

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on May 6, 2015 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

**PLEDGE OF ALLEGIANCE**

The minutes of the last meeting were unanimously approved.

Michael J. Hamann, County Auditor, was present and recorded the minutes of the meeting.

**OPENING AND READING OF BIDS ON:**

None

**REPORTS AND REQUESTS FROM:**

COMMISSIONERS

**A)  
IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**B)  
IN THE MATTER OF APPROVING  
THE CONSENT AGENDA.**

Permission was requested to approve the following consent agenda:

Settlement Requests	
Department	Description

Surplus Requests	
Department	Description
Archives	One 2001 Chevy Pick Up Truck – major repair issues

Travel Requests		
Department	Description	Cost Estimate
Area Plan	Indianapolis, IN / May 7, 2015	\$0
Area Plan	Niles, MI / May 15, 2015	\$0
Community Corrections	Cass County, IN / May 12, 2015	\$35.00
Community Corrections	Marion County, IN / May 15, 2015	\$404.00
County Clerk	Indianapolis, IN / June 30-July 2, 2015	\$1122.90
GIS	Bloomington, IN / May 12-13, 2015	\$1606.32
Health Dept.	Lansing, MI / June 16-17, 2015	\$362.00
Prosecuting Attorney	Indianapolis, IN / May 11-15, 2015	\$1832.00
Prosecuting Attorney	Indianapolis, IN / May 12, 2015	\$250.00
Prosecuting Attorney	Indianapolis, IN / May 14, 2015	\$346.30
Prosecuting Attorney	Indianapolis, IN / May 15, 2015	\$180.00

Prosecuting Attorney	Indianapolis, IN / May 26-29, 2015	\$685.00
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Motion was made by Dr. Fleming to accept the consent Agenda.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**C)**

**IN THE MATTER OF APPROVING  
A CONSULTING AGREEMENT  
BETWEEN ST. JOSEPH COUNTY  
AND EQUI VAL TAX SOLUTIONS, LLC**

This is an agreement between St. Joseph County and Equi-Val Tax Solutions. They are going to serve as a consultant working with our assessing department. They are going to help from a property tax board of appeals stand point and provide better and more consistent data when we get appeals. This is going to start in Penn Township and if this works out it will be expanded throughout the County.

Mr. Thomas asks for clarification that this is starting in Penn Township and then may be expanding.

Dr. Fleming says that she believes it will start there but be opened up for the rest of the County.

Mr. Hamann says it can be for the whole County.

Mr. Thomas says that it shows \$35,000 for Penn and \$50,000 for the entire County. It seems to be a better deal for the whole County.

Mr. Hamann says it can be voted on for Penn now and then later amended to add the rest of the County.

Mr. Kostielney says that it appears we can vote for Penn and the \$35000.00 now and later amend it for the \$50,000 if we like the way it is functioning.

Motion was made by Dr. Fleming to accept the agreement as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**D)**

**IN THE MATTER OF APPROVING  
ONE BOARD APPOINTMENT TO  
THE COMMUNITY CORRECTIONS  
ADVISORY BOARD**

Mr. Thomas nominates Reverend Earl Hairston, Sr.

Motion seconded by Dr. Fleming.

Mr. Kostielney asked if there are any other nominations, seeing none.

Motion adopted by a 3-0 vote.

**BUILDING DEPARTMENT:  
IN THE MATTER OF APPROVING  
A REQUEST TO ISSUE A MOVING  
PERMIT TO LYKOWSKI  
CONSTRUCTION, INC, TO MOVE  
A HOUSE FROM 27855 STATE  
ROAD 2 TO 57325 PEAR ROAD**

Chuck Bulot, 125 S Lafayette Blvd., South Bend.

Mr. Bulot asks for the above request to be granted and that all utilities involved have given their approval, County Police have been contacted to provide traffic control, and the County Engineering Department has approved the route. The required insurance certificate has also been obtained.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**COUNTY ARCHIVES:  
IN THE MATTER OF APPROVING  
A REQUEST FOR PERMISSION  
TO BECOME A HOST AGENCY  
WITH WORKONE**

Vicky Rydzynski, Archives director, 1140 S. Lafayette.

Ms. Rydzynski ask for permission for archives to become a Host Agency with WorkOne in providing a work site by providing training for SCSEP participants for 20 hours a week. SCSEP, the Senior Community Service Employment Program, is for adults 55 years of age and older, income eligible, and seeking employment. These participants will continue weekly training at WorkOne. They will receive paid training and work experience with WorkOne paying minimum wage to the participants in this program.

Dr. Fleming asked when this would start.  
Ms. Rydzynski said it would start as soon as it is approved.  
Dr. Fleming moved to accept the above request as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**BOARD OF PUBLIC WORKS:**

**CONSENT AGENDA:**

<b>Development / Subdivision Requests</b>
<b>Description</b>

<b>Special Event Requests</b>
<b>Description</b>
Angel of Hope Memorial Ride, Saturday, August 15, 2015
Northern Indiana Ride for Kids, Sunday, June 28, 2015

<b>Traffic Regulatory Requests</b>
<b>Description</b>

<b>Project Completion Requests</b>
<b>Description</b>

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above consent agenda as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**A)  
IN THE MATTER OF APPROVAL  
OF A BID AWARD FOR S-622-01/15  
UNION ROAD OVER ROBBINS  
DITCH CULVERT REPLACEMENT**

It is recommended that this be awarded to HRP construction, Inc. in the amount of \$323334.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B)

IN THE MATTER OF APPROVAL  
OF AN IRREVOCABLE LETTER  
OF CREDIT, LAUREL CREEK  
SUBDIVISION, SECTION ONE,  
TWO, AND THREE

This is drawn on MutualBank in the amount of \$100000.00 and extends the expiration date to April 15, 2016, to complete the roads, drainage and as-builts in the above mentioned subdivision.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

C)

IN THE MATTER OF APPROVAL  
OF R&S 91401/2-1 MAINTENANCE  
ASPHALT OVERLAY PROGRAM  
CHANGE ORDER #5/FINAL  
CHANGE ORDER

This change will increase the contract amount by \$26175.94. The revised contract amount will become \$1549483.89.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**OLD BUSINESS: None**

**PUBLIC COMMENTS:**

Mr. Thomas says happy Mother's Day to all the mothers.

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Dr. Fleming so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.

06<sup>TH</sup> DAY OF TERM MAY TERM TUESDAY, MAY 6, 2015