

BE IT REMEMBERED THAT, The Board of Commissioners of the County of St. Joseph met in a regular session in the County City Building on February 16, 2016 at the hour of 10:00 a.m. (EST) at which time in the following members were present: Andrew Kostielney, Dave Thomas, and Dr. Deborah Fleming D.M.D. were present.

**PLEDGE OF ALLEGIANCE**

The minutes of the last meeting were unanimously approved.

Michael J. Hamann, County Auditor, was present and recorded the minutes of the meeting.

**OPENING AND READING OF BIDS ON:**

Request for proposals for federal aid project 2016 & 2018 bridge inspection & inventory program

American Structurepoint, Inc  
Indianapolis, IN

Lochmueller Group  
South Bend, IN

DLZ  
South Bend, IN

Dr. Fleming moved to accept the above proposals for further study and review.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**REPORTS AND REQUESTS FROM:**

**COMMISSIONERS**

**A)  
IN THE MATTER OF APPROVING  
THE ACCOUNTS PAYABLE DOCKETS**

Dr. Fleming moved to accept the Accounts Payable Docket as read and outlined.  
Motion seconded by Mr. Thomas.  
Motion adopted by a 3-0 vote.

**B)  
IN THE MATTER OF APPROVING  
THE CONSENT AGENDA.**

Permission was requested to approve the following consent agenda:

<b>Settlement Requests</b>	
<b>Department</b>	<b>Description</b>
	Belinda J. Lolmaugh in the Amount of \$27,500

<b>Surplus Requests</b>	
<b>Department</b>	<b>Description</b>
Auditor	Five Old and Worn Wall Partitions
Circuit Court	One CPU and Monitor
Sheriff	One Sig Sauer P229 Caliber 40 to Retired Officer
Sheriff	Two Broken Dell Laptops

<b>Travel Requests</b>		
<b>Department</b>	<b>Description</b>	<b>Cost Estimate</b>
Assessor	Merrillville & Fort Wayne, IN / Feb 9-10, 2016	\$497.62
Assessor	Peru, IN / February 26, 2016	\$268.70
Community Corrections	Indianapolis, IN / March 14-16, 2016	\$691.70
Community Corrections	Indianapolis, IN / March 23-24, 2016	\$259.00
Health Dept.	Fort Wayne, IN / February 11, 2016	\$81.90
Health Dept.	Indianapolis, IN / March 23, 2016	\$55.00
Human Resources	Indianapolis, IN / March 21-23, 2016	\$2087.77
Human Resources	Indianapolis, IN / April 18-20, 2016	\$1107.21
Prosecuting Attorney	Indianapolis, IN / February 9-11, 2016	\$295.00
Public Defenders	Indianapolis, IN / February 12, 2016	\$1175.00
Public Defenders	Indianapolis, IN / March 23, June 8, September 21, and December 14, 2016	\$500.40

Motion was made by Dr. Fleming to accept the consent Agenda.  
 Motion seconded by Mr. Thomas.  
 Motion adopted by a 3-0 vote.

**C)**  
 IN THE MATTER OF APPROVING  
 BOARD APPOINTMENTS FOR THE  
 ALCOHOL AND TOBACCO  
 COMMISSION

Dr. Fleming nominates John Schalliol.  
 Motion seconded by Mr. Thomas.  
 Mr. Kostielney asks if there are any other nominations. Seeing none.  
 Motion adopted by a 3-0 vote.

**D)**  
 IN THE MATTER OF APPROVING  
 BILLS PASSED BY THE ST. JOSEPH  
 COUNTY COUNCIL

<u>BILL NO.</u>	<u>ORDINANCE NO.</u>
89-15	05-16
14-16	06-16
06-16	07-16
04-16	08-16
05-16	09-16
07-16	10-16
08-16	11-16
09-16	12-16
10-16	13-16
12-16	14-16
13-16	15-16
03-16	16-16
02-16	19-16

\*as amended

Dr. Fleming moved to accept the above request as read and outlined.  
 Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**ELECTION BOARD  
IN THE MATTER OF APPROVING  
OF A VENDOR FOR E-POLLBOOKS**

At the special Election Board meeting held on Friday, February 12, 2016, the Board voted unanimously to recommend the RFP received from KNOWiNK LLC & MicroVote. We feel this system is a simpler solution with the use of iPads.

Dr. Fleming makes a motion to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**BOARD OF PUBLIC WORKS:**

<b>Development / Subdivision Requests</b>
<b>Description</b>
<b>Irrevocable Standby Letter of Credit, UMA Major Subdivision</b>

<b>Special Event Requests</b>
<b>Description</b>

<b>Traffic Regulatory Requests</b>
<b>Description</b>

<b>Project Completion Requests</b>
<b>Description</b>

Motion was made by Dr. Fleming to accept the consent Agenda.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

A)  
**IN THE MATTER OF APPROVAL  
OF BID REQUEST 2015 HIGHWAY  
ANNUAL BIDS FOR:**

- A-PIPE BRIDGE & GUARDRAIL MATERIALS
- B-MISCELLANEOUS AGGREGATE MATERIALS
- C-BITUMINOUS PATCHING MATERIALS
- D-LIQUID BITUMINOUS MATERIALS
- E-FUEL & OIL MATERIALS
- F-PAINT & TRAFFIC SIGNAGE MATERIALS

It is requested that these be advertised on February 19<sup>th</sup>, and 26<sup>th</sup>, 2016 with a bid opening on March 15<sup>th</sup>, 2016.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

G)  
IN THE MATTER OF APPROVAL  
OF A DECLARATION OF  
SEASONAL WEIGHT LIMITS  
ON COUNTY ROADS

Jessica Clark, County Engineer, offices on the 7<sup>th</sup> floor.

Ms. Clark states that per Ordinance 66-97 I am filing a written order to establish seasonal weight limits to restrict certain vehicles of in excess of 8 tons to travel on the attached list of roads. There are vehicles of necessity that will be exempt from this such as school buses, public transit, emergency vehicles etc. This will be in effect for no more than 90 days.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

H)  
IN THE MATTER OF APPROVAL  
OF RIGHT OF WAY ENGINEERING  
SERVICE AGREEMENT FOR THE  
FIR ROAD AT BRICK ROAD  
ROUNDBOUT INTERSECTION  
IMPROVEMENT PROJECT

This agreement establishes the fee necessary to perform these services at an amount not to exceed \$49840.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

I)  
IN THE MATTER OF APPROVAL  
OF ENGINEERING SERVICES PROJECT  
AWARD APPROVAL OF PRELIMINARY  
ENGINEERING AGREEMENT FOR  
THE LASALLE TRAIL EXTENSION  
PHASE III FROM AUTEN ROAD  
TO IN/MI STATE LINE PROJECT

This agreement establishes the fee necessary to perform these services at an amount not to exceed \$179900.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

J)  
IN THE MATTER OF APPROVAL  
OF ENGINEERING SERVICES  
CONTRACT FOR THE CLEVELAND  
ROAD RECONSTRUCTION  
FROM THE ST JOSEPH RIVER  
TO SR933

This agreement is a continuation of an existing project. We had terminated the previous agreement this is to finish the work this project will let in 2016. The fees are set to finish the remaining services and is less than the original contract amount. It is in an amount not to exceed \$317900.00.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

K)  
IN THE MATTER OF APPROVAL  
OF A REVISED CHANGE ORDER  
12 FOR INDOT CONTRACT 33572  
GUMWOOD FROM BRICK ROAD  
TO THE MICHIGAN STATE LINE  
FOR TRAVEL LANES AND  
BIKE/PEDESTRIAN FACILITIES  
PHASE II

This change order is a reduction in cost from the original change order no. 12 approved for user activated flashing strobe beacons at key locations of the roundabout at Gumwood and Adams Roads. These beacons will alert motorists to exiting pedestrian movement in advance of encountering the crossing movement. The revised contract amount will be \$4594318.53.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

L)  
IN THE MATTER OF APPROVAL  
OF CHANGE ORDER 14 FOR  
INDOT CONTRACT 33572  
GUMWOOD FROM BRICK ROAD  
TO THE MICHIGAN STATE LINE  
FOR TRAVEL LANES AND  
BIKE/PEDESTRIAN FACILITIES  
PHASE II

The revised contract amount will be \$4449504.21.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

M)  
IN THE MATTER OF APPROVAL  
OF CHANGE ORDER  
15 FOR INDOT CONTRACT 33572  
GUMWOOD FROM BRICK ROAD  
TO THE MICHIGAN STATE LINE  
FOR TRAVEL LANES AND  
BIKE/PEDESTRIAN FACILITIES  
PHASE II

This change order is due to costs incurred by Selge Construction for remobilizing to complete the last section of the pedestrian path connecting to the newly installed path in Cass County, MI. The revised contract amount will be \$4463899.63.

Motion made by Dr. Fleming to accept the recommendation of the Department of Public Works in reference to the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**OLD BUSINESS:**

IN THE MATTER OF APPROVING  
A CONTRACT FOR ANIMAL CONTROL  
AND SHELTER SERVICES

Dr. Fleming moved to untable the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

This is a three year extension between St. Joseph County and the Humane Society to continue animal control and shelter services.

Motion made by Dr. Fleming to accept the above request as read and outlined.

Motion seconded by Mr. Thomas.

Motion adopted by a 3-0 vote.

**PUBLIC COMMENTS: None**

There being no further business to come before the Board at this time, Mr. Kostielney asked for a motion to recess, Dr. Fleming so moved, seconded by Mr. Thomas. Meeting recessed by a 3-0 vote.