

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on January 19, 2016 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

The minutes of the last meeting were unanimously approved.

Michael J. Hamann, County Auditor, was present and recorded the minutes of the meeting.

OPENING AND READING OF BIDS ON:

None

REPORTS AND REQUESTS FROM:

COMMISSIONERS

**A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

**B)
IN THE MATTER OF APPROVING
THE CONSENT AGENDA.**

Permission was requested to approve the following consent agenda:

Settlement Request	
Department	Description

Surplus Requests	
Department	Description
Area Plan	Three Obsolete Dell Computers
Auditor	Five Obsolete Desks
County Recorder	One Plot Printer
Prosecuting Attorney	One broken fax machine and one broken microwave

Travel Requests		
Department	Description	Cost Estimate
Adult Probation	Elkhart, IN / January 11, 2016	\$15.75
Adult Probation	Indianapolis, IN / January 12, 2016	\$55.00
Adult Probation	Indianapolis, IN / February 12, 2016	\$185.50
Assessor	Indianapolis, IN / January 26-27, 2016	\$636.00
Assessor	Indianapolis, IN / January 19-22, 2016	\$2399.00
County Clerk	Indianapolis, IN / January 25-27, 2016	\$752.90

Dept. of Public Works	West Lafayette, IN / February 18, 2016	\$120.00
Dept. of Public Works	Indianapolis, IN / March 1-4, 2016	\$630.00
GIS Department	Elkhart, IN / January 20, 2016	\$0.00
GIS Department	Indianapolis, IN / January 28, 2016	\$0.00
Penn Township Assessor	Indianapolis, IN / January 18-22, 2016	\$2418.80
Prosecuting Attorney	Washington D.C. / February 11-13, 2016	\$1410.00
Prosecuting Attorney	Myrtle Beach, SC / May 1-5, 2016	\$4334.00
Prosecuting Attorney	Merrillville, IN / June 14-17, 2016	\$7476.00

Motion was made by Dr. Fleming to accept the consent Agenda.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 3-0 vote.

C)
 IN THE MATTER OF APPROVING
 RESOLUTION R-1-C-2016

It is requested to conduct the County Commissioners sale online with SRI this year for the dates of March 17 through March 21, 2016. We are also requesting permission to advertise the sale in the South Bend Tribune and the Mishawaka Enterprise on the dates that will comply with the tax sale.

Dr. Fleming moved to accept the above request.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 3-0 vote.

D)
 IN THE MATTER OF APPROVING
 AN ANNUAL AGREEMENT FOR
 PROGRAMS AND SERVICES
 BETWEEN HISTORIC PRESERVATION
 COMMISSION OF SOUTH BEND
 AND ST. JOSEPH COUNTY

Elicia Feasel, Director.
 This agreement is the same as in the past. The only thing different is that I endorsed it this year.

Dr. Fleming moved to accept the above request as read and outlined.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 3-0 vote.

E)
 IN THE MATTER OF APPROVING
 BOARD APPOINTMENTS TO THE
 REDEVELOPMENT COMMISSION

Dr. Fleming nominates Steve Infalt.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 3-0 vote.

Dr. Fleming nominates Velvet Canada.
 Motion seconded by Mr. Thomas.
 Motion adopted by a 3-0 vote.

Dr. Fleming nominates Dennis Jordan.
 Motion seconded by Mr. Kostielney.

Motion adopted by a 2-1 vote.

F)
IN THE MATTER OF APPROVING
AN APPOINTMENT TO THE
NORTHERN INDIANA COMMUTER
TRANSPORTATION DISTRICT
BOARD OF TRUSTEES

Dr. Fleming nominates Andy Kostielney.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

G)
IN THE MATTER OF APPROVING
EMPLOYEE PARKING AGREEMENT
WITH MAIN STREET/WAYNE STREET
PARKING GARAGE

Dr. Fleming moved to table the above matter as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

H)
IN THE MATTER OF APPROVING
BILLS PASSED BY THE ST.
JOSEPH COUNTY COUNCIL

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
90-15	01-16
88-15	02-16

*as amended

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

ADD ON:
COMMUNITY CORRECTIONS ADVISORY BOARD

IN THE MATTER OF APPROVING
A REQUEST FOR PERMISSION
TO APPLY FOR THE INDIANA
DEPARTMENT OF CORRECTIONS
BLOCK GRANT

Kate Williams, Executive Administrator, 101 S. Main St.

Ms. Williams states that in last year's budget cycle, the state legislature made additional funds available for community based supervision programs, and the adult grant application includes requests to fund programming in the County Jail, the Adult Probation Department, and the County Prosecutors Office and to create a new court-supervised recidivism reduction program. No matching funds are required from the County.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

ADD ON:
IN THE MATTER OF APPROVING
RESOLUTION NO. R-2-C-2016

Counsel states that this is for the lease of a vehicle from Gurley Leep for the Assessor's Office. They already have the vehicle the paperwork just needs to be filed.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

COUNTY ELECTION BOARD:
IN THE MATTER OF APPROVAL
FOR PROPOSALS FOR ELECTRONIC
POLLBOOKS

The election board is requesting that we issue a RFP on this date with a response by February 2, 2016.

Terri Rethlake, St. Joseph County Clerk, 101 Main.

Ms. Rethlake says we would like to use these in the next election and a two week time frame should be sufficient. The HAVA reimbursement fund will be used to pay for either the lease or purchase of this equipment.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

HISTORIC PRESERVATION:
IN THE MATTER OF APPROVAL
FOR PERMISSION TO APPLY
FOR HOTEL MOTEL TAX GRANT

This is a request to apply for the above grant. No matching funds are required.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

JUVENILE JUSTIVE CENTER:
IN THE MATTER OF APPROVAL
FOR PERMISSION TO APPLY
FOR THE INDIANA LEGISLATURE
FUNDS TO SUPPORT GAL/CASA
PROGRAMS

Brenda Matuszkiewicz, Executive Director, 1000 Michigan St.

This grant is to support the above stated program. It is for one year and a match is not required.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

SHERIFF:
A)
IN THE MATTER OF APPROVAL
OF A BID AWARD TO JORDAN FORD
FOR TWELVE (2016) FORD POLICE
INTERCEPTOR PATROL VEHICLES

Dean Chandler, St. Joseph County Police, 401 W. Sample St.

It is requested to accept the bid from Jordan Ford for these items.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
TO PURCHASE ONE 2016 GMC
YUKON XL SWAT COMMANDER
VEHICLE

Dean Chandler, St. Joseph County Police, 401 W. Sample St.
It is recommended that this be purchased from Gurley Leep in Mishawaka, Indiana. They
were the low quote from the three requests.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

IN THE MATTER OF APPROVAL
OF A SERVICE AGREEMENT
BETWEEN ST. JOSEPH COUNTY
AND FORTE PAYMENT SOLUTIONS INC.

Mike Kruk, St. Joseph County Treasurer, offices on the 2nd floor.
The service that we currently have is provided by Power Pay LLC. The new service would be
with Forte. With this switch some of the benefits taxpayers would see are:
*reduced credit card fees from 2.95% (\$3.00 minimum) to 2.50% (\$1.50 minimum)
*ability to pay online with a debit card-unavailable with our current provider
*ability to pay online with an E-check-unavailable with our current provider
*unlimited online parcel look-ups-limited to 30 with our current provider
This contract involves no fees whatsoever to be borne by the County.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

A)
IN THE MATTER OF APPROVAL
OF AN INDOT CONTRACT WITH
ST. JOSEPH AND MARSHALL
COUNTIES FOR THE REGULATORY
AND WARNING SIGN REPLACEMENT
PROGRAM

It is recommended that the documents be signed and request final acceptance of the project.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public
Works in reference to the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

B)
IN THE MATTER OF APPROVAL
OF AN IRREVOCABLE LETTER
OF CREDIT AS SURETY FOR
BRADFORD SHORES @
KNOLLWOOD

This is from Peoples Bank of Kankakee County Bourbonnais, Illinois. The expiration date is December 22, 2016 in the amount of \$123708.00.

C)
IN THE MATTER OF APPROVAL
OF AN IRREVOCABLE LETTER
OF CREDIT AS SURETY FOR
NORTHBROOK SHORES

This is from Peoples Bank of Kankakee County Bourbonnais, Illinois. The expiration date is December 22, 2016 in the amount of \$28000.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

D)
IN THE MATTER OF APPROVAL
FOR PROPOSALS FOR FEDERAL
AID PROJECT 2016 & 2018 BRIDGE
INSPECTION & INVENTORY
PROGRAM-DATE EXTENDED

Due to new INDOT criteria and document review, we need to extend the submitted date and approve opening the letters of interest on Tuesday, February 16, 2016.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

OLD BUSINESS:

IN THE MATTER OF APPROVING
AN APPOINTMENT TO THE
HOTEL/MOTEL TAX BOARD

Dr. Fleming moved to untable the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

Dr. Fleming moved to nominate Joseph Kurth.

Motion seconded by Mr. Kostielney.

Mr. Kostielney asks if there are any other nominations, seeing none.

Motion adopted by a 2-1 vote.

PUBLIC COMMENTS: None

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Dr. Fleming so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.

19TH DAY OF TERM JANUARY TERM TUESDAY, JANUARY 19, 2016