

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on January 5, 2016 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS:

The meeting is called to order by Auditor Michael Hamann.
The first order of business is to elect the officers for the calendar year 2015.
Mr. Hamann asked for nomination of President.
Dr. Fleming nominates Andy Kostielney for President.
Motion seconded by Mr. Thomas.
Motion passed by a 3-0 vote.
Mr. Hamann asked for nomination of Vice President.
Dr. Fleming nominated Mr. Thomas as Vice President and Mr. Kostielney seconded.
Motion passed by a 3-0 vote.

The minutes of the last meeting were unanimously approved.

Next on the agenda was to approve Department Appointments for 2015, they are as follows:

DEPARTMENT APPOINTMENTS:

Frank J Agostino	Deputy County Attorney
Peter J. Agostino	Assistant County Attorney
John Antonucci	Emergency Management Director
Jessica Clark	County Engineer
Queenie Evans	Human Resources Director
Mike Godsey	Assistant Building Engineer
Robert Hedl	Building Engineer
Mitch Heppenheimer	Deputy County Attorney
Marcel Lebbin	Deputy County Attorney
Scott MacKenzie	Purchasing Manager
William Schalliol	Executive Director of Economic Development
Charles "Chip" Porter	County Highway Engineer
Jamie C. Woods	County Attorney
Anthony Zappia	Deputy County Attorney

Dr. Fleming moved to accept the above list as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

OPENING AND READING OF BIDS ON:

2016 Police patrol vehicles

The Jordan Automotive Group
Mishawaka, IN.

Dr. Fleming moved to accept the above bid for further study and review.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

REPORTS AND REQUESTS FROM:

COMMISSIONERS

**A)
IN THE MATTER OF APPROVING
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

**B)
IN THE MATTER OF APPROVING
THE CONSENT AGENDA**

Permission was requested to approve the following consent agenda:

Settlement Request	
Department	Description

Surplus Requests	
Department	Description
Sheriff	One Sig Sauer P229 Caliber 40 Serial #AK10851 to Cpl. David Radzikowski
Sheriff	Misc. Computer Equipment

Travel Requests		
Department	Description	Cost Estimate
Area Plan	Elkhart, IN / January 06, 2016	Fuel only
Community Corrections	South Bend, IN / January 11-15, 2016	\$750.00
Community Corrections	Memphis, TN / February 22-25, 2016	\$2,232.71
Health Department	Indianapolis, IN / January 14, 2016	\$112.00
Sheriff	Indianapolis, IN / January 19-21, 2016	\$607.00

Motion was made by Dr. Fleming to accept the consent Agenda.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

**C)
IN THE MATTER OF APPROVING
AN INTERLOCAL AGREEMENT
BETWEEN ST. JOSEPH COUNTY
AND CENTRE TOWNSHIP,
PORTAGE TOWNSHIP, AND
SOUTHWEST CENTRAL FIRE
TERRITORY RELATED TO
UNIFIED HEALTH BENEFIT
SELF-INSURANCE PLAN**

Peter Agostino, 131 S. Taylor St., South Bend, IN.
Mr. Agostino says this is another one of the forms for letting other entities take part in the county insurance.
Troy Scott, R&R Benefits, 1251 N. Eddy St.

Mr. Scott says we use the same formula from looking at claims that were presented to us over the last 12 months. The underwriting have been done off of those claims and numbers as has been done in the past. The premium collected should be about \$180000.00

Dr. Fleming makes a motion to table the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

D)
IN THE MATTER OF APPROVING
OF A PRESERVATION SPECIALIST
INSPECTOR SERVICES CONTRACT

This is in reference to hiring Steve Szaday for part time services as the inspector.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

E)
IN THE MATTER OF APPROVING
OF A CONTRACT FOR ANIMAL
CONTROL AND SHELTER
SERVICES FOR JANUARY 1, 2016
-MARCH 31, 2016

This is a further extension of the contract we have with the Humane Society. I know we were looking to do a longer term extension for the remainder of 2016 and beyond for about 5-6 years. I believe conversations are going on with the County Council to modify the animal control ordinance. They have to see what changes can be make there. There is an increase in the monthly allocation that is given to the Humane Society and that will be further clarified as we move forward.

Counsel comments that as was pointed out by Commissioner Thomas in a conversation yesterday. The Humane Society will need to acquire third party crime coverage because they would handle monies that are payable to the County. It is fine to approve the agreement just make it contingent upon receipt of third party insurance coverage.

Dr. Fleming moved to accept the above request upon the contingent request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

ADD ON
COUNTY CLERK:
IN THE MATTER OF APPROVING
TRAVEL TO INDIANAPOLIS

Counsel states that this request is necessary due to having to meet with the Indiana Election Commission. The reason for this meeting is to deal with the failure of the South Bend Tribune to print the Notice of Proposed Precinct Boundary Changes on December 25, 2015 as required by state statute. The approximate cost of this will be \$126.90.

Dr. Fleming moved to accept the above request as read and outlined.
Motion seconded by Mr. Thomas.
Motion adopted by a 3-0 vote.

BOARD OF PUBLIC WORKS:

A)
IN THE MATTER OF APPROVAL
OF A UNIFORM CONFLICT OF

INTEREST DISCLOSURE
STATEMENT

This statement is in reference to Jessica Clark and CHA (formerly RW Armstrong).

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

County and Clay Township and the region.

B)
IN THE MATTER OF APPROVAL
OF AN IRREVOCABLE STANDBY
LETTER OF CREDIT CASH-IN
INVERNESS WOODS SEC. ONE

This is drawn on 1st Source Bank dated January 23, 2015 in the amount of \$52580.00. It must be presented on or before January 23, 2016.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

OLD BUSINESS: NONE

PUBLIC COMMENTS: NONE

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Mr. Thomas so moved, seconded by Dr. Fleming. Meeting recessed by a 3-0 vote.