXEMPT LEASE/PURCHASE  
AGREEMENT AND LESSEE'S  
CERTIFICATE WITH RESPECT TO  
THE ACQUISITION, PURCHASE,  
FINANCING AND LEASING OF  
CERTAIN EQUIPMENT FOR THE

PUBLIC BENEFIT; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING AND TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION AND ENGAGEMENT OF THORNE GRODNIK, LLP TO ISSUE REQUIRED OPINION OF COUNSEL

Dr. Fleming makes a motion to untable the above request as read an outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

Ian Alford, IT Director, offices on the 2<sup>nd</sup> floor.

Mr. Alford states that this is the financing portion of this project. We have a five year lease purchase agreement after which St. Joseph County will own the equipment outright. We will begin to take on telephone services to the various County agencies as outlined in a Net Tech scope of work that can be modified.

Counsel says that the items of equipment on the property exhibit, those all appear on the state quantity of purchase agreement you have confirmed that you are comfortable recommending to the County Commissioners that they proceed with this acquisition and RFP is that correct.

Mr. Alford says that is correct.

Mr. Thomas states that from what he has read it is over a 1.1 million dollar purchase and we are going to pay 2.877% interest.

Mr. Alford says that is not correct if you look at the payment schedule. Cisco Capital is paying an upfront payment of approximately \$89,000 which is to cover the actual interest of the loan, so in essence it will be a zero interest rate.

Mr. Kostielney applauds the effort of Mr. Alford and Mr. Hamann with this project.

#### **PUBLIC COMMENTS:**

Jessica Clark, County Engineer, offices on the 7<sup>th</sup> floor.

Mr. Clark asks Counsel to accept another bid request. It was delivered in a timely manner it was just sent to the wrong office. This would be from Weaver Consulting of Granger, Indiana.

Counsel says yes it is appropriate to accept this as it was a County error in delivery and should be accepted as part of the other accepted bids.

Counsel says to make a motion to accept this bid.

Dr. Fleming makes a motion to accept the stated bid.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

Dr. Fleming makes a motion to recess and reconvene on the 7<sup>th</sup> floor.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

Dr. Fleming makes a motion to reconvene.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

The meeting of the Commissioners was reconvened in the 7<sup>th</sup> floor Commissioners' meeting room for the purpose of executing documents related to the 2015 Economic Development Revenue Bonds issue by St. Joseph County relating to the General Sheet Metal Works, Inc. project. The Commissioners reviewed and signed all documents necessary to effectuate the Bond closing in this matter.

19<sup>TH</sup> DAY OF TERM MAY TERM TUESDAY, MAY 19, 2015

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Dr. Fleming so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.

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ST. JOSEPH COUNTY COMMISSIONERS