

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on August 18, 2015 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

The minutes of the last meeting were unanimously approved.

Michael J. Hamann, County Auditor, was present and recorded the minutes of the meeting.

OPENING AND READING OF BIDS ON:

1) RFQ's for 2015 Guaranteed Energy Savings contract project

It is requested that all bids be rejected and this project be re-advertised.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

2) Request of transfer of property to a nonprofit & for the public interest

Mitch Heppenheimer, 704 W. Washington, South Bend, IN.

Request a transfer of property to a nonprofit

Near Northwest Neighborhood	906 Portage
	908-910 Portage
	736 California
	1019 California

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

Request of transfer of property for the public interest

Armstrong Richmond Properties, LLC	1302 Industrial Dr.
	Mishawaka, IN.

The other property of 115 Lafayette had three prospects but no bids were submitted for that property.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

REPORTS AND REQUESTS FROM:

COMMISSIONERS

A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B)
 IN THE MATTER OF APPROVING
 THE CONSENT AGENDA.

Permission was requested to approve the following consent agenda:

Settlement Requests	
Department	Description
Highway Department	Scott Floyd

Surplus Requests	
Department	Description
COOP	One obsolete Hewlett Packard printer
DRCB	Four obsolete printer/scanners / four printers / one security monitor

Travel Requests		
Department	Description	Cost Estimate
Adult Probation	French Lick, IN / September 16-18, 2015	\$1,452.60
Adult Probation	Indianapolis, IN / October 6-7, 2015	\$629.50
Adult Probation	Indianapolis, IN / October 27-29, 2015	\$411.00
Area Plan Commission	Kalamazoo, MI / August 25, 2015	\$0.00
Area Plan Commission	Indianapolis, IN / September 22, 2015	\$61.00
County Assessor	Indianapolis, IN / August 3, 2015	\$161.45
County Treasurer	Danville, IN / August 19, 2015	\$378.91
DRCB	Columbus, OH / November 5-7, 2015	\$1,806.00
Health Dept.	Delphi, IN / August 27-28, 2015	\$95.00
Health Dept.	Notre Dame, IN / September 21-23, 2015	\$875.00
Human Resources	Indianapolis, IN / September 17, 2015	\$1,152.26
Prosecuting Attorney	Bellevue, WA / August 17-21, 2015	\$2,03.20
Prosecuting Attorney	Noblesville, IN / August 26-27, 2015	\$1,099
Prosecuting Attorney	Long Beach, CA / August 31-September 4, 2105	\$1,294.20
Prosecuting Attorney	Bloomington, IN / September 29-October 1, 2015	\$388.56
Prosecuting Attorney	Memphis, TN / September 14-17, 2015	\$2,985.00
Sheriff	Indianapolis, IN / September 2-4, 2015	\$3,194.00
Sheriff	Indianapolis, IN / September 9-10, 2015	\$1,736.00
Sheriff	Chicago, IL / September 10-11, 2015	\$570.00
Sheriff	Nashville, TN / October 5-9, 2015	\$870.00

Motion was made by Dr. Fleming to accept the consent Agenda.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

C)
 IN THE MATTER OF APPROVING
 A RFQ FOR ST. JOSEPH COUNTY,
 INDIANA WEBSITE REDESIGN
 PROJECT

Ian Alford, Director of Technology, offices on the 2nd floor.

Mr. Alford requests that proposals be submitted for this project by September 28th, 2015.

Motion was made by Dr. Fleming to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)

IN THE MATTER OF APPROVING
BILLS PASSED BY THE ST.
JOSEPH COUNTY COUNCIL

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
47-15	37-15
50-15	38-15
52-15	39-15
51-15	40-15
46-15	41-15
36-15	42-15

*as amended

Dr. Fleming moved to accept the above ordinances as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

E)

IN THE MATTER OF APPROVING
AN APPOINTMENT OF THE
MADISON TOWNSHIP TRUSTEE

Dr. Fleming moved to table the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

BUILDING DEPARTMENT:
IN THE MATTER OF APPROVING THE
AWARDING OF DEMOLITION BIDS

Chuck Bulot, Building Commissioner, 125 S. Lafayette.

59349 Apricot Ct	Torok Excavating	\$7500.00
24311 Fillmore	Pelley Excavating	\$5488.00
55440 Fir Road	Pelley Excavating	\$13990.00
54562 Quince Rd	Pelley Excavating	\$5700.00
19303 Summers Dr.	Pelley Excavating	\$8950.00
64555 US 31 South	Jackson Services	\$8000.00

It is also requested that 59329 Apricot Court be kept with a reserve bid from Torok Excavating in the amount of \$6000.00. The owner has hired an independent contractor for this demolition and if that contractor fails to perform I will award the bid to Torok in the reserved amount. For a list of all bids submitted for each property they can be obtained from the Building Department.

Mr. Kostielney notes that there are fewer properties now then were on the list previously. It seems some of the property owners have come forward to handle this themselves. Has that taken place?

Mr. Bulot says yes the owners either demolished or cleaned up the properties.

Mr. Thomas gives thanks to Mr. Bulot and his staff for all their hard work.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

HEALTH DEPARTMENT:
IN THE MATTER OF APPROVING
TO RE-APPLY FOR A PUBLIC
HEALTH EMERGENCY
PREPAREDNESS GRANT, AND

APPLY FOR AN EBOLA VIRUS
DISEASE GRANT, BOTH FROM THE
INDIANA STATE DEPARTMENT
OF HEALTH

Nick Molchan, Administrator, offices on the 8th floor.

Mr. Molchan says the Public health emergency preparedness grant is for a total of \$26072.00 and has a grant period of July 1, 2015-June 30, 2016. The Ebola Virus Disease and other infectious diseases is for a total of \$32135.00 and has a grant period of July 1, 2015-June 30, 2016.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

PROBATE COURT:
IN THE MATTER OF APPROVING
A PROPOSED LEASE WITH RITE
OF PASSAGE, INC. TO OPERATE
A RESIDENTIAL CARE FACILITY
FOR JUVENILE OFFENDERS

Bob Masters, Attorney for St. Joseph Probate Court

Mr. Masters says the purpose of being here is to approve a proposed lease and an addendum to the lease between the Probate Court and Rite of Passage. The Rite of Passage is a national provider of social services to troubled and at risk youth. Under this lease Rite of Passage would operate a residential program for young people in the east end of the Probate Court. Presently that space is most vacant. The last major tenant was Madison Center. They were operating a residential program but it shut down when they went out of business. Restoring the east end space to operation has been one of the priorities under Judge Fox. We view this as a win win for both the Court and the County. The initial term of the lease is for five years. Rite of Passage will pay a gross rent of \$10000.00 per month during those five years. That money will be paid into the County's general fund. Rite of Passage will be entitled to rent credits in the early part of this month and there will be operational expenses to the courts such as utilities that a landlord may be expected to provide. We view this lease as a way of making money for the County without raising anyone's taxes while at the same time reviving the dormant east end space. The rent credits are addressed in the addendum. In order to get the space suitable for Rite of Passage operations the Probate Court and Rite of Passage have identified a series of repairs and improvements needed. It is estimated to cost \$25000.00. The details are on schedule A attached to the addendum. Probate Court didn't have the money in the building fund to make these repairs so the solution we came up with was to offer Rite of Passage reduced rent over the first few months. This is in exchange for them making the repairs and improvements now. The documents have been signed by all other parties and if you approve this it will just need your signatures. I will also point out that there are two to be determined dates the start and end dates. The reason for this is that Rite of Passage is finishing its final round of inspections in order to complete its state DCS licensing requirements. Dr. Brunnsma says the target start date is the end of October. The Rite of Passage cannot pass those inspections until the repairs are completed. If passed today we would submit a modification to the lease in reference to the start and end dates.

Mr. Kostielney asks if the lease and addendum are the originals that were submitted. There weren't any changes.

Mr. Masters says there are two changes on the signature page because when I submitted them to Mr. Woods there was a discrepancy with Mr. Thomas' title and Dr. Fleming's title.

Mr. Kostielney says this is a good way for the county to generate revenue by using the resources that we have. Most importantly it provides a way for us to help our youths and keep them here locally where they have more of a support system.

Dr. Fleming says she thinks this is a fabulous project.

Mr. Thomas also agrees with his fellow Commissioners. Who may fill those 32 beds?

Pete Morgan, Executive Director JJC, 1000 So. Michigan St.

Mr. Morgan says these beds will be filled by youth who we may send to another residential treatment program or a correctional placement often down state or some other community. The beds won't be just for St. Joseph County youth.

Mr. Brunsma says this will help us to handle some difficult children within the community and give us access to the family easier. They will be involved fully in the program. We are expecting very good things. We are expecting to utilize some community resources and have some agreements with other educational institutions within the community. We hope to field some sports teams and do community service to repair some of the things that were done. There will be an open house that you are welcome to come to.

Dr. Fleming moved to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

CONSENT AGENDA:

Development / Subdivision Requests
Description
Cash In Subdivision Bond #Q92 7770181 R for Shire South Subdivision
Change Orders No. 1 & 2, R&S 91501/2-1 Miscellaneous Road Resurfacing in Kingswood Estates, Miami Trails and other Subdivisions

Special Event Requests
Description
A.B.A.T.E. of Indiana, <i>Muscular Dystrophy Motorcycle Ride</i> , Sunday, September 6, 2015
Hospice Foundation/Bike Michiana Coalition, <i>Bike Michiana for Hospice</i> , Sunday, Sept. 13, 2015

Traffic Regulatory Requests
Description

Project Completion Affidavit Requests
Description
R&S 91401 D-1 Maintenance Asphalt Overlay Program

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above consent agenda as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

A)

IN THE MATTER OF APPROVAL
OF AN ENGINEERING SERVICES
PROJECT AWARD FOR CONSULTANT
SELECTION ON THE LASALLE TRAIL
EXTENSION, PHASE III, FROM
AUTEN ROAD TO THE STATE LINE
PROJECT

It is recommended that the Board consider the proposal from DLZ Indiana the top scoring proposal and most responsive to the requested service proposal. The DLZ team includes K&S Engineers, Dodd Title Corporation, Rita Ann Gabriel & Associates, Inc., Linda F. Russell, McCullough Archaeological Services, LLC, and H&H Associates, LLP.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

B)

IN THE MATTER OF APPROVAL
OF A UNION AGREEMENT
EXTENSION

The parties have met and agreed to extend the tenure of the collective bargaining agreement through December 31, 2015, for continued discussion on wages, benefits and working conditions.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

OLD BUSINESS: None

PUBLIC COMMENTS: None

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Dr. Fleming so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.